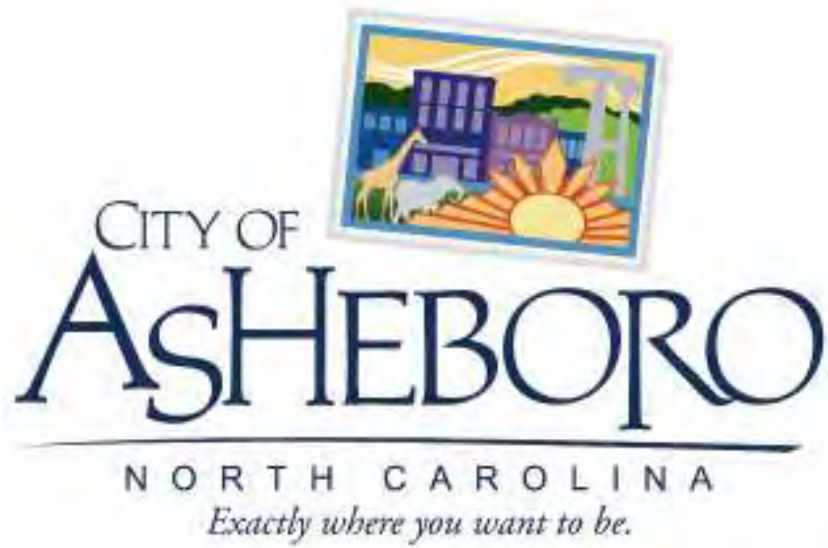




**ADOPTED OPERATING BUDGET
FISCAL YEAR 2018-2019**

Submitted to
The Mayor and City Council
by
John N. Ogburn III, City Manager

Adopted June 26, 2018

Mission Statement

“To provide the citizens of Asheboro with excellence in leadership, fiscal management and municipal services and to create meaningful and appropriate opportunities for citizen participation to improve the quality of life for all.”



A Brief History of Asheboro

- 1780 Citizens demand that the county seat be relocated from Johnstonville to a place more convenient for citizens of Randolph County. Asheboro, named for former governor Samuel Ashe, came into being on land owned by Jesse Henley.
- 1793 First session of court held in Asheboro.
- 1796 Asheboro received its charter from the State Legislature on Christmas Day.
- 1805 Large two-story frame building housed the court. The town began to take form on a 50-acre tract with the focal point as the courthouse on Main Street. For almost the first century of the town's existence, court-related business was the primary business of town.
- 1814 Asheboro designated a post office.
- 1824 Jonathan Worth, a 22-year-old lawyer, took up residence in Asheboro and became the town's most prominent citizen. After serving six terms in the Legislature and two terms as state treasurer, he served two terms as governor, from 1865 to 1868.
- 1829 Formal government created. The town petitioned the legislature to reincorporate and appoint new commissioners so that improvements can be made.
- 1834 The first church in Asheboro, the Methodist Episcopal Church, was built.
- 1836 Lawyer and Editor Benjamin Swaim published the town's first newspaper, Southern Citizen, weekly from 1836-1844. In one of his editions, Swaim called Asheboro an "uncommonly healthy and pleasant" village of about 100 inhabitants.
- 1850-51 The Fayetteville and Western Plank Road section through Asheboro was completed. At this time, Asheboro had 32 households totaling 154 people, including 11 free blacks. By this time, much of the wealth of the town resulted from gold mining operations nearby.
- 1876 A period of stagnation followed the Civil War. In 1876, Asheboro's population had grown to about 200. Asheboro still had only two churches and two academies, one for males and one for females. Two hundred bales of cotton were sold at the Asheboro market that year.
- 1889 The High Point, Randleman, Asheboro, and Southern Railroad arrived in Asheboro, marking the beginning of a period of prosperity and growth. Competition came in 1896 with the arrival of the Montgomery Railroad, from Star to Asheboro. The railroad depots and a disastrous fire caused the center of town to shift Main Street to Sunset Avenue.
- 1890 Population was 510
- 1897 The Bank of Randolph and Asheboro Telephone Company were established.
- 1900 Population was 992
- 1908 Acme Hosiery Mills was chartered on December 19, 1908. The original product was cotton stockings.

- 1909 County courthouse completed on Worth Street at a cost of \$34,000
- 1910 Population was 1,865
- 1911 Asheboro Fire Department was organized
- 1912 There were already about 30 stores in Asheboro plus two roller mills, two chair manufacturers, a lumber plant, hosiery mill, wheel barrow factory and foundry.
- 1920 Population was 2,559
- 1930 Population was 5,021
- 1950s The business tempo of the 1920s was smothered by The Great Depression and World War II, but the aftermath of World War II resulted in a flurry in industrial plants to augment the cluster of hosiery plants here.
- 1979 North Carolina Zoo opens its first permanent exhibit



Taken from L. Barron Mills, Jr. 's History of Asheboro, compiled for the 1996 Bicentennial.

Geographic Characteristics

Location

Asheboro is at the geographic center of Randolph County and is the county seat. The terrain is more rolling than that usually found in the Piedmont because of the Uwharrie Mountains to the southwest. Randolph County has an area of 787 square miles and Asheboro contains approximately 16.69 square miles.

Climate

The climate is typical of central North Carolina with moderate winters and ninety-degree summers, tempered by adequate rainfall for crops. The average rainfall is 45.43 inches per year. The current mean temperature in June is 77; and in January the current mean temperature is 44. Asheboro's central location within the State, climate and terrain provide the ideal location for the North Carolina Zoological Park.

Population

The 2010 Census indicates Asheboro had a population of 25,284 people and the population of Randolph County was counted to 142,466. Asheboro is within fifty miles of the fast growing Piedmont Triad region of the state. Charlotte, the state's largest city, is less than 75 miles to the southwest and the State Capitol is 75, miles to the east.



City Council

David Smith, Mayor

Walker Moffitt, Mayor Pro Tempore

Clark Bell, Council Member

Eddie Burks, Council Member

Linda Carter, Council Member

Jane Redding, Council Member

Charles Swiers, Council Member

Katie Snuggs, Council Member

City Manager

John N. Ogburn, III

City Attorney

Jeff Sugg

Department Heads

Debbie Reaves, Finance and Utility Billing & Collection

Jeff Sugg, Legal Services

Todd Stout, Information Technology

Trevor Nuttall, Community Development/Planning & Zoning

Jody Williams, Police

-Vacant-, Fire

Randy Purvis, Building Inspections

Tony Fruitt, Fire Inspections

David Hutchins, Operations

Jeff Fox, Fleet Maintenance

Dwain Maness, Street Maintenance / Environmental Services

Michael Leonard, Engineering

Doug Kemp, Human Resources

Jonathan Sermon, Recreation Services / Arts & Cultural Services

Jimmy Cagle, Facilities Maintenance

Andrew Connor, Water & Sewer Maintenance and Water Meter Operations

Michael Rhoney, Water Resources Division

Bryan Lanier, Water Plant

Michael Wiseman, Wastewater Treatment Plant

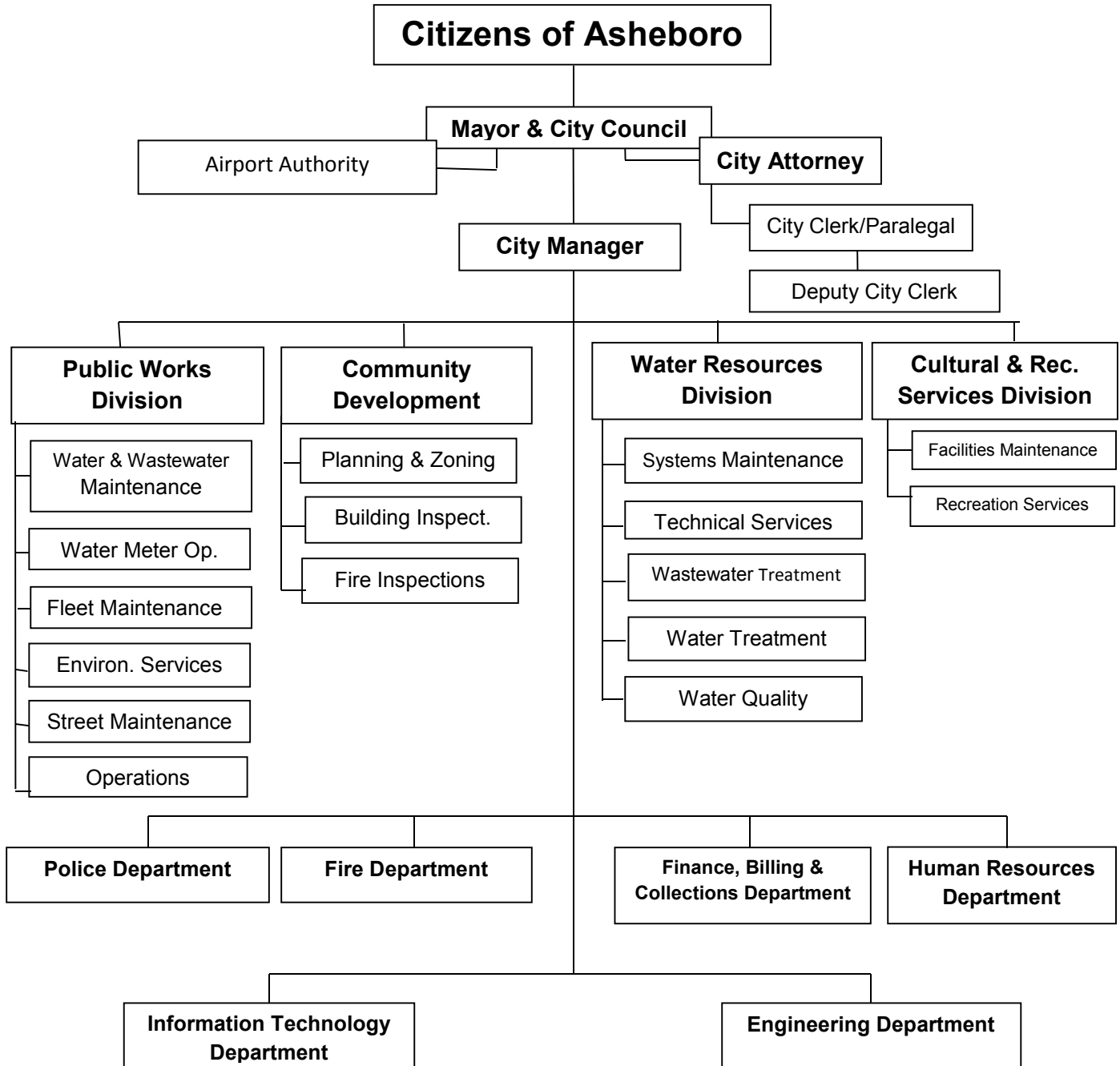
Jeff Cagle, Systems Maintenance

Michele Dawes, Technical Services

Bernadine Wardlaw, Water Quality

Organizational Chart

City Divisions & Departments



Authority, Board, Commission & Committee Members

Airport Authority

Steve Knight, *Chair*

Murray March, Jr.

Jim Rich

Curtis Williams

Bob Crumley

Michael Leonard

Alcoholic Beverage Control Board

J. Brooke Schmidly, *Chair*

Stephen R. Knight

Robert E. Morrison

Planning Board/ Board of Adjustment

Van Rich, *Chair*

James Lindsey, *Vice Chair*

Ritchie Buffkin

Lynnette Garner

David Henderson

Dave Whitaker

Thomas Rush

Redevelopment Commission

Linda Carter, *Chair*

Cynthia Bailey, *Vice Chair*

Ann McGlohon

Katie Snuggs

Roger Spoon

David Jarrell

Jonna Libbert

Trevor Nuttall

John N. Ogburn, III
City Manager
E-mail: jogburn@ci.asheboro.nc.us



Tel: 336-626-1201 x201
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CITY OF ASHEBORO

146 North Church Street
Post Office Box 1106
Asheboro, NC 27204-1106

May 18, 2018

To: Mayor David Smith
Council Member Walker Moffitt, Mayor Pro Tem
Council Member Clark Bell
Council Member Eddie Burks
Council Member Linda Carter
Council Member Jane Redding
Council Member Katie Snuggs
Council Member Charles Swiers

From: John N. Ogburn III, City Manager

Subject: 2018-2019 Annual Budget

THE CITY OF ASHEBORO 2018-2019 ANNUAL OPERATING BUDGET

1. Introduction

In accordance with the North Carolina General Statutes Article 159-11, I present the 2018-2019 annual budget representing the financial and operational plan for the upcoming fiscal year. The fiscal year 2018-2019 budget is balanced at \$42,851,051.

2. General Fund Revenues

I recommend that the property tax rate be remain at \$0.665 cents per \$100.00 value for this budget year.

Our main sources of revenue consist of ad valorem property tax revenues, sales tax, Powell Bill (gas tax) and utilities franchise tax. I expect all revenues to remain flat in 2018-2019 / consistent with current year revenue.

3. Water & Sewer Fund Revenues

The City of Asheboro Water & Sewer fund is fully supported by revenues generated from its operations. The major sources of revenue from water and sewer fund operations come from water and sewer charges, sampling and monitoring fees, surcharges and septic tank discharge fees. Water and sewer charges are paid by all users – individuals, businesses and industry. All other major sources noted above are paid by businesses and industry.

I am recommending the minimum water bill inside city limits remain at \$13.91 and the minimum bill for sewer services inside city limits remain at \$17.18. I am also recommending the water consumption rate remain at \$2.74 per 100 cf. over first 150 cf. usage and the sewer consumption rate remain at \$2.81 per 100 cf. over first 150 cf. usage. For an inside water & sewer city limit customer, the minimum water & sewer bill is only \$31.09 per month or \$1.02 per day.

4. Fund Allocations:

Fund allocations are as follows:

General Fund:	\$28,723,283
Water and Sewer Fund:	<u>\$14,127,768</u>
Total:	\$42,851,051

CITY OF ASHEBORO FISCAL YEAR 2018-2019 EXPENDITURE HIGHLIGHTS

- 2.5% employee COLA & \$ for years of service and Council of Government salary study increases in both funds
- \$90K for IT Upgrades including individual computer replacements as well as network and firewall upgrades
- \$132K for Community Development activities including partnership with Habitat and downtown redevelopment plan funding
- \$42K for Code Enforcement activities
- \$20K for ongoing phased remodel of City Hall
- \$471K for public Safety Vehicles (6 vehicles for police & used fire truck)
- \$20K for 2 Canines
- \$632K for vehicle & equipment replacement for Public Works / Facilities Maintenance including fleet maintenance on call vehicle, 2 work trucks, snow plow, salt spreader, paver and 2 dump trucks & mower
- \$58K for Engineering Professional Services and astroturf repair at McCrary Ballfield
- \$279K for programs for Recreation / Arts & Cultural Services Division activities in the community including sports, Sunset Theatre programming, Senior Adults Center, concerts, Arts Guild, Boys & Girls Club etc.
- \$235K for 2017-2018 rollover contract for elevator at McCrary Gym
- \$594K for maintenance & repair at McCrary Gym associated with remodel and rehab to prepare facility for use by staff and general public
- \$203K for deck improvements at Memorial and North Asheboro Pools
- \$295K for additional land for Zoo City Sportsplex
- \$65K for development of Peninsula Park at Lake Lucas re-budgeted from 2017-2018
- \$141K for Asheboro / Randolph Public Library
- \$38K for professional services associated with proposed new Airport Terminal Building
- \$294K for water meter replacement with upgraded radio read technology
- \$1M+ for maintenance & repair of equipment in Water and Wastewater Treatment Plants and pump stations
- \$1.8M for contracted services for maintenance and repair of water tanks (annual) and digester cover (reallocated from 2017-2018) and maintenance of the Schreiber system at the Wastewater Treatment Plant
- \$800K Utilities for Water Resources Division alone
- \$432K for Hwy 64 East sewer extension
- \$751K for chemicals used at Water and Wastewater Treatment Plants and pump stations.

CITY OF ASHEBORO FISCAL YEAR 2018-2019 BUDGET HIGHLIGHTS

General Fund Revenue

- Recommend property tax rate of \$0.665 per \$100.00 value – no changes for 2018-19.

General Fund Departmental Expenditure allocations are as follows:

General Government:

Mayor & Governing Body	\$148,167
City Manager's Office	205,989
Finance Office	492,132
Legal & City Clerk	225,548
Information Technology	298,421
Planning & Zoning	846,958
Municipal Building	116,200
Fleet Maintenance	1,240,247
Human Resources	369,449

Total	\$3,943,111
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Public Safety

Police	8,333,229
Fire	4,440,120
Building Inspection	117,265
Fire Inspection	191,231

Total	\$13,081,845
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Transportation

Operations	908,310
City Engineer	230,978
Airport Authority	103,540

Total	\$1,242,828
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Culture and Recreational

Arts & Cultural Services	551,892
Recreation Services	2,595,359
Municipal Golf Course	196,045
Library	134,718
Facilities Maintenance	1,992,219

Total	\$5,470,233
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CITY OF ASHEBORO FISCAL YEAR 2018-2019 BUDGET HIGHLIGHTS (CONT.)

Public Services

Environmental Services 1,820,311

Street Maintenance 3,164,955

Total

\$4,985,266

Water & Sewer Fund Rates recommended

- The minimum bill for all customers includes 150 cf usage.
- Inside City Limits: water minimum bill \$13.91 and sewer minimum bill \$17.18
- Inside City Limits water consumption fee of \$2.74 per 100 cf over minimum
- Inside City Limits sewer consumption fee of \$2.81 per 100 cf over minimum
- Outside City Limits- water minimum bill \$34.78 and sewer minimum bill \$42.95
- Outside City Limits water consumption fee of \$6.85 per 100 cf over minimum
- Outside City Limits sewer consumption fee of \$7.03 per 100 cf over minimum
- Recommend appropriation of retained earnings of \$1,632,000.

Water & Sewer Fund Departmental Expenditure allocations are as follows:

Billing & Collection	464,657
Water Meter Operations	915,019
Water Maintenance	1,186,693
Wastewater Maintenance	1,146,830
Water Resources Division	
Water Supply & Treatments	2,865,911
Wastewater Treatment	4,979,283
Technical Services	202,821
Systems Maintenance	1,706,609
Water Quality	659,945
Total	\$14,127,768

The 2018-2019 Budget was presented at a special meeting of the Asheboro City Council on Friday May 18th. The Council will convene a public hearing at the regular council meeting on June 7, 2018. The budget adoption is scheduled for 7:00 pm on Tuesday June 26, 2018. A copy of the proposed budget will be available in the City Clerk's office for public inspection during regular business hours.

In closing, on behalf of the Department Heads and staff, Asheboro is exactly where we want to be!

Respectfully Submitted,

s/ John N. Ogburn, III

John N. Ogburn, III
City Manager

CITY OF ASHEBORO

BUDGET ORDINANCE

BE IT ORDAINED by the City Council of the City of Asheboro, North Carolina in session assembled:

Section 1: The following amounts are hereby appropriated in the General Fund for the operation of the city government and its' activities for the fiscal year beginning July 1, 2018 and ending June 30, 2019, in accordance with the chart of accounts heretofore established for this City:

<u>ACCOUNT</u>	<u>DEPARTMENT OR FUNCTION</u>	<u>APPROPRIATION</u>
10-410	Mayor and Governing Body	148,167
10-420	City Manager's Office	205,989
10-440	Finance Office	492,132
10-450	Legal & City Clerk	225,548
10-480	Information Technology	298,421
10-490	Planning/Community Development	846,958
10-500	Municipal Building Headquarters	116,200
10-510	Police Department	8,333,229
10-530	Fire Department	4,440,120
10-540	Building Inspections Department	117,265
10-545	Fire Inspections Department	191,231
10-550	Operations Division - Public Works	908,310
10-555	Fleet Maintenance	1,240,247
10-565	Street Maintenance	3,164,955
10-575	City Engineer Office	230,978
10-580	Environmental Services	1,820,311
10-590	Human Resources	369,449
10-615	Arts & Cultural Services	551,892
10-620	Recreation Services	2,595,359
10-625	Municipal Golf Course	196,045
10-630	Library	134,718
10-640	Facilities Maintenance	1,992,219
10-650	Airport Authority	103,540
	Total Appropriations	28,723,283

Section 2: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Ad Valorem Taxes (Real & Vehicle)	15,372,754
Tax Penalties & Interest	65,280
Tax on Short Term Rental Vehicles	37,012
ABC Board Revenue	230,968
Beer & Wine Tax Revenue	116,503
Cable TV Franchise	36,516
Concessions and Merchandise	54,800
Contracted Maintenance NCDOT	22,420
Utilities Franchise Tax - State	2,488,000
Powell Bill Allocation - State	673,375
Local Sales Tax & Hold Harmless Funds	5,740,000
Building Permits	84,520
Inspection Fees	64,530
Rezoning, Stone, Burial Fees & Cemetery Fees	31,190
Charges for Services – Refuse / Recycle Collection	1,979,673
Recycling Revenues	3,799
Recreation Program Revenues	339,804
Sales of Fixed Assets / Materials	16,217
Proceeds of Lease Purchase Financing	922,224
Reimbursement from Asheboro City Schools –SRO Officers	256,000
All Other Revenues	187,698
 Total Estimated Revenues	 28,723,283

Section 3: There is hereby levied a tax at the rate of sixty six and a half cents (\$.665) per one hundred (\$100) valuation of property as listed for taxes as of January 1 for the purpose of raising the revenue listed as " Current Year's Taxes" in the General Fund in Section 2 of this ordinance.

This rate is based on a total valuation of property for the purposes of taxation of \$2.3 billion, and an estimated rate of collection of 98.0%.

Section 4: The following General Fund Fees are hereby adopted for provision of services by the city government for the fiscal year beginning July 1, 2018.

Sanitation Department Fees:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
90 Gallon Residential Garbage Can / per month	\$12
90 Gallon Commercial Can / per month	\$12
90 Gallon Residential Recycle Can / per month	\$2
90 Gallon Commercial Recycle Can / per month	\$2
Residential Dumpster / per pick-up	\$31
Commercial Dumpster / per pick-up	\$31
Above Dumpsters billed <u>monthly</u> based on annualized collection schedule	
Missed Residential Dumpster / per pick-up	\$40
Missed Commercial Dumpster / per pick-up	\$44
Compaction Dumpster / per pick-up	\$44
Missed Compaction Dumpster / per pick-up	\$54
Dumpster Rent / per month	\$21
Dumpster Clean / Replace / each	\$100
Cardboard Dumpster / per pick-up	\$20
Recycling Dumpster / per pick-up	\$20
Yard Waste Collection per scoop	
First and Second scoop*	\$0
Each scoop thereafter*	\$12
*Applicable to brush that is within specifications	
Waste left in ditch, curb or street per scoop	\$24
Waste out of Specs per scoop	\$24
Waste after hours / emergency collection-	\$50
cost per scoop	
Tires Collection / each	\$5
C&D /Building Materials / per scoop	\$20
Curb side pick-up	\$10
Electronics Collection	\$10
White Goods Collection	\$10

Recycling Transfer Station Fees:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Tipping Fee per Ton	\$48

Planning Department Fees:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Rezoning	\$200
Text Amendment (Ordinance ,use list)	\$200
Map of CU district Only	\$200
SU/CU Permit or amendment	\$350
BOA: Appeal	\$0
Variance	\$250
Interpretation	\$250
Watershed Permit	\$25
Flood Zone Permit	\$75
Zoning Compliance Permits:	
SF Res	\$25
Duplex	\$100
MF Res	\$250
Commercial	\$250
Industrial / Institutional	\$250
SF Accessory Structure	\$25
Accessory Structure Commercial	\$50
Accessory Structure Industrial	\$50
Accessory Structure Institutional	\$50
Soil Evaluation	\$10
Change Occupancy	\$25
Change Use	\$250
Sign / sign type	\$25
Land Disturbance Permit	\$50
Temp Produce/Seasonal Sales Permit	\$50
Limited Duration Event Permit	\$50
Certificate of Zoning Compliance:	
SF Res	\$25
Duplex	\$25
MF Res	\$50
Commercial	\$100
Industrial	\$100
Change use	\$100

Subdivision

Sketch	\$100
Preliminary	\$200
Final	\$200 + \$25 per lot
Minor	\$100

Zoning Verification Official Letter

Residential	\$25
Non-Residential	\$75

Inspection Department Permit Fees:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Building Permit	\$5/\$1000 up to \$150,000; \$1.50/\$1,000 thereafter
Minimum Permit	\$30
Minimum Sign	\$30
Non-bid Jobs (new)	\$40/ sq. ft.
Habitable Space	\$20/ sq. ft.
Mobile Home	\$100
Swimming Pool	\$100
Demolition-Residential	\$75
Demolition-Commercial	\$150
Relocate Structure	\$120
Plumbing Permit	\$5 per fixture, \$30 minimum
Sewer Line: House	\$30
Sewer Line: Commercial/Large	\$100
Heating/ AC Permit	
Boiler	\$100
Gas Line-Residential	\$30
Gas Line-Commercial	\$50
Gas Furnace/Gas Pack	\$60
Gas Furnace / Gas Pack and AC up to 5 tons	\$100
Additional per ton over 5	\$10
Heat Pump	\$60
Mini Split	\$30
Oil Furnace	\$60
Refrigeration Units	
Minimum Permit	\$30
Per additional unit over 3	\$10
 <u>CHANGE OUTS</u>	
Unit Change out (no duct work)	
Residential	\$30
Commercial	\$50
Commercial - greater than 5 ton	\$100
Commercial Grease Hood	\$50
Mobile Home Heating/ AC Unit	\$40
Gas Appliances	\$10 each
Minimum Permit	\$30

Electrical Permits

Temporary service	\$30
Residential	\$60
Commercial	\$100 first 5000 sq. ft. \$5/1000 sq. ft. thereafter
Service Change	\$30
Electric Repair	
Residential	\$30
Commercial	\$100
Generator Installation	\$30
Mobile Home Service	\$60
Sign	\$30
Duplex	\$120
Apartments (each)	\$40
Minimum Permit	\$30
*Fee for work started without permit	\$100 maximum

*The Inspection Department permit fee for work started without required permit(s) shall be double the amount above, up to a maximum of \$100, per project notwithstanding the number of permits required.

** A \$35 re-inspection fee may be assessed for a second and any subsequent failed inspections.

Fire Inspection Department Penalties:

Penalties

Non-Life Safety / offense /day until corrected before re-inspection	\$50
Non-Life Safety/offense/day until corrected after re-inspection	\$100
Non-Occupancy Life Safety / offense /day until corrected before re-inspection	\$150
Non-Occupancy Life Safety/offense/day until corrected after re-inspection	\$300
Occupancy Life Safety / person over limit	\$100
Exit Life Safety/ locked, blocked, obstructed exit	\$500

*The Fire Inspection Department permit fee for work started without required permit(s) shall be double the amount above, up to a maximum of \$100, per project notwithstanding the number of permits required.

Parks & Recreation Fees:

<u>Facility/Activity</u>	<u>Service</u>	<u>City Resident</u>	<u>Non-Resident</u>
Lake Lucas:			
	Daily Fishing Permit	\$3	\$4
	Annual Fishing Permit	\$35	\$50
	Daily Jon Boat Rental	\$8	\$12
	Daily Canoe / Kayak Rental	\$6	\$10
	Daily Kayak/Canoe Launch	\$2.50	\$3.50
	Annual Kayak/Canoe Launch	\$35	\$50
	Daily launch fee	\$7	\$9.50
	Annual launch fee	\$100	\$135
	Kayak Rental Spaces	\$60	\$85
	Boat Rental Spaces	\$150	\$200
Lake Reese:			
	Daily launch fee	\$7	\$9.50
	Daily Kayak/Canoe Launch	\$2.50	\$3.50
	Annual Kayak/Canoe Launch	\$35	\$50
	Annual launch fee	\$100	\$135
	Daily Duck hunting (per boat)	\$12.50	\$16

<u>Facility/Activity</u>	<u>Service</u>	<u>City Resident</u>	<u>Non-Resident</u>
Baseball/Softball Field Rental:			
	Rental per Hour (no lights)	\$15	\$20
	Rental per Hour (with lights)	\$25	\$35
	Tournament rental per weekend		
	One Field	\$175	\$225
	Two Fields	\$300	\$400
	Concession Stand/Restroom	\$50	\$65
	Additional Field Preparation	\$45	\$60
Youth Sports Fees:			
	Registration fee	\$30	\$50
	Late fee applied after registration deadline	\$10	\$10
Sunset Theatre Rentals- Applies to All			
	Security Deposit	\$100	
	Dark/Rehearsal (Multi-day use, 4 hour max)	\$60	
	Non-Profit- Single Day (8 hours max)	\$175	
	General Meeting/Party Rental (4 hour max)	\$100	
	Private Event	\$300	
	Commercial/ For Profit	\$450	
Rotary Pavilion at Bicentennial Park Rental			
	Security Deposit	\$75	\$75
	Daily Rate	\$325	\$400
	Non-Profit Government Rate	\$225	\$225
Skate Park			
	Daily admission	\$1	\$2
	15 admissions pass	\$10	\$25
	1 year unlimited pass	\$150	\$300
Room Rental (Skate Park & Sunset Theatre annex)			
	1 hour	\$20	\$25
	½ day	\$60	\$75
	Full day	\$100	\$125
Shelter Rental			
	Memorial Park (upper): 10am-3pm; 3:30pm-dark	\$18	\$35
	Full day	\$35	\$70
	All other Parks: 10am-3pm; 3:30pm-dark	\$10	\$20
	Full day	\$20	\$40
Tennis Courts			
	Lights per hour per court	\$3	\$4

<u>Facility/Activity</u>	<u>Service</u>	<u>City Resident</u>	<u>Non-Resident</u>
Pools:			
Public Swim (day)			
	2 years & under w/ paying adult	\$0	\$0
	3 years & older	\$2.50	\$3.25
	Groups (15+)	\$2	\$2.75
Public Swim (night)			
	2 years & under w/ paying adult	\$0	\$0
	3 years & older	\$2	\$2.75
Public Lap Swim		\$1	\$1.75
Public Senior Swim		\$1	\$1.75
Swimming lessons (group)		\$25	\$30
Swimming lessons (private)		\$50	\$60
Swim Pass (15 admissions)		\$30	\$40
Pool Rental (2 hrs.) 0-50 people		\$150	\$225
Pool Rental (3 hrs.) 0-50 people		\$225	\$300
Golf Course:			
	Walking Only	\$8	\$10
	Riding 9 holes- w/ green fees	\$15	\$18
	Riding 18 holes- w/ green fees	\$21	\$25
	Twilight (after 3pm) 18 holes w/ green fees	\$16	\$20
Membership Fees			
	Junior (Summer June-August)	\$75	\$125
	Individual	\$365	\$465
	Senior	\$290	\$390
	Senior Couple	\$475	\$575
	Family	\$600	n/a
Member Cart Fees			
	Nine holes	\$6	\$7
	Eighteen holes	\$11	\$13
Disk Golf Course			
	Tournament Rental per day (8 hrs.)	\$100	\$175

**City Resident/Non-Resident rates are established according to the residence of the individual. City Residents need to obtain a REC card to receive the City Resident Rate.

Downtown Farmer's Market	Member
Daily Fee (1 space)	\$5
Daily Fee (2 Spaces)	\$15

Running/Walking Events	Non-Profit Fee	Event Fee
Bicentennial Park Certified 5K Course	\$225.00	\$300.00
Memorial Park Certified 5K Course	\$300.00	\$400.00
Memorial Park Certified 10K Course	\$375.00	\$500.00
Non-Conforming Courses (need approval)	\$525.00	\$700.00

Running/Walking Event fees are in additional to the Facility Rental Fees of each park.

Section 5: The following amounts are hereby appropriated in the Water and Sewer Fund for the operation of the city government and its' activities for the fiscal year beginning July 1, 2018 and ending June 30, 2019, in accordance with the chart of accounts heretofore established for this City:

<u>ACCOUNT</u>	<u>DEPARTMENT OR FUNCTION</u>	<u>APPROPRIATION</u>
30-720	Billing and Collecting	464,657
30-810	Water Meter Operations	915,019
30-820	Water Supply and Treatment	2,865,911
30-830	Wastewater Treatment	4,979,283
30-840	Water Maintenance	1,186,693
30-850	Wastewater Maintenance	1,146,830
30-860	Technical Services	202,821
30-870	Systems Maintenance	1,706,609
30-880	Water Quality	659,945
	Total Appropriations	14,127,768

Section 6: It is estimated that the following revenues will be available in the Water and Sewer Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Sale of Water	6,600,000
Sewer Charges	5,126,000
Sampling and Monitoring Fees	25,000
Surcharges	100,000
Septic Tank Discharges	43,000
Water and Sewer Connection Fees	43,000
Late & Return Check Fees	366,468
Other Revenues	192,300
Retained Earnings	1,632,000
Total Estimated Revenues	14,127,768

Section 7: The following Water & Sewer Fund Fees are hereby adopted for provision of services by the city government for the fiscal year beginning July 1, 2018.

Water and Sewer Billing Department

<u>SERVICE</u>	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
Monthly Cost		
Water Minimum Fee	\$13.91	\$34.78
Sewer Minimum Fee	\$17.18	\$42.95
Above referenced minimum bill includes 150 cubic ft. usage		
Consumption Fee- above min. for all above referenced customers		
Water-per 100 cu. ft. over 150 cu. ft.	\$2.74	\$6.85
Sewer-per 100 cu. ft. over 150 cu. ft.	\$2.81	\$7.03
Water Only Service (metered)		
Minimum fee (includes 150 cf. usage)	n/a	\$34.78
Consumption Fee per 100 cf. over min	n/a	\$6.85
Sewer Only Service (metered)		
Minimum fee (includes 150 cf. usage)	\$17.18	\$42.95
Consumption Fee per 100 cf. over min	\$2.81	\$7.03
Sewer Only Service (non-metered)	\$22.80	\$45.60
Deposit for Service	\$140	\$160
Deposits on accounts are applied to final bill upon termination of service		
Low Pressure Sewer System (per pump)	\$10	
Landfill Leachate Fee	\$1.39 per 100 cf	
Fees:		
Return Check/Draft Fee	\$35	\$35
Partial Payment Fee	\$10	\$10
Tamper Fee- First Occurrence	\$150	\$150
Tamper Fee- Second Occurrence	\$500	\$500

Late payment charge* - tier 1	\$10	\$10
Late payment charge* - tier 2	\$20	\$20
Cleaning / Inspection connection	\$10	\$10

* Payments must be received by 5:00 pm on the due date to avoid the late payment charge. Payments “in route” are subject to the late fee as they are not yet received.

Water and Sewer Maintenance Department

<u>SERVICE</u>	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
Water Tap Rates		
¾" Complete Service	\$2,000	\$3,000
1" Complete Service	\$2,450	\$3,675
1 ½" Complete Service	\$4,100	\$6,150
2" Complete Service	\$4,200	\$6,300
¾" New Tap	\$1,000	\$1,500
1" New Tap	\$1,225	\$1,838
1 ½" New Tap	\$2,050	\$3,075
2" New Tap	\$2,100	\$3,150
¾" New Meter, Setter, Box	\$1,000	\$1,500
1" New Meter, Setter, Box	\$1,225	\$1,838
1 ½" New Meter, Setter, Box	\$2,050	\$3,075
2" New Meter, Setter, Box	\$2,100	\$3,150
¾" New Meter, existing svc.	\$250	\$375
1" New Meter, existing svc.	\$400	\$600
1 ½" New Meter, existing svc.	\$600	\$900
2" New Meter, existing svc.	\$750	\$1,125
Services not listed	Cost	Cost plus 50%
Sewer Tap Rates		
4" Complete Service	\$1,300	\$3,250
6" Complete Service	\$1,700	\$4,250
Services not listed	Cost	Cost plus 100%

Grinder Pump Station Install for low pressure sewer system inside City Limits: \$8000

Water Resources Division Fees

WATER/WASTEWATER PARAMETER ANALYSIS

Parameter	Cost/Analysis	Parameter	Cost/Analysis
Acidity	\$8.00	Nitrite Nitrogen	\$15.00
Alkalinity	\$10.00	Total Kjeldahl Nitrogen	\$18.00
Ammonia Nitrogen	\$18.00	Phosphorus - Total	\$15.00
BOD (5-day)	\$25.00	Phosphorus - Ortho	\$12.00
Chlorine	\$10.00	pH & Temperature	\$8.00
ULR Chlorine	\$15.00	Total Solids	\$10.00
Chloride	\$15.00	Total Suspended Solids	\$10.00
COD	\$20.00	Settleable Solids	\$8.00
Conductivity	\$10.00	Sulfate	\$15.00
Cyanide	\$30.00	TOC	\$30.00
Dissolved Oxygen	\$8.00	Turbidity	\$10.00
DOC	\$40.00	UV254	\$25.00
Fluoride	\$15.00	Fecal Coliform	\$30.00
Hardness - Total	\$12.00	E-coli (P/A)	\$25.00
Hardness - Calcium	\$12.00	Total Coliform (P/A)	\$25.00
Hardness - Magnesium	\$10.00	Heterotrophic Plate Count	\$25.00
Nitrate Nitrogen	\$20.00	Source Water (Quanti-Tray)	\$30.00

METALS ANALYSIS

Parameter	Cost/Analysis	Parameter	Cost/Analysis
Aluminum	\$25.00	Manganese	\$20.00
Arsenic	\$20.00	Mercury	\$30.00
Cadmium	\$20.00	Molybdenum	\$20.00
Chromium	\$20.00	Nickel	\$20.00
Copper	\$20.00	Selenium	\$20.00
Iron	\$20.00	Silver	\$20.00
Lead	\$20.00	Zinc	\$20.00

Analysis fees not specified herein will be provided by commercial laboratory at contracted cost

Water Resources Division Fees (continued)

LABORATORY/COMPOSITE SAMPLING CHARGES

Parameter	Cost/Analysis	Parameter	Cost/Analysis
Thermometer Certification (NIST)	\$25.00	Annual Curve – Spec Parameter	\$100.00
Sampling Cost per day for sites requiring City provided flow proportional sampler	\$55.00	Sampling Cost per day for sites with customer provided flow proportional sampler	\$30.00

HAULED WASTEWATER CHARGE

Parameter	Cost/Analysis	Parameter	Cost/Analysis
Any tanker truck size up to 2,500 gallons/load (excludes Recreational Vehicles)	\$65.00	Recreational Vehicle Tank	\$10.00

INDUSTRIAL SURCHARGES

All industrial users of the POTW are subject to industrial waste surcharges on discharges, which exceed the following levels:

Parameter	First Limit	Charges per Pounds In Excess
BOD	300 mg/l	\$0.15
COD	750 mg/l	\$0.06
TSS	300 mg/l	\$0.31
TKN	45 mg/l	\$0.92

Section 8: The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

- He/she may transfer between line item expenditures within a department without limitation and without a report being required.
- He/she may transfer amounts between departments, within the same fund. He/she must make an official report on such transfers in excess of \$5,000 at the next regular meeting of the Governing Board.
- He/she may not transfer any amounts between funds, except as approved by the Governing Board in the Budget Ordinance as amended.

Section 9: The Budget Officer may make cash advances between funds for periods not to exceed 60 days without reporting to the Governing Board.

Section 10: Copies of this Budget Ordinance shall be furnished to the City Clerk, to the Governing Board and to the Budget Officer and Finance Director to be kept on file by them for their direction in the disbursement of funds. A copy will also be available at the City of Asheboro website: www.asheboronc.gov.

TOTAL GROSS BUDGET

\$42,851,051

Adopted this the 26th day of June 2018.

s/ David H. Smith

David H. Smith, Mayor

ATTEST:

s/ Holly H. Doerr

Holly H. Doerr, CMC, NCCMC, City Clerk

CITY OF ASHEBORO
SCHEDULE OF GENERAL FUND LONG-TERM DEBT
Fiscal Year 2018-2019

PURPOSE	LOAN DATE	ORIGINAL AMOUNT	FISCAL YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	REMAINING PRINCIPAL
INSTALLMENT	9/20/2012	\$1,200,000	2012-2013	\$128,571				\$1,071,429
PURCHASE		Rate: 1.86%	2013-2014	\$171,429				\$900,000
SUNSET THEATRE			2014-2015	\$171,429				\$728,571
	final pmt	9-20-19	2015-2016	\$171,429				\$557,142
			2016-2017	\$171,429				\$385,713
			2017-2018	\$171,429			\$0	\$214,285
			2018-2019		\$171,429	\$2,790	\$174,219	\$42,856
			2019-2020		\$42,856	\$199	\$43,056	\$0
TOTAL				\$985,715	\$214,285	\$2989	\$217,274	
INSTALLMENT	4/29/2014	\$25,550	2013-2014	\$830			\$0	\$24,720
PURCHASE		Rate: 1.79%	2014-2015	\$5,031				\$19,689
VEHICLES & EQUIPMENT			2015-2016	\$5,122				\$14,567
(530 7%, W&S 93%)		final pmt	2016-2017	\$5,214				\$9,353
		3-29-19	2017-2018	\$5,309			\$0	\$4,044
			2018-2019		\$4,044	\$30	\$4,074	\$0
TOTAL				\$21,506	\$4,044	\$30	\$4,074	
INSTALLMENT	5/19/2015	\$690,040	2014-2015	\$11,247				\$678,793
PURCHASE		Rate: 1.61%	2015-2016	\$136,142				\$542,651
VEHICLES & EQUIPMENT			2016-2017	\$138,351				\$404,300
(530-62.05%, 565-23.50%,		final pmt	2017-2018	\$140,595				\$263,705
POLICE 14.45%)		4-27-2020	2018-2019		\$142,875	\$3,194	\$146,069	\$120,831
			2019-2020		\$120,831	\$893	\$121,724	\$0
TOTAL				\$426,335	\$263,706	\$4,088	\$267,794	
INSTALLMENT	5/26/2016	\$270,000	2015-2016	\$4,670				\$265,330
PURCHASE			2016-2017	\$56,042				\$209,288
VEHICLES & EQUIPMENT		final pmt	2017-2018	\$56,042			\$0	\$153,246
(550-9.26%, 565-77.78%,		5-26-2021	2018-2019		\$56,042	\$1,921	\$57,963	\$97,204
640-12.96%)			2019-2020		\$56,042	\$1,120	\$57,162	\$41,162
			2020-2021		\$41,163	\$313	\$41,476	(\$1)
TOTAL				\$116,754	\$153,247	\$3,354	\$156,601	

PURPOSE	LOAN DATE	ORIGINAL AMOUNT	FISCAL YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	REMAINING PRINCIPAL
INSTALLMENT	5/26/2016	\$650,000	2015-2016	\$8,210				\$641,790
PURCHASE			2016-2017	\$98,523				\$543,266
TWO FIRE TRUCKS			2017-2018	\$98,523				\$444,743
(530-100%)		final pmt	2018-2019		\$98,523	\$7,016	\$105,539	\$346,220
		5/26/2023	2019-2020		\$98,523	\$5,457	\$103,981	\$247,697
			2020-2021		\$98,523	\$3,872	\$102,396	\$149,174
			2021-2022		\$98,523	\$2,260	\$100,784	\$50,651
			2022-2023		\$50,650	\$633	\$51,283	\$1
TOTAL				\$205,256	\$444,742	\$19,238	\$463,983	
INSTALLMENT	5/26/17	\$331,331	2016-2017	\$5,146				\$326,185
PURCHASE		2.19%	2017-2018	\$64,686			\$0	\$261,499
VEHICLES & EQUIPMENT			2018-2019		\$66,117	\$5,066	\$71,183	\$195,382
(510 92%; 490 8%)			2019-2020		\$67,580	\$3,603	\$71,183	\$127,800
			2020-2021		\$69,075	\$2,108	\$71,183	\$58,728
			2021-2022		\$58,728	\$591	\$59,319	\$0
TOTAL				\$69,832	\$261,500	\$11,368	\$272,868	
INSTALLMENT	06/26/18	\$648,971	2017-2018		\$9,875	\$1,978	\$11,853	\$639,096
PURCHASE		preliminary	2018-2019		\$120,869	\$21,366	\$142,234	\$639,096
VEHICLES & EQUIPMENT		Loan date	2019-2020				\$0	\$639,096
(490-4.22%, 510-40.17%, 555-8.75%, 565-36.06%, 640-10.79%)		06/26/18	2020-2021				\$0	\$639,096
		3.6%	2021-2022				\$0	\$639,096
			2022-2023				\$0	\$639,096
TOTAL					\$130,744	\$23,344	\$154,087	

SUMMARY OF MATURITIES ON CURRENT OBLIGATIONS			FISCAL YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	REMAINING PRINCIPAL
			2012-2013	\$146,760	\$0	\$0	\$0	\$2,159,601
			2013-2014	\$392,013	\$0	\$0	\$0	\$1,793,138
			2014-2015	\$410,237	\$0	\$0	\$0	\$2,072,941
			2015-2016	\$550,915	\$0	\$0	\$0	\$2,442,026
			2016-2017	\$702,893	\$0	\$0	\$0	\$1,744,279
			2017-2018	\$664,256	\$0	\$0	\$0	\$1,342,522
			2018-2019	\$0	\$659,898	\$41,383	\$559,047	\$802,493
			2019-2020	\$0	\$385,832	\$11,274	\$397,106	\$416,662
			2020-2021	\$0	\$208,760	\$6,294	\$215,054	\$207,901
			2021-2022	\$0	\$157,251	\$2,851	\$160,103	\$50,651
			2022-2023	\$0	\$50,650	\$633	\$51,283	\$1
TOTAL GENERAL FUND LONG-TERM DEBT				\$2,867,073	\$1,462,392	\$62,435	\$1,382,592	

CITY OF ASHEBORO

SCHEDULE OF WATER AND SEWER FUND LONG TERM DEBT

Fiscal Year 2018-2019

PURPOSE	LOAN DATE	ORIGINAL AMOUNT	FISCAL YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	REMAINING PRINCIPAL
STATE REVOLVING LOAN PROGRAM	3/4/2005	\$2,462,986	2005-13	\$985,194				\$1,477,792
SEWER PROJECT	RATE: 2.66%		2013-14	\$123,149				\$1,354,643
PROJ #CS370403-04			2014-15	\$123,149				\$1,231,494
E-SRF-T-02-0126			2015-16	\$123,149				\$1,108,345
ANNUAL PRINCIPAL PMT: \$123,149			2016-17	\$123,149				\$985,196
			2017-18	\$123,149				\$862,046
			2018-19		\$123,149	\$19,534	\$142,683	\$738,897
			2019-20		\$123,149	\$16,743	\$139,893	\$615,748
			2020-21		\$123,149	\$13,953	\$137,102	\$492,599
			2021-22		\$123,149	\$11,162	\$134,312	\$369,449
			2022-23		\$123,149	\$8,372	\$131,521	\$246,300
			2023-24		\$123,149	\$5,581	\$128,730	\$123,151
			2024-25		\$123,151	\$2,791	\$125,942	\$0
TOTAL				\$1,600,939	\$862,047	\$78,136	\$940,183	
STATE REVOLVING	12/31/06	\$4,987,267	2005-06					\$4,823,273
LOAN PROGRAM			2006-07					\$4,987,267
WATER PROJECT			2007-08					\$4,987,267
STATE PROJ# H-LRX-F-02-0911		\$3,233,573	2008-09					\$4,987,267
STATE PROJ# H-LRX-F-99-0911		\$1,589,700	2009-13	\$997,453				\$3,989,814
STATE PROJ# H-LRX-R-DW-0911			2013-14	\$249,363				\$3,740,451
ANNUAL PRINCIPAL PMT: \$249,363			2014-15	\$249,363				\$3,491,088
		RATE:	2015-16	\$249,363				\$3,241,725
		2.66%	2016-17	\$249,363				\$2,992,361
			2017-18	\$249,363				\$2,742,998
			2018-19		\$249,363	\$72,964	\$322,327	\$2,493,635
			2019-20		\$249,363	\$66,331	\$315,694	\$2,224,271
			2020-21		\$249,363	\$59,698	\$309,061	\$1,994,908
			2021-22		\$249,363	\$53,065	\$302,428	\$1,745,545
			2022-23		\$249,363	\$46,431	\$295,795	\$1,496,181
			2023-24		\$249,363	\$39,798	\$289,162	\$1,246,818
			2024-25		\$249,363	\$33,165	\$282,529	\$997,454
			2025-26		\$249,363	\$26,532	\$275,896	\$748,091
			2026-27		\$249,363	\$19,899	\$269,263	\$498,728
			2027-28		\$249,363	\$13,266	\$262,629	\$249,364
			2028-29		\$249,364	\$6,633	\$255,997	\$0
TOTAL				\$2,244,269	\$2,742,998	\$437,782	\$3,180,780	
INSTALLMENT	4/29/14	\$339,450	2013-14	\$11,025				\$328,425
PURCHASE		Final pmt 3/29/19	2014-15	\$66,843				\$261,582
VEHICLES & EQUIPMENT			2015-16	\$68,049				\$193,533
(GF 7%,		Rate:	2016-17	\$69,277				\$124,256
820-8\$, 830-74%		1.79%	2017-18	\$70,527				\$53,729
870-11%)			2018-19		\$53,729	\$401	\$54,130	\$0
TOTAL				\$285,721	\$53,729	\$401	\$54,130	

PURPOSE	LOAN DATE	ORIGINAL AMOUNTS	FISCAL YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	REMAINING PRINCIPAL
STATE REVOLVING	5/30/2014	\$475,857	2014-2015	\$39,655				\$436,202
LOAN PROGRAM		final pmt 5-1-2026	2015-2016	\$39,655				\$396,547
WATER PROJECT		Rate: 0.00%	2016-2017	\$39,655				\$356,892
STATE PROJ# H-LRX-F-08-1718			2017-2018	\$39,655				\$317,237
			2018-2019		\$39,655	\$0	\$39,655	\$277,583
DEBT SERVICE FOR WTP			2019-2020		\$39,655	\$0	\$39,655	\$237,928
			2020-2021		\$39,655	\$0	\$39,655	\$198,273
			2021-2022		\$39,655	\$0	\$39,655	\$158,618
			2022-2023		\$39,655	\$0	\$39,655	\$118,964
			2023-2024		\$39,655	\$0	\$39,655	\$79,309
			2024-2025		\$39,655	\$0	\$39,655	\$39,654
			2025-2026		\$39,654	\$0	\$39,654	\$0
TOTAL					\$317,237	\$0	\$317,237	
STATE REVOLVING	4/15/2016	\$1,143,936	2016-2017	\$57,197				\$1,086,739
LOAN PROGRAM		final pmt 5-1-2036	2017-2018	\$57,197		\$0	\$0	\$1,029,542
WATER PROJECT		Rate: 0.00%	2018-2019		\$57,197	\$0	\$57,197	\$972,345
STATE PROJ# H-LRX-F-15-1887			2019-2020		\$57,197	\$0	\$57,197	\$915,148
			2020-2021		\$57,197	\$0	\$57,197	\$857,952
DEBT SERVICE FOR WTP			2021-2022		\$57,197	\$0	\$57,197	\$800,755
			2022-2023		\$57,197	\$0	\$57,197	\$743,558
			2023-2024		\$57,197	\$0	\$57,197	\$686,361
			2024-2025		\$57,197	\$0	\$57,197	\$629,164
			2025-2026		\$57,197	\$0	\$57,197	\$571,968
			2026-2027		\$57,197	\$0	\$57,197	\$514,771
			2027-2028		\$57,197	\$0	\$57,197	\$457,574
			2028-2029		\$57,197	\$0	\$57,197	\$400,377
			2029-2030		\$57,197	\$0	\$57,197	\$343,180
			2030-2031		\$57,197	\$0	\$57,197	\$285,984
			2031-2032		\$57,197	\$0	\$57,197	\$228,787
			2032-2033		\$57,197	\$0	\$57,197	\$171,590
			2033-2034		\$57,197	\$0	\$57,197	\$114,393
			2034-2035		\$57,197	\$0	\$57,197	\$57,196
			2035-2036		\$57,197	\$0	\$57,197	(\$0)
TOTAL				\$114,394	\$1,029,542		\$1,029,542	

			FISCAL YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	REMAINING PRINCIPAL
SUMMARY OF MATURITIES								
BY FISCAL YEAR								\$7,251,520
			2013-2014	\$723,296				\$6,528,224
			2014-2015	\$819,903				\$6,184,178
			2015-2016	\$822,257				\$5,361,921
			2016-2017	\$881,845	\$0	\$0	\$0	\$5,624,012
			2017-2018	\$618,459	\$0	\$0	\$0	\$5,005,553
			2018-2019	\$0	\$523,093	\$92,899	\$615,992	\$4,482,460
			2019-2020	\$0	\$469,364	\$83,074	\$552,438	\$4,013,096
			2020-2021	\$0	\$469,364	\$73,650	\$543,015	\$3,543,732
			2021-2022	\$0	\$469,364	\$64,227	\$533,591	\$3,074,367
			2022-2023	\$0	\$469,364	\$54,803	\$524,167	\$2,605,003
			2023-2024	\$0	\$469,364	\$45,380	\$514,744	\$2,135,639
			2024-2025	\$0	\$469,366	\$35,956	\$505,322	\$1,666,273
			2025-2026	\$0	\$346,214	\$26,532	\$372,746	\$1,320,059
			2026-2027	\$0	\$306,560	\$19,899	\$326,459	\$1,013,499
			2027-2028	\$0	\$306,560	\$13,266	\$319,826	\$706,939
			2028-2029	\$0	\$306,561	\$6,633	\$313,194	\$400,378
			2029-2030	\$0	\$57,197	\$0	\$57,197	\$343,180
			2030-2031	\$0	\$57,197	\$0	\$57,197	\$285,984
			2031-2032	\$0	\$57,197	\$0	\$57,197	\$228,787
			2032-2033	\$0	\$57,197	\$0	\$57,197	\$171,590
			2033-2034	\$0	\$57,197	\$0	\$57,197	\$114,393
			2034-2035	\$0	\$57,197	\$0	\$57,197	\$57,196
			2035-2036	\$114,394	\$57,197	\$0	\$57,197	(\$0)
TOTAL DEBT								
WATER AND SEWER FUND				\$3,980,155	\$5,005,553	\$516,319	\$5,521,873	



**CITY OF ASHEBORO
GENERAL FUND**

CITY OF ASHEBORO
GENERAL FUND REVENUES
FY 2018-2019

Code: 10

ACCOUNT	NUMBER	FY 18-19	
		MANAGER RECOMMENDED	COUNCIL APPROVED
TAX COLLECTIONS- VEHICLE & REAL	302-20XX	15,372,754	15,372,754
TAX PENALTIES AND INTEREST	317-0000	58,000	58,000
PENALTIES & INTEREST- VEHICLES	317-0200	7,280	7,280
ABC BOARD REVENUE	320-0000	218,118	218,118
ABC LAW ENFORCEMENT FEE	320-0001	12,850	12,850
PRIVILEGE LICENSES	325-0000	799	799
CABLE FRANCHISES- TWC	325-0200	36,516	36,516
REZONING, STONE & BURIAL FEES	326-0000	27,340	27,340
INTEREST EARNED ON INVESTMENTS	329-0000	32,753	32,753
CONCESSIONS & MERCHANDISE- GOLF	331-0001	5,000	5,000
CONCESSIONS & MERCHANDISE- LAKES	331-002	10,475	10,475
CONCESSIONS & MERCHANDISE- PARKS	331-0003	4,360	4,360
CONCESSIONS & MERCHANDISE- ATHLETIC	331-0004	6,500	6,500
CONCESSIONS & MERCHANDISE- RECREATION	331-0005	4,343	4,343
CONCESSIONS & MERCHANDISE- SUNSET THEATRE	331-0006	15,029	15,029
CONCESSIONS & MERCHANDISE- POOLS	331-0008	9,093	9,093
RENTS	331-0100	3,000	3,000
AIRPORT REVENUE	331-0200	4,916	4,916
MISCELLANEOUS REVENUE- VARIOUS	335-0100	36,659	36,659
PAYMENT IN LIEU OF TAXES	335-0200	27,000	27,000
CONTRACTED MAINTENANCE- NCDOT	335-0900	22,420	22,420
ASHEBORO MILL LOFTS LOAN PAYMENT	335-1000	22,116	22,116
CONCERT SERIES SPONSORSHIP REVENUE	335-1300	20,000	20,000
RENTAL/VEHICLES- LOCAL TAX	336-0000	37,012	37,012
UTILITIES FRANCHISE TAX- STATE	337-0000	2,488,000	2,488,000
POWELL BILL ALLOCATION- STATE	343-0000	673,375	673,375
1% LOCAL SALES TAX- STATE ARTICLE 39	345-0000	1,700,000	1,700,000
½% LOCAL SALES TAX- STATE ARTICLE 40	346-0000	1,300,000	1,300,000
½% LOCAL SALES TAX- ARTICLE 42	346-0300	850,000	850,000
½% LOCAL SALES TAX- ARTICLE 44	346-0100	490,000	490,000
CITY HOLD HARMLESS- ARTICLE 14	346-0400	1,400,000	1,400,000
SOLID WASTE DISPOSAL TAX (7/1/08)	347-0000	17,450	17,450
ALCOHOLIC BEVERAGE TAX DISTRIBUTION	348-0000	116,503	116,503
DOJ OT REMIB	350-0300	13,000	13,000

CITY OF ASHEBORO
GENERAL FUND REVENUES
FY 2018-2019
(Continued)

Code: 10

ACCOUNT	NUMBER	FY 18-19	
		MANAGER RECOMMENDED	COUNCIL APPROVED
COURT COSTS, FEES & CHARGES	351-0000	9,822	9,822
PARKING VIOLATION PENALTIES	352-0000	184	184
BUILDING PERMITS	355-0000	84,520	84,520
INSPECTION FEES	357-0000	60,295	60,295
FIRE INSPECTION FEES	357-1000	4,235	4,235
CHARGES FOR SERVICES- REFUSE COLL.	358-0000	770,000	770,000
CHARGES FOR SERVICES- GARBAGE	358-0001	1,026,219	1,026,219
CHARGES FOR SERVICES- RECYCLE	358-0002	177,000	177,000
CHARGES FOR SERVICES- COMMERCIAL	358-0003	6,454	6,454
RECYCLING REVENUES	358-0200	3,799	3,799
SALE OF CEMETARY LOTS	361-0000	3,850	3,850
GOLF- CITY AM	364-0001	15,000	15,000
GOLF COURSE FEES – JUNIOR AM	364-0003	600	600
GOLF COURSE FEES- TWILIGHT PROGRAM	365-0000	2,060	2,060
GOLF COURSE GREEN FEES	365-0100	58,000	58,000
GOLF COURSE ELECTRIC CART FEES	365-0200	52,243	52,243
GOLF COURSE ANNUAL DUES	365-0300	26,550	26,550
SWIMMING POOL FEES AND LESSONS	365-0400	45,951	45,951
TENNIS COURTS- RECEIPTS	365-0500	421	421
FISHING LAKES- PERMITS	365-0600	45,000	45,000
ATHLETIC PROGRAMS	365-0700	23,000	23,000
OTHER RECREATION PROGRAMS	365-0800	12,576	12,576
OTHER GOLF PROGRAMS	365-0900	1,983	1,983
PARK/SHELTER RESERVATIONS	365-1100	8,759	8,759
SUNSET THEATRE REVENUE	365-1200	43,000	43,000
SKATE PARK REVENUE	365-1300	531	531
FARMERS MARKET	365-1400	4,130	4,130
SALE OF MATERIALS- SERVICES	381-0000	16,217	16,217
PROCEEDS FROM LEASE PURCHASE	385-0100	922,224	922,224
REIMB. ASHEBORO CITY SCHOOLS	397-2100	256,000	256,000
GENERAL FD. REV. EST.		28,723,283	28,723,283
FUND BALANCE ALLOCATION			
TOTAL GENERAL FUND REVENUE		28,723,283	28,723,283

CITY OF ASHEBORO
GENERAL FUND EXPENDITURE SUMMARY
FY 2018-2019

ACCT	DEPARTMENT OF FUNCTION	DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
410	MAYOR ANF GOVERNING BODY	148,167	148,167	148,167
420	CITY MANAGER'S OFFICE	205,999	205,989	205,989
440	FINANCE OFFICE	492,132	492,132	492,132
450	LEGAL & CITY CLERK	225,548	225,548	225,548
480	INFORMATION TECHNOLOGY	298,421	298,421	298,421
490	PLANNING/COMMUNITY DEVELOPMENT/ZONING	844,833	846,958	846,958
500	MUNICIPAL BUILDING	116,200	116,200	116,200
510	POLICE	8,897,838	8,333,229	8,333,229
530	FIRE	4,614,970	4,440,120	4,440,120
540	BUILDING INSPECTIONS	117,265	117,265	117,265
545	FIRE INSPECTIONS	191,231	191,231	191,231
550	OPERATIONS	966,810	908,310	908,310
555	FLEET MAINTENANCE	1,275,247	1,240,247	1,240,247
565	STREET MAINTENANCE	3,691,955	3,164,955	3,164,955
575	CITY ENGINEER OFFICE	263,548	230,978	230,978
580	ENVIRONMENTAL SERVICES	2,919,311	1,820,311	1,820,311
590	HUMAN RESOURCES	369,449	369,449	369,449
615	ARTS & CULTURAL SERVICES	551,892	551,892	551,892
620	RECREATION SERVICES	2,595,359	2,595,359	2,595,359
625	MUNICIPAL GOLF COURSE	196,045	196,045	196,045
630	LIBRARY	134,718	134,718	134,718
640	FACILITIES MAINTENANCE	2,067,219	1,992,219	1,992,219
650	AIRPORT AUTHORITY	190,685	103,540	103,540
	GENERAL FUND TOTAL	31,374,841	28,723,283	28,723,283

CITY OF ASHEBORO

MAYOR & GOVERNING BODY



GENERAL INFORMATION

The City Council is the legislative and policy making body of the city. It is composed of a Mayor and seven council members elected at large. The Mayor presides at meetings and serves as the ceremonial head of government. The City Council meets in regular session the first Thursday following the first Monday of the month at 7:00 pm. The Council also sits for special meetings as is needed.

The mission of the Asheboro City Council is: “To provide the citizens of Asheboro with excellence in leadership, fiscal management and municipal services and to create meaningful and appropriate opportunities for citizen participation to improve the quality of life for all.”

OBJECTIVES

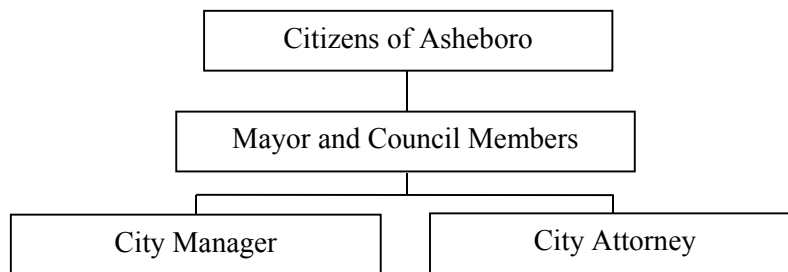
At each of the past Planning Retreats, the City Council has conducted a careful study and review of the existing goals and objectives for the City of Asheboro and discussed events and matters affecting the city which may be undertaken during future fiscal years.

In the 2005-2006 fiscal year, the City Council began participating in a community wide Strategic Planning Process to gather insight from others in the community and to carefully re-identify where their focus needs to be going forward. The Strategic Plan Steering Committee established the vision of Asheboro – “Asheboro will be a model community in North Carolina as a place to live, work, and play.” This vision guided the Steering Committee and task forces in their 18 month study and analysis.

The strategic planning process culminated in March 2007 with the production of the Asheboro 20/20 strategic plan report. Contained in this report were a series of goals and strategies that now guide and help provide focus to the City Council as they make decisions for the future. The four areas of focus for these goals and strategies are:

1. Economic Development
2. Growth, Annexation and Infrastructure
3. Quality of Life
4. North Carolina Zoo

City of Asheboro
Mayor & Governing Body
Organizational Chart



MAYOR AND GOVERNING BODY
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY2018-2019

Code: 10-410

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES & WAGES	10-410-0200	41,605	41,605	41,605
FRINGE: FICA	10-410-0702	3,183	3,183	3,183
FRINGE: INSURANCE	10-410-0704	76,000	76,000	76,000
TRAVEL, SCHOOLS, CONFERENCES	10-410-1400	12,000	12,000	12,000
ELECTIONS & REFERENDUMS	10-410-4700	10,000	10,000	10,000
DUES & SUBSCRIPTIONS	10-410-5300	1,250	1,250	1,250
MISCELLANEOUS EXPENSE	10-410-5700	4,000	4,000	4,000
WORKERS COMP.	10-410-5800	129	129	129
TOTALS		148,167	148,167	148,167



GENERAL INFORMATION

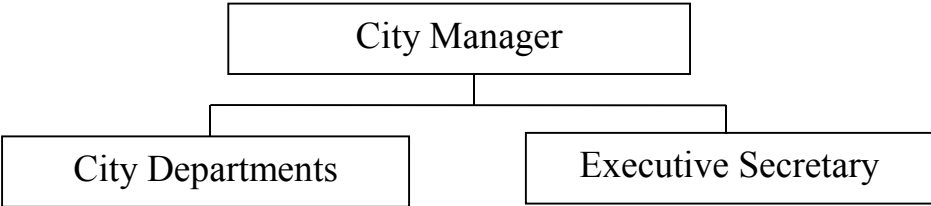
The City Manager is the chief administrative officer of the City of Asheboro and is responsible for the general management of all municipal operations. The City Manager is directly responsible and accountable to the Mayor and City Council and administers the policies and goals of the City Council. He also is responsible for informing the City Council of all issues involving the City. The Manager is the Budget Officer for the City and is responsible for the preparation and implementation of the Annual Operating Budget.

OBJECTIVES

- To provide effective administrative leadership and management skills to all levels of the city government.
- To keep the City Council fully informed in order to facilitate the policy making decisions necessary for an effective proactive municipal government.
- To provide all the citizens of Asheboro with the highest level of municipal services that can be afforded under the operating budget.
- To promote effective communication within the organization.
- To develop an annual balanced budget which serves as the financial plan for the city.
- To evaluate past accomplishments and strategically plan for future needs of service delivery, capital requirements, and demographic demands of the city.

CITY OF ASHEBORO

**City Manager
Organizational Chart**



CITY MANAGER'S OFFICE
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2018-2019

Code: 10-420

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-420-0200	126,002	126,002	126,002
N C MUNICIPAL LEAGUE	10-420-0500	21,000	21,000	21,000
FRINGE: FICA	10-420-0702	9,364	9,364	9,364
FRINGE: INSURANCE	10-420-0704	14,250	14,250	14,250
FRINGE: RETIREMENT	10-420-0705	9,278	9,278	9,278
UNEMPLOYMENT COMPENSATION	10-420-0800	5	5	5
TELEPHONE	10-420-1100	600	600	600
TRAVEL, SCHOOLS, CONFERENCES	10-420-1400	8,000	8,000	8,000
OFFICE SUPPLIES- PRINTING	10-420-3300	2,100	2,100	2,100
AWARDS/RECOGNITIONS	10-420-4000	1,300	1,300	1,300
SCHOOL OF GOVT (UNC)	10-420-4900	3,017	3,017	3,017
DUES AND SUBSCRIPTIONS	10-420-5300	4,056	4,056	4,056
INSURANCE	10-420-5400	557	557	557
MISCELLANEOUS EXPENSE	10-420-5700	500	500	500
WORKERS COMP	10-420-5800	570	560	560
COG DUES	10-420-5900	5,400	5,400	5,400
TOTALS		205,999	205,989	205,989



GENERAL INFORMATION

The Finance Department is responsible for managing all of the financial affairs of the City and supports the other departments through accounting services and financial reporting. The Finance Department operates under the direction of the Finance Officer.

Activities performed by the Finance Department include accounting, debt administration, data processing, and cash management. The accounting function involves payment of the City's bills and maintenance of the general ledger for all funds and subsidiary ledgers for receivables, payroll, payables and fixed assets. Cash management includes maximizing invested funds while insuring a ready cash reserve for payment of current obligations.

In addition to preparing monthly internal financial statements, the Finance Department is also responsible for assisting with the annual independent audit and preparation of the Comprehensive Annual Financial Report, which reflects the financial position of the City at year end.

OBJECTIVES

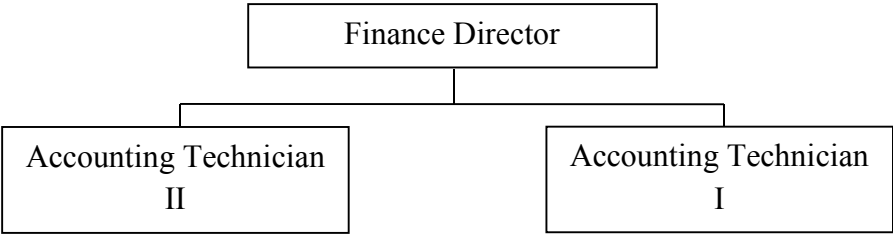
The objective of the Finance Department is to perform accurately and efficiently each of the following financial functions: administration of debt; data processing; cash management; internal auditing; accounting; financial reporting; payroll processing, devising internal controls to insure proper expenditures of City funds and collection of revenues, and assistance in budget preparation.

Specific goals are the following:

- To ensure that the City's financial operations are being performed as efficiently as possible while providing for maximum internal controls and proper stewardship of assets. The establishment of an accounting operations manual will be one end result.
- To maximize yield on invested funds in an environment where revenue sources are threatened and interest rates are very low. Safety of invested funds is of prime importance.
- To ensure that the current system of internal accounting controls is adequate, that controls are being performed as intended and that the financial statements generated provide reliable and accurate data.
- To improve the financial accounting system to enable the City to be in compliance with the most recent accounting standards and regulations.

CITY OF ASHEBORO

Finance Department
Organizational Chart



FINANCE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2018-2019

Code: 10-440

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-440-0200	92,793	92,793	92,793
PROF SVCS- AUDIT	10-440-0400	35,000	35,000	35,000
FRINGE: FICA	10-440-0702	6,823	6,823	6,823
FRINGE: INSURANCE	10-440-0704	14,250	14,250	14,250
FRINGE: RETIREMENT	10-440-0705	6,761	6,761	6,761
UNEMPLOYMENT COMPENSATION	10-440-0800	5	5	5
TRAVEL, SCHOOLS, CONFERENCES	10-440-1400	1,200	1,200	1,200
MAINT & REPAIR- EQUIPMENT	10-440-1600	2,000	2,000	2,000
COMPUTER PROG	10-440-2000	1,000	1,000	1,000
POSTAGE	10-440-3000	4,300	4,300	4,300
OFFICE SUPPLIES- PRINTING	10-440-3300	9,000	9,000	9,000
COMPUTER EQ & SUPPLY	10-440-3400	500	500	500
CONTRACTED SERVICES	10-440-4400	6,000	6,000	6,000
TAX COLL FEE- RAND CTY	10-440-5000	195,000	195,000	195,000
TAX COLL FEE- VEHICLE	10-440-5100	45,000	45,000	45,000
DUES & SUBSCRIPTIONS	10-440-5300	1,200	1,200	1,200
SOFTWARE-SUBSCRIPTION MAINT	10-440-5301	8,200	8,200	8,200
EMPLOYEE BONDS	10-440-5400	1,300	1,300	1,300
TAX REFUNDS	10-440-5500	45,000	45,000	45,000
MISCELLANEOUS EXPENSE	10-440-5700	3,500	3,500	3,500
WORKERS COMP	10-440-5800	800	800	800
SMALL EQUIPMENT	10-440-6000	6,500	6,500	6,500
CAPITAL OUTLAY - EQUIPMENT	10-440-7400	6,000	6,000	6,000
TOTALS		492,132	492,132	492,132



LEGAL DEPARTMENT

LEGAL:

GENERAL INFORMATION

The City Attorney, City Clerk / Paralegal, and Deputy City Clerk staff the Legal Department for the City of Asheboro. The City Attorney serves at the pleasure of the City Council and is a full-time employee of the City. The City Attorney provides legal representation for the City of Asheboro and any other clients designated by the Asheboro City Council.

OBJECTIVES

The objective of the City Attorney is to fulfill his duties to the City of Asheboro by providing legal services that are both cost effective and of the highest quality. By way of illustration and not limitation, the services that will be rendered in order to fulfill this objective are as follows:

- As appropriate, the prosecution and defense of suits for / against the City.
- The provision of legal advice to the Mayor, City Council, City Manager, and other city officials with respect to the affairs of the city.
- Upon request, the drafting and/or review of proposed ordinances.
- Upon request, the review of agreements, contracts, franchises, and other instruments with which the City may be concerned.
- The City Attorney will attend all meetings of the City Council.
- The performance of such other duties as may be expected of the City Attorney by virtue of his position as City Attorney.

CITY CLERK:

GENERAL INFORMATION

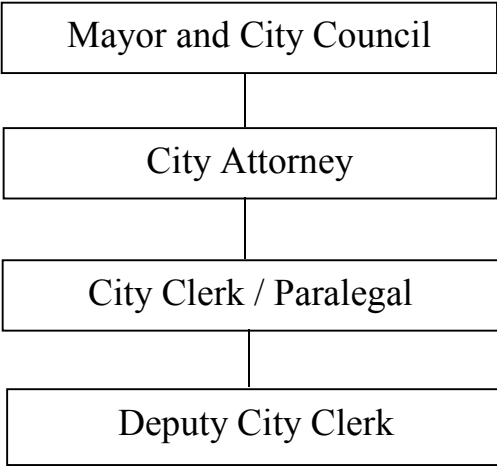
It is the duty of the City Clerk to give notice of all meetings of the Council, keep a journal of the proceedings of the Council, be the custodian of all city records, and perform any other duties that are required by statutes or the Council.

OBJECTIVES

- To provide effective administrative leadership and management skills to all levels of the city government.
- To keep the City Council fully informed in order to facilitate the policy making decisions necessary for an effective proactive municipal government
- To provide all the citizens of Asheboro with the highest level of municipal services that can be afforded under the operating budget.
- To promote effective communication within the organization.
- To maintain and update Code of Ordinances.
- To provide records management services, including storage and retrieval of city records.

CITY OF ASHEBORO

Legal Department
Organizational Chart



LEGAL & CITY CLERK
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2018-2019

Code: 10-450

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-450-0200	157,030	157,030	157,030
PROFESSIONAL SERVICES	10-450-0400	1,800	1,800	1,800
FRINGE: FICA	10-450-0702	11,737	11,737	11,737
FRINGE: INSURANCE	10-450-0704	23,750	23,750	23,750
FRINGE: RETIREMENT	10-450-0705	11,630	11,630	11,630
UNEMPLOYMENT COMPENSATION	10-450-0800	51	51	51
TELEPHONE	10-450-1100	650	650	650
TRAVEL, SCHOOLS, CONFERENCES	10-450-1400	7,000	7,000	7,000
OFFICE SUPPLIES- PRINTING	10-450-3300	1,200	1,200	1,200
POSTAGE- PRIVILEGE LICENSE	10-450-3301	600	600	600
LAW LIBRARY	10-450-3400	4,000	4,000	4,000
CITY CODE	10-450-3500	3,500	3,500	3,500
PROFESSIONAL ASSOCIATION DUES	10-450-5300	1,200	1,200	1,200
INSURANCE	10-450-5400	600	600	600
MISCELLANEOUS EXPENSES	10-450-5700	500	500	500
WORKERS COMP	10-450-5800	300	300	300
TOTALS		225,548	225,548	225,548

CITY OF ASHEBORO

INFORMATION TECHNOLOGY



GENERAL INFORMATION

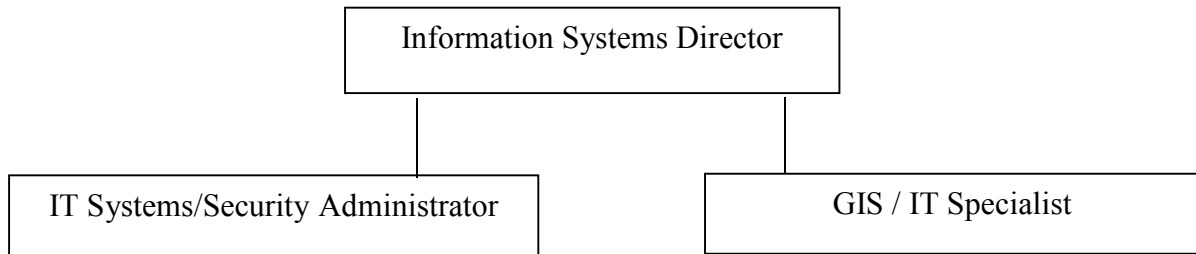
The Information Technology Department manages computer and technology resources within the City, ensuring that those resources are available and secure for use. The department is responsible for network security, which includes restricting access to certain websites, maintaining virus and spyware protection, and employing other security measures to safeguard the City's information. This department reviews and evaluates new technologies as they emerge and recommend any desirable hardware and software upgrades for the City. It also interacts with other departments as they plan to budget for technology purchases. The department oversees the planning and implementation of additions, deletions, and major modifications to the City's network infrastructure. It manages the City's telephone system as well as 195 cell phones and 139 Wi-Fi devices. The department oversees and administers the maintenance of 13 servers, over 200 computer work stations, and the software required to use them and oversee system backups, archiving, and disaster recovery practices.

The Information Technology GIS Department deploys a working Geospatial Information System (GIS) to the City and to the public. A GIS is any system that captures, stores, analyzes, manages, and presents data that are linked to location(s). The City uses this to provide location information on water/sewer utilities, street centerline data, structure addressing data and all other data related to property. GIS is also used as a platform for the creation for new data for short and/or long term use. For City use, GIS is used for producing maps specific to field related jobs or for field analysis. Each department within the City has access to a web based GIS service (ConnectGIS) for the creation of maps for specific projects or a general overview of what data is available.

OBJECTIVES

- Provides leadership for short and long range planning for all technology initiatives.
- Facilitates planning and implementation of telecommunication devices, along with local and wide area networks.
- Maintains servers that control email and internet connectivity for City of Asheboro employees.
- Ensures the maintenance of all computers and software.
- Plans and implements staff development to assist in using new software applications.
- Works with department heads to incorporate technology by identifying strategies and materials as needed.
- Assists end users in resolving technology oriented problems.

CITY OF ASHEBORO
Information Technology Department
Organizational Chart



INFORMATION TECHNOLOGY
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2018-2019

Code: 10-480

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-480-0200	129,051	129,051	129,051
FRINGE: FICA	10-480-0702	9,092	9,092	9,092
FRINGE: INSURANCE	10-480-0704	17,100	17,100	17,100
FRINGE: RETIREMENT	10-480-0705	9,009	9,009	9,009
UNEMPLOYMENT COMPENSATION	10-480-0800	2	2	2
TELEPHONE	10-480-1100	6,000	6,000	6,000
INTERNET SERVICE	10-480-1101	16,000	16,000	16,000
TRAVEL, SCHOOLS, CONFERENCES	10-480-1400	1,000	1,000	1,000
OFFICE SUPPLIES	10-480-3300	150	150	150
OTHER SUPPLIES	10-480-3400	4,000	4,000	4,000
SOFTWARE/NETWORK SUPPORT	10-480-3500	32,000	32,000	32,000
UNIFORMS	10-480-3600	600	600	600
CONTR SERVICES	10-480-4500	4,000	4,000	4,000
CONTR SERV- T1 LINE TO R CTY	10-480-4501	4,000	4,000	4,000
CONTR SVS-DOWNTOWN WIRELESS	10-480-4502	5,000	5,000	5,000
DUES & SUBSCRIPTIONS	10-480-5300	500	500	500
EMAIL ARCHIVING SWITCHOVER	10-480-5301	12,000	12,000	12,000
INSURANCE	10-480-5400	576	576	576
MISCELLANEOUS EXPENSE	10-480-5700	50	50	50
WORKERS COMP	10-480-5800	900	900	900
SMALL EQUIPMENT	10-480-6000		7,192	7,192
CAPITAL OUTLAY	10-480-7400	47,391	40,199	40,199
TOTALS		298,421	298,421	298,421



PLANNING & COMMUNITY DEVELOPMENT

GENERAL INFORMATION

The primary functions, duties and responsibilities of the Planning / Community Development Department are as follows:

- Land Development Plan
- Zoning Ordinance
- Thoroughfare Plan
- Annexation Studies
- Subdivision Ordinance
- Zoning Permits
- Assistance to the Bureau of Census
- Flood and Watershed Regulations
- Zoning Hearings
- Subdivision Review & Approval
- Site Plan Review & Approval
- Consultation w/ Developers before Development
- Manage media relations
- Publicize, promote, and educate the public regarding events, functions and services of the City
- Maintain city websites, government information channel and official social media accounts and archives
- Participate in administration of Transportation Improvement Plan locally administered projects
- Administration of Federal and State grants
- Code Enforcement
- Neighborhood Analysis
- BOA Hearings
- Downtown and Neighborhood Revitalization
- Staff to the Planning Board/Board of Adjustment
- Staff to the Redevelopment Commission
- Assistance to Non-Profit Housing Dev. Organizations
- Federal and State Grant Applications
- Fair Housing Reporting

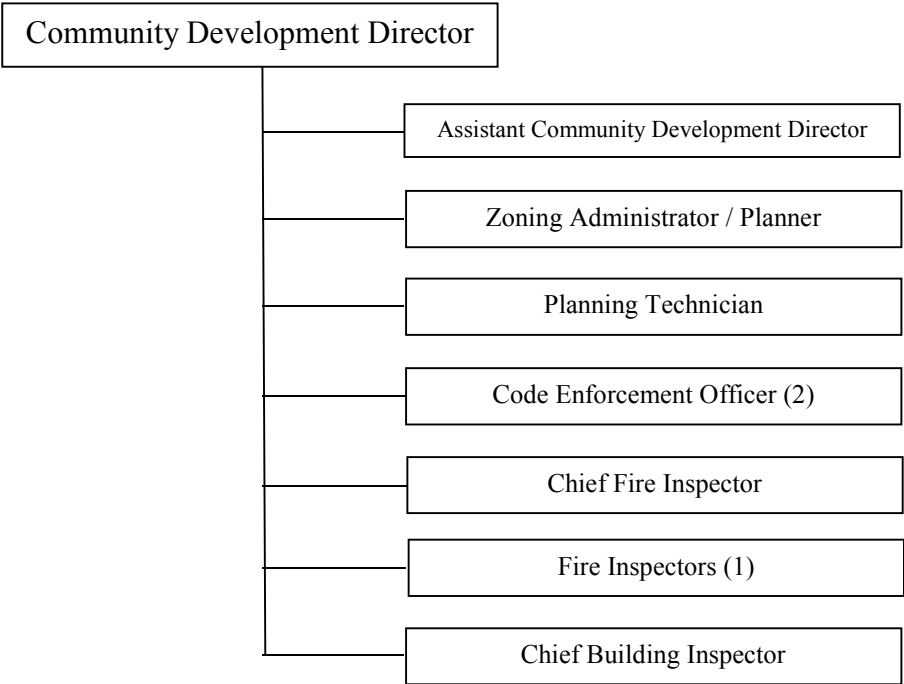
OBJECTIVES

The work objectives of the Planning / Community Development Department are directly related to all levels of planning; in particular, the day to day rudiments such as zoning, subdivision and grant administration, and long range planning such as comprehensive development plans and thoroughfare plans. Specifically, the Department will pursue a program that will promote a team approach to provide citizen services and support to Management and Council in implementation of specific goals and objectives. To this end, the following items are targeted for our objectives:

- Pursue update of the Land Development Plan Map.
- Begin website upgrades to be mobile responsive and improve communications
- Continue selective updating of the Zoning Ordinance.
- Continue the updating of the Subdivision Ordinance.
- Review other development regulations / codes and policies.
- Prepare applications for appropriate federal and state grants.
- Continue comprehensive strategic planning program.
- Emphasize code enforcement activities.

CITY OF ASHEBORO

Community Development Division Organizational Chart



PLANNING & COMMUNITY DEVELOPMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2018-2019

Code: 10-490

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-490-0200	346,109	346,109	346,109
SALARIES AND WAGES-PT	10-490-0210	4,556	4,556	4,556
PROFESSIONAL SERVICES	10-490-0400	58,000	58,000	58,000
FRINGE: FICA	10-490-0702	26,445	26,445	26,445
FRINGE: INSURANCE	10-490-0704	66,500	66,500	66,500
FRINGE: RETIREMENT	10-490-0705	25,858	25,858	25,858
UNEMPLOYMENT COMPENSATION	10-490-0800	15	15	15
TELEPHONE	10-490-1100	1,500	1,500	1,500
PRINT & PUBLISHING	10-490-1200	30,000	30,000	30,000
TRAVEL, SCHOOLS, CONFERENCES	10-490-1400	4,250	4,250	4,250
MAINT & REPAIR- VEH PART	10-490-1700	3,000	3,000	3,000
GAS, OIL, TIRES	10-490-3100	2,000	2,000	2,000
GRANTS	10-490-3200	13,000	13,000	13,000
OFFICE SUPPLIES	10-490-3300	700	700	700
POSTAGE	10-490-3400	1,750	1,750	1,750
CREDIT CARD	10-490-4501		2,125	2,125
ASHEBORO HOUSING AUTHORITY	10-490-5000	30,049	30,049	30,049
REDEVELOPMENT ACTIVITIES- ASBESTOS	10-490-5100	47,875	47,875	47,875
REDEVELOPMENT BRICK PURCHASES	10-490-5200	1,500	1,500	1,500
DUES & SUBSCRIPTIONS	10-490-5300	25,000	25,000	25,000
INSURANCE	10-490-5400	2,500	2,500	2,500
CODE ENFORCEMENT	10-490-5500	500	500	500
COMMUNITY DEVELOPMENT	10-490-5600	132,000	132,000	132,000
MISCELLANEOUS EXPENSE	10-490-5700	350	350	350
WORKERS COMP	10-490-5800	3,600	3,600	3,600
SMALL EQUIPMENT	10-490-6000	200	6,075	6,075
CAPITAL OUTLAY	10-490-7400	5,875		
PRIN ON LT DEBT	10-490-8100	10,394	10,394	10,394
INT ON LT DEBT	10-490-8200	1,308	1,308	1,308
TOTALS		844,833	846,958	846,958

CITY OF
ASHEBORO
MUNICIPAL BUILDING HEADQUARTERS
Managed by City Engineer

GENERAL INFORMATION

The municipal building provides a central location for the administration and management of city government, finance, planning, zoning, community development, building and fire inspections, engineering, legal services and water and sewer billing and collection, as well as provide facilities for council and other meetings.



OBJECTIVE

To provide an efficient and practical administration and operation of municipal services.

MUNICIPAL BUILDING HEADQUARTERS
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2018-2019

Code: 10-500

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
TELEPHONE	10-500-1100	16,500	16,500	16,500
INTERNET SERVICE	10-500-1101	17,000	17,000	17,000
UTIL, FUEL & LIGHTS	10-500-1300	17,000	17,000	17,000
MAINT & REP- BUILDING	10-500-1500	5,000	5,000	5,000
BLDG MAINT & REP - REMODEL	10-500-1501	20,000	20,000	20,000
MAINT & REP- EQUIPMENT	10-500-1600	5,000	5,000	5,000
MAINT & REPAIR-VEHICLE PARTS	10-500-1700	500	500	500
GAS, OIL, TIRES	10-500-3100	500	500	500
CENTRAL OFFICE SUPPLY	10-500-3300	4,000	4,000	4,000
COPIER LEASE	10-500-3301	16,500	16,500	16,500
SUPPLIES & MATERIALS	10-500-3400	2,500	2,500	2,500
OFFICE FURNITURE - REMODEL	10-500-3401	5,000	5,000	5,000
UNIFORMS & ACCESSORIES	10-500-3600	500	500	500
PURCHASE FOR RESALE	10-500-4800	500	500	500
INSURANCE	10-500-5400	2,700	2,700	2,700
MISCELLANEOUS EXPENSE	10-500-5700	1,500	1,500	1,500
SMALL EQUIP- NON CAP	10-500-6000	1,500	1,500	1,500
TOTALS		116,200	116,200	116,200

CITY OF ASHEBORO

POLICE DEPARTMENT

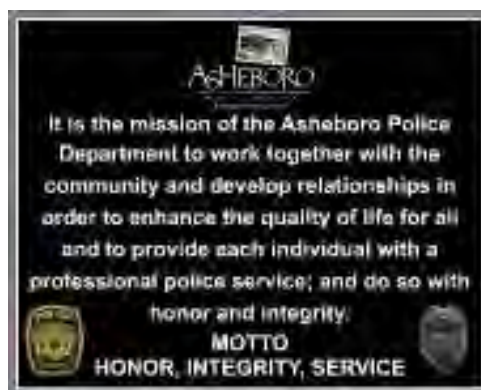


The Police Department, under the direction of the Chief of Police, is committed to serving the public and providing the community with a professional organization that is built on a foundation of strong character with Honor, Integrity, and Service. The department is made up of three divisions that work hand-in-hand to provide the citizens of Asheboro a quality police service.

Field Operations – The backbone of our department is our Field Operations Division that is made up of Patrol, Criminal Investigations, Traffic and the Community Resource Team.

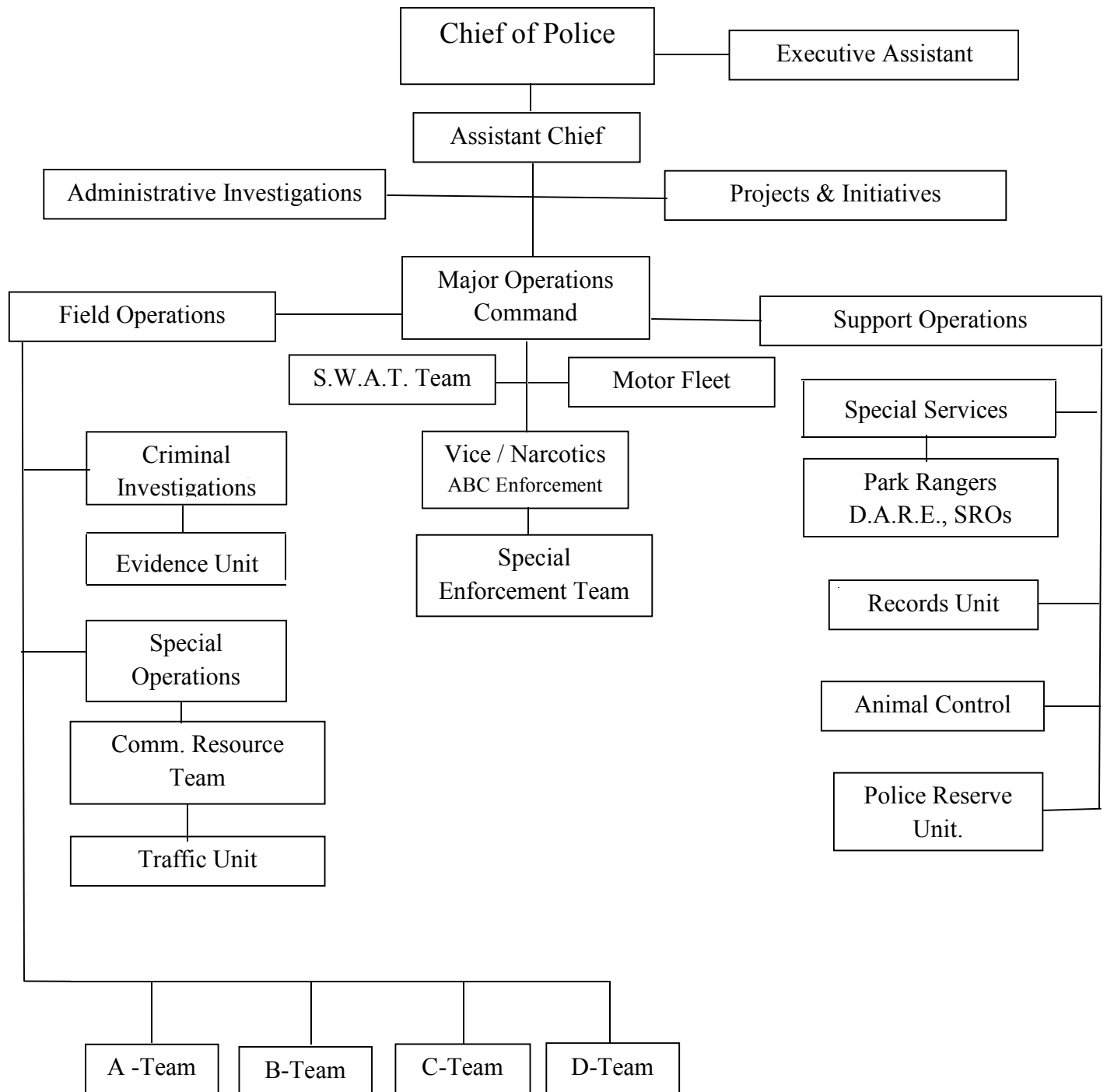
Support Operations – These teams supplement our Operations Division and is made up of Special Services, Park Rangers, SRO's, DARE, Reserves and Records.

Administrative Operations – Is made up of the Chief and his Administrative Staff. They are responsible for the day-to-day operations, recruitment and hiring of personnel, training, equipment and policies and procedures that ensure that the Citizens of Asheboro are provided a professional service.



CITY OF ASHEBORO

Police Department Organizational Chart



POLICE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2018-2019

Code: 10-510

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-510-0200	4,339,316	4,063,176	4,063,176
SEPARATION ALLOWANCE	10-510-0200	350,000	350,000	350,000
PART TIME CROSSING GUARDS	10-510-0200	15,000	15,000	15,000
OVERTIME EXPENSE	10-510-0201	40,000	40,000	40,000
PROF SERVICES	10-510-0400	20,000	16,950	16,950
FRINGE BENEFITS	10-510-0700	2,500	2,500	2,500
FRINGE: FICA	10-510-0702	338,755	338,755	338,755
FRINGE: INSURANCE	10-510-0704	1,054,500	1,054,500	1,054,500
FRINGE: RETIREMENT	10-510-0705	334,800	334,800	334,800
FRINGE: 401K	10-510-0706	202,909	202,909	202,909
UNEMPLOYMENT COMPENSATION	10-510-0800	1,500	1,500	1,500
TELEPHONE	10-510-1100	93,000	93,000	93,000
INTERNET SERVICE	10-510-1101	11,000	11,000	11,000
UTIL, FUEL & LIGHTS	10-510-1300	25,000	25,000	25,000
TRAVEL, SCHOOLS, CONFERENCES	10-510-1400	15,000	15,000	15,000
ADVANCED LEADERSHP/MANAGEMENT TRAINING	10-510-1401	6,300	6,300	6,300
MAINT & REPAIR- BUILDING	10-510-1500	175,000	150,000	150,000
MAINT & RAPAIR- EQUIPMENT	10-510-1600	5,000	5,000	5,000
MAINT & REPAIR- VEHICLE PARTS	10-510-1700	80,000	80,000	80,000
OFFICE RENTAL- VICE	10-510-2100	27,600	27,600	27,600
GAS, OIL & TIRES	10-510-3100	200,000	200,000	200,000
OFFICE SUPPLY- PRINTING	10-510-3300	20,000	20,000	20,000
DARE/COMMUNITY WATCH SUPPLIES & PRINTING	10-510-3301	5,000	5,000	5,000
COMMUNITY RESOURCE SUPPLIES	10-510-3302	9,763	9,763	9,763
OTHER SUPPLIES & MAINT	10-510-3400	36,000	36,000	36,000
AMMO/FIREARMS MAINT	10-510-3401	30,000	30,000	30,000
SMALL EQUIPMENT	10-510-3500	107,039	60,894	60,894
SMALL EQUIPMENT- ALERT	10-510-3501	21,323	21,323	21,323
UNIFORMS & ACCESSORIES	10-510-3600	85,000	75,177	75,177
UNIFORM/ACCESS- BULLET PROOF VEST	10-510-3601	20,000	16,925	16,925
PROPERTY- EVIDENCE ADV	10-510-3700	2,000	2,000	2,000
AWARDS, RECOG & FLORAL	10-510-4000	2,000	2,000	2,000
CONTR MAINT & REPAIR- VEHICLE	10-510-4400	5,000	5,000	5,000

POLICE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2018-2019
(Cont.)

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
CONTR SRVCS	10-510-4500	25,114	25,114	25,114
CONTR SRVCS: 911	10-510-4502	224,658	224,658	224,658
CASPER CONNECT	10-510-4503	2,963	2,963	2,963
CONTR SRVCS: RADIO MAINT	10-510-4504	5,000	5,000	5,000
CONTR SRVCS: DCI USER FEE	10-510-4505	7,000	7,000	7,000
CONTR SRVCS: COPIER LEASE	10-510-4506	7,000	7,000	7,000
LEADS-ON-LINE	10-510-4507	6,188	6,188	6,188
CONTR SRVCS: SPILLMAN	10-510-4508	12,300	12,300	12,300
CONT SVC: CTY HEALTH DE[T ANIMAL CONTROL	10-510-4509	12,000	12,000	12,000
CONT.SVC: BOSCH VEHICLE CRASH DATA RETRIEVAL SOFTWARE	10-510-4510	1,059	1059	1059
CONT SVC: E-LINE UP	10-510-4511	600	600	600
CONT SVC: NEST AWARE	10-510-4512	350	350	350
DUES & SUBSCRIPTIONS	10-510-5300	3,000	3,000	3,000
INSURANCE- CARS	10-510-5400	110,000	110,000	110,000
MISCELLANEOUS EXPENSE	10-510-5700	3,500	3,500	3,500
WORKERS COMP	10-510-5800	145,000	145,000	145,000
SMALL EQUIPMENT- NON CAP	10-510-6000	76,298	94,790	94,790
CAPITAL OUTLAY: EQUIPMENT	10-510-7400	403,581	183,713	183,713
INVESTIGATION FUND	10-510-7500	25,000	25,000	25,000
PRIN ON LT DEBT	10-510-8100	132,639	132,639	132,639
INT ON LT DEBT	10-510-8200	14,282	14,282	14,282
TOTALS		8,897,838	8,333,229	8,333,229

CITY OF ASHEBORO

FIRE DEPARTMENT



GENERAL INFORMATION

The City of Asheboro Fire Department provides fire suppression, rescue and hazardous materials response and pre-hospital emergency medical services to our citizens and visitors. The department responds to a vast array of other predicaments as defined by our response community and are leaders in disaster preparedness for the citizens of Asheboro and surrounding communities. There are currently 48 employees working on three 24 hour rotating shifts and 5 administrative staff members for a total of 53 personnel.

Personnel are well trained and highly skilled professionals that are banded together organizationally to provide a model service to our community. We welcome new challenges and are in constant mode of preparation.

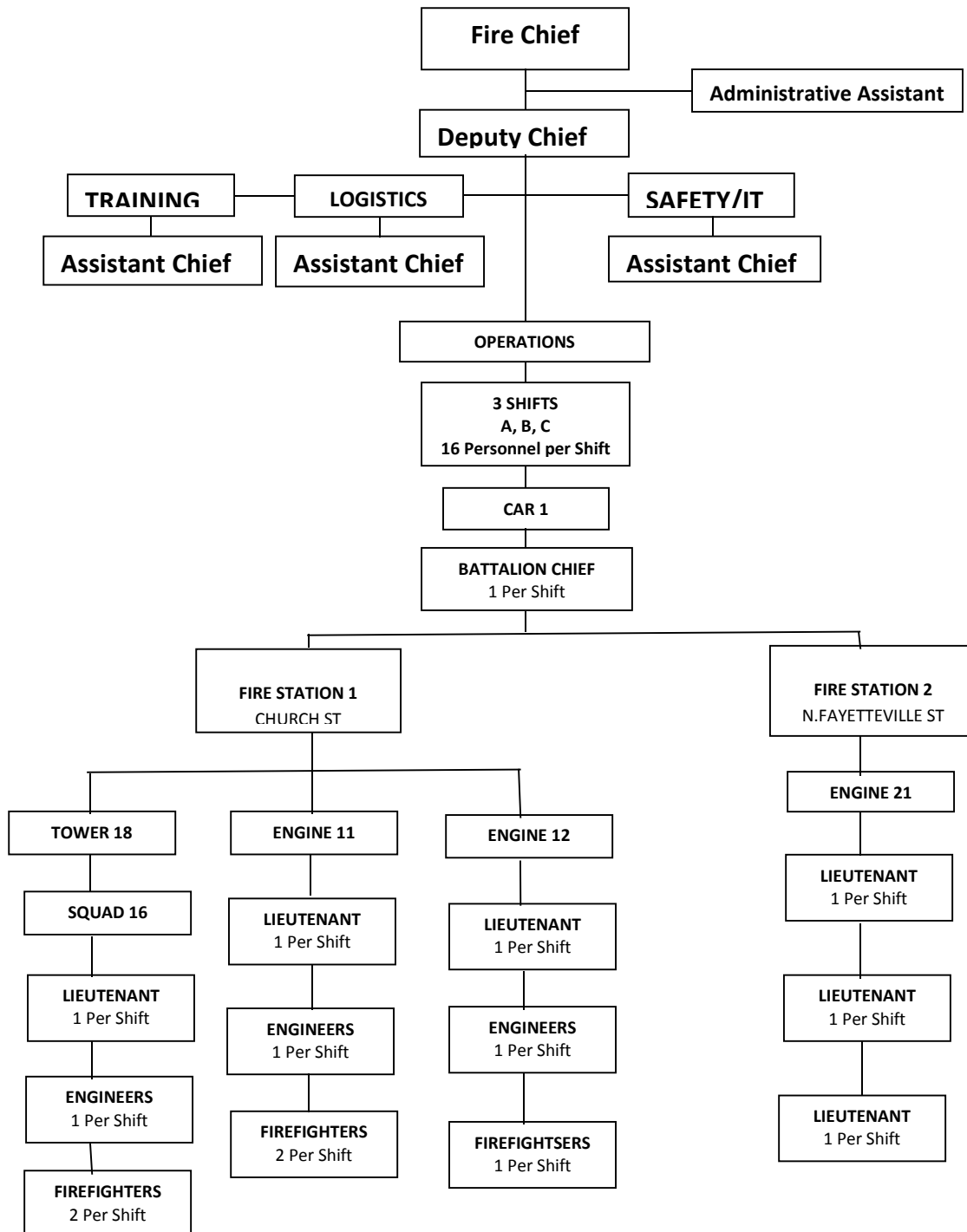
Within the department and in conjunction with operations, the Fire Prevention / Education Division enhances community safety through education, plan review and life safety inspections. Our relationship with the civilian population has proven to reduce injury and loss. Information gathered from these interactions is put to use as we prepare to combat all forms of danger to the public.

OBJECTIVES:

Improve services through:

- Planning
- Training
- Safety
- Conservation

City of Asheboro
Fire Department
Organizational Chart



FIRE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2018-2019

Code: 10-530

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-530-0200	2,482,218	2,482,218	2,482,218
OVERTIME EXPENSE	10-530-0201	5,000	5,000	5,000
PROF SERVICES	10-530-0400	31,411	31,411	31,411
FRINGE BENEFITS	10-530-0700	1,500	1,500	1,500
FRINGE: FICA	10-530-0702	189,890	189,890	189,890
FRINGE: INSURANCE	10-530-0704	570,000	570,000	570,000
FRINGE: RETIREMENT	10-530-0705	188,152	188,152	188,152
UNEMPLOYMENT COMP	10-530-0800	885	885	885
DORM EXPENSE- FRATERNAL INS	10-530-1000	7,200	7,200	7,200
TELEPHONE	10-530-1100	17,000	17,000	17,000
INTERNET SERVICE	10-530-1101	11,200	11,200	11,200
UTIL, HEAT & LIGHTS	10-530-1300	32,000	32,000	32,000
TRAVEL, SCHOOLS, CONFERENCES	10-530-1400	10,600	10,600	10,600
MAINT & REPAIR- BUILDING	10-530-1500	8,000	8,000	8,000
MAINT & REPAIR- EQUIPMENT	10-530-1600	12,500	12,500	12,500
MAINT & REPAIR- VEHICLE PARTS	10-530-1700	35,000	35,000	35,000
GAS, OIL & TIRES	10-530-3100	30,000	30,000	30,000
OFFICE SUPPL & PRINTING	10-530-3300	4,500	4,500	4,500
OTHER SUPPL & MATERIALS	10-530-3400	128,012	124,612	124,612
UNIFORMS & ACCESSORIES	10-530-3600	88,810	88,810	88,810
TRAINING AIDS/SUPPLIES	10-530-3800	3,000	3,000	3,000
CONTR MAINT- VEHICLE PARTS	10-530-4400	11,500	11,500	11,500
CONTR MAINT & REPAIR	10-530-4500	97,000	13,700	13,700
DUES & SUBSCRIPTIONS	10-530-5300	3,800	3,800	3,800
SOFTWARE SUBSCRIPTION	10-530-5301	11,250	11,250	11,250
INSURANCE	10-530-5400	29,000	29,000	29,000
MISCELLANEOUS EXPENSE	10-530-5700	2,900	2,900	2,900
WORKERS COMP	10-530-5800	97,000	97,000	97,000
SMALL EQUIPMENT- NON CAP	10-530-6000	39,020	39,020	39,020
CAPITAL OUTLAY: EQ – FINANCED	10-530-7400	263,150	175,000	175,000
PRINC ON LT DEBT	10-530-8100	193,861	193,861	193,861
INT ON LT DEBT	10-530-8200	9,612	9,612	9,612
TOTALS		4,614,970	4,440,120	4,440,120



GENERAL INFORMATION

The primary functions, duties and responsibilities of the Inspection Department are reviewing plans, issuing permits and inspecting construction and properties as required by the North Carolina State Building Code and The North Carolina Fire Prevention Code.

The department works closely with the Zoning Administrator and Code Enforcement Officer in the issuing of permits. Work is also coordinated with the Water Department, Engineering Department, Public Works Division, Fire Department and other departments and agencies in our endeavor to keep the buildings safe and stable for human habitation. The staff consists of one full time and one part time inspector. The Inspection Department is responsible for periodic inspections of the public and private schools in the city limits. This requires a thorough inspection of each facility for compliance of all codes. The public also depends upon our office for various information and assistance.

The department assists the office of the city clerk with issuing and renewing local permits for taxi cabs and local ABC licenses. The inspectors assist with monitoring the city for new and different businesses and collect on delinquent licenses. This is a constant process which changes very rapidly. Each day has a varied schedule and brings new challenges to our department that must be resolved.

OBJECTIVES

The objectives of the Inspection Department are to continue to provide the following:

- Service all the citizens and the contractors in building related matters.
- Enforce all phases of the North Carolina Building Code.
- Protect the health, safety and welfare for each and every resident of the city.

CITY OF ASHEBORO
Building Inspections Department
Organizational Chart

Chief Building Inspector

BUILDING INSPECTION DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2018-2019

Code: 10-540

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-540-0200	75,462	75,462	75,462
FRINGE: FICA	10-540-0702	5,773	5,773	5,773
FRINGE: INSURANCE	10-540-0704	19,000	19,000	19,000
FRINGE: RETIREMENT	10-540-0705	5,720	5,720	5,720
UNEMPLOYMENT COMPENSATION	10-540-0800	10	10	10
TELEPHONE	10-540-1100	800	800	800
TRAVEL, SCHOOLS, CONFERENCES	10-540-1400	800	800	800
MAINT & REPAIR- EQUIPMENT	10-540-1600	400	400	400
MAINT & REPAIR- VEHICLES	10-540-1700	100	100	100
COMPUTER PROG & SUPPLIES	10-540-2000	1,200	1,200	1,200
GAS, OIL AND TIRES	10-540-3100	100	100	100
OFFICE SUPPLIES & PRINTING	10-540-3300	1,800	1,800	1,800
POSTAGE	10-540-3400	900	900	900
UNIFORMS & ACCESSORIES	10-540-3600	300	300	300
CONTR MAINT- VEHICLE PARTS	10-540-4400	400	400	400
CONTRACTED SERVICES	10-540-4500	200	200	200
INSURANCE	10-540-5400	1,200	1,200	1,200
MISCELLANEOUS EXPENSE	10-540-5700	1,300	1,300	1,300
WORKERS COMP	10-540-5800	300	300	300
BOOKS- HANDICAP SIGNAGE	10-540-5900	1,000	1,000	1,000
SMALL EQUIPMENT NON CAP	10-540-6000	500	500	500
TOTALS		117,265	117,265	117,265



GENERAL INFORMATION

The primary functions, duties and responsibilities of the Fire Inspection Department are conducting annual fire inspections to all businesses, mercantile, factory, assembly, institutional, education and high hazard occupancies. Our department reviews fire protection plans and issues operational and construction permits.

The department works closely with the Zoning Administrator, Planning Administrator and Building Inspectors Department. Our staff consists of one Chief Fire Inspector and one full time Level 3 Fire Inspector.

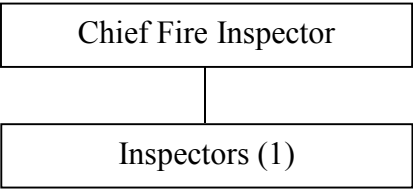
OBJECTIVES

The objectives of the Fire Inspection Department are to continue to provide the following:

- Service all the citizens and the contractors in fire code related matters.
- Enforce all phases of the North Carolina Fire Prevention Code.
- Protect the health, safety and welfare for each and every citizen of the city.
- To maintain our level of training and certifications.

CITY OF ASHEBORO

Fire Inspection Department Organizational Chart



FIRE INSPECTION DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2018-2019

Code: 10-545

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-545-0200	117,178	117,178	117,178
FRINGE BENEFITS	10-545-0700	100	100	100
FRINGE: FICA	10-545-0702	8,964	8,964	8,964
FRINGE: INSURANCE	10-545-0704	38,000	38,000	38,000
FRINGE: RETIREMENT	10-545-0705	8,882	8,882	8,882
UNEMPLOYMENT COMPENSATION	10-545-0800	7	7	7
TELEPHONE	10-545-1100	2,000	2,000	2,000
PRINTING & PUBLISHING	10-545-1200	150	150	150
TRAVEL, SCHOOLS, CONFERENCES	10-545-1400	1,500	1,500	1,500
MAINT & REPAIR- VEHICLES	10-545-1700	1,800	1,800	1,800
GAS, OIL & TIRES	10-545-3100	3,500	3,500	3,500
OFFICE SUPPLIES & ACCESSORIES	10-545-3300	200	200	200
POSTAGE	10-545-3400	100	100	100
UNIFORMS & ACCESSORIES	10-545-3600	1,000	1,000	1,000
DUES & SUBSCRIPTIONS	10-545-5300	900	900	900
INSURANCE	10-545-5400	1,000	1,000	1,000
MISCELLANEOUS EXPENSE	10-545-5700	450	450	450
WORKERS COMP	10-545-5800	4,500	4,500	4,500
SMALL EQUIPMENT NON CAP	10-545-6000	1,000	1,000	1,000
TOTALS		191,231	191,231	191,231

CITY OF ASHEBORO

PUBLIC WORKS OPERATIONS



GENERAL INFORMATION

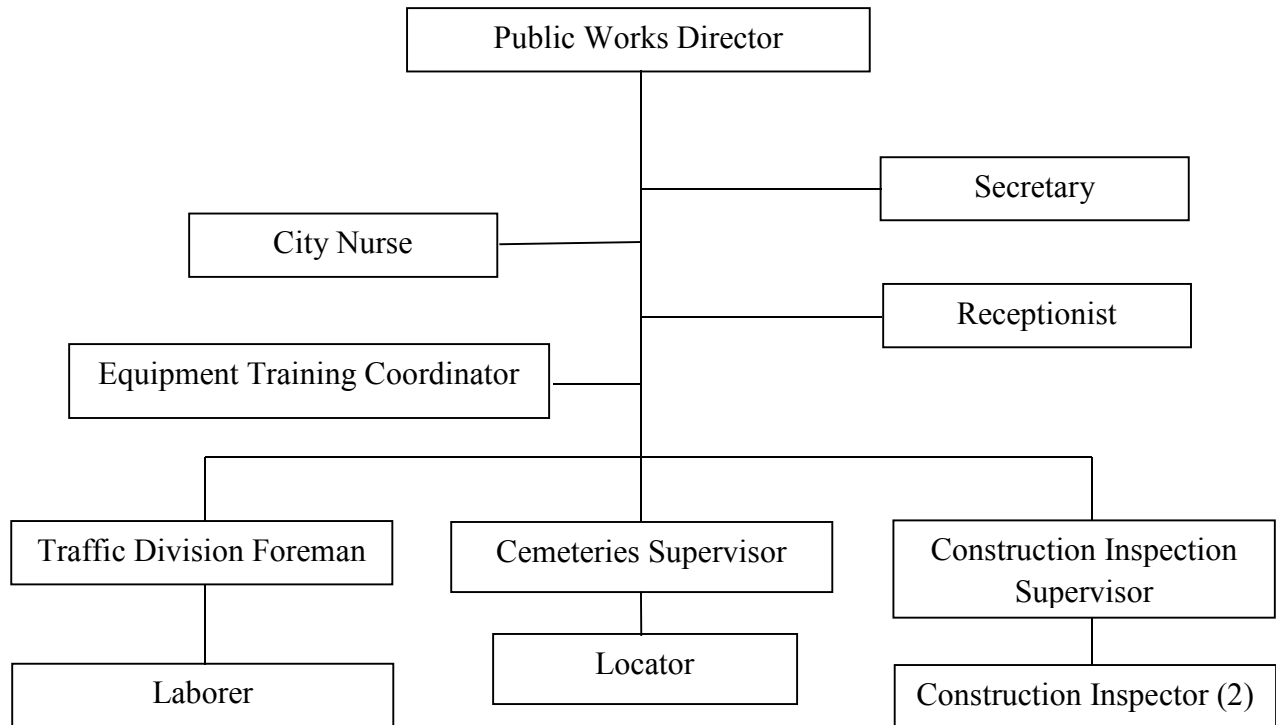
The Operations Department provides general supervision and assistance to all public works areas, including Street, Sanitation, Water & Sewer Maintenance, Grounds Maintenance, Fleet Maintenance and direct supervision to Traffic Division, Building Maintenance, Utility Inspections, Utility Locations, Cemetery Management and Erosion Control Program. The department assists the general public by providing various types of information and assistance with complaints. The Operations Department is also involved in setting quality standards, planning, goal setting, record keeping and various other activities as required.

The City Nurse promotes wellness to all city employees. She accomplishes this through pre-employment and annual physicals as well as education and counseling. The City Nurse also assists with the workers compensation program for the city.

OBJECTIVES

- Coordinate Public Works projects and activities.
- Investigate miscellaneous complaints and assist with solutions.
- Plan for future growth to provide adequate services.
- Maintain adequate records of city services and projects.
- Inspect all new utility and street projects to maintain proper quality standards.
- Administer Erosion and Sediment Control Program.

CITY OF ASHEBORO
Public Works Operations Department
Organizational Chart



OPERATIONS DIVISION
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2018-2019

Code: 10-550

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-550-0200	359,287	359,287	359,287
OVERTIME EXPENSE	10-550-0201	7,000	7,000	7,000
SALARIES – PART TIME	10-550-0210	31,201	31,201	31,201
PROFESSIONAL SERVICES	10-550-0400	1,000	1,000	1,000
EMPLOYEE HEALTH CLINIC	10-550-0500	1,000	1,000	1,000
FRINGE BENEFITS	10-550-0700	500	500	500
FRINGE: FICA	10-550-0702	29,872	29,872	29,872
FRINGE: INSURANCE	10-550-0704	80,750	80,750	80,750
FRINGE: RETIREMENT	10-550-0705	27,234	27,234	27,234
UNEMPLOYMENT COMPENSATION	10-550-0800	500	500	500
TELEPHONE	10-550-1100	19,000	17,000	17,000
INTERNET SERVICE	10-550-1101	10,000	10,000	10,000
UTIL, FUEL & LIGHTS	10-550-1300	75,000	75,000	75,000
TRAVEL, SCHOOLS, CONFERENCES	10-550-1400	1,600	1,600	1,600
WELLNESS TRAVEL, SCHOOLS, CONFERENCES	10-550-1401	1,000	1,000	1,000
MAINT & REPAIR- BUILDING	10-550-1500	95,000	95,000	95,000
MAINT & REPAIR- EQUIPMENT	10-550-1600	20,000	20,000	20,000
MAINT & REPAIR- VEHICLE PARTS	10-550-1700	14,000	13,000	13,000
GAS, OIL & TIRES	10-550-3100	13,000	12,000	12,000
OFFICE SUPPLIES & PRINTING	10-550-3300	2,200	2,200	2,200
OTHER SUPPLIES & MATERIALS	10-550-3400	12,000	10,000	10,000
TRAFFIC DIV SUPPLIES & MATERIALS	10-550-3402	35,000	35,000	35,000
INCIDENT COMMAND CENTER	10-550-3500	2,000	2,000	2,000
UNIFORMS	10-550-3600	10,000	9,000	9,000
CONTR MAINT- VEHICLE PARTS	10-550-4400	500	500	500
CONTR SERVICES	10-550-4500	12,000	12,000	12,000
DUES & SUBSCRIPTIONS	10-550-5300	800	800	800
WELLNESS DUES & SUBSCRIPTIONS	10-550-5301	600	600	600
INSURANCE	10-550-5400	8,900	8,900	8,900
MISCELLANEOUS EXPENSE	10-550-5700	2,500	2,500	2,500
MISCELLANEOUS- CEMETERY ISSUE COSTS	10-550-5701	1,500	1,500	1,500
WORKERS COMP	10-550-5800	30,000	30,000	30,000
SMALL EQUIPMENT- NON CAP	10-550-6000	8,500	5,000	5,000
CAPITAL OUTLAY: EQUIPMENT	10-550-7400	48,000		
PRINCIPAL ON LONG TERM DEBT	10-550-8100	5,189	5,189	5,189
INTEREST ON LONG TERM DEBT	10-550-8200	178	178	178
TOTALS		966,810	908,310	908,310

CITY OF ASHEBORO

FLEET MAINTENANCE



GENERAL INFORMATION

It is the Fleet Maintenance Department's responsibility to provide the following:

- Maintain, repair and service all City owned "fleet" equipment which includes about 350 licensed motor vehicles.
- Maintain fuel and parts inventory.
- Keep work orders and fuel records on each piece of equipment.
- Recommend when a piece of equipment needs to be replaced.
- Assist in writing specifications for purchasing equipment and in evaluating bids received.
- Provide Finance, on a monthly basis, information relating to the cost of services provided to each individual department.

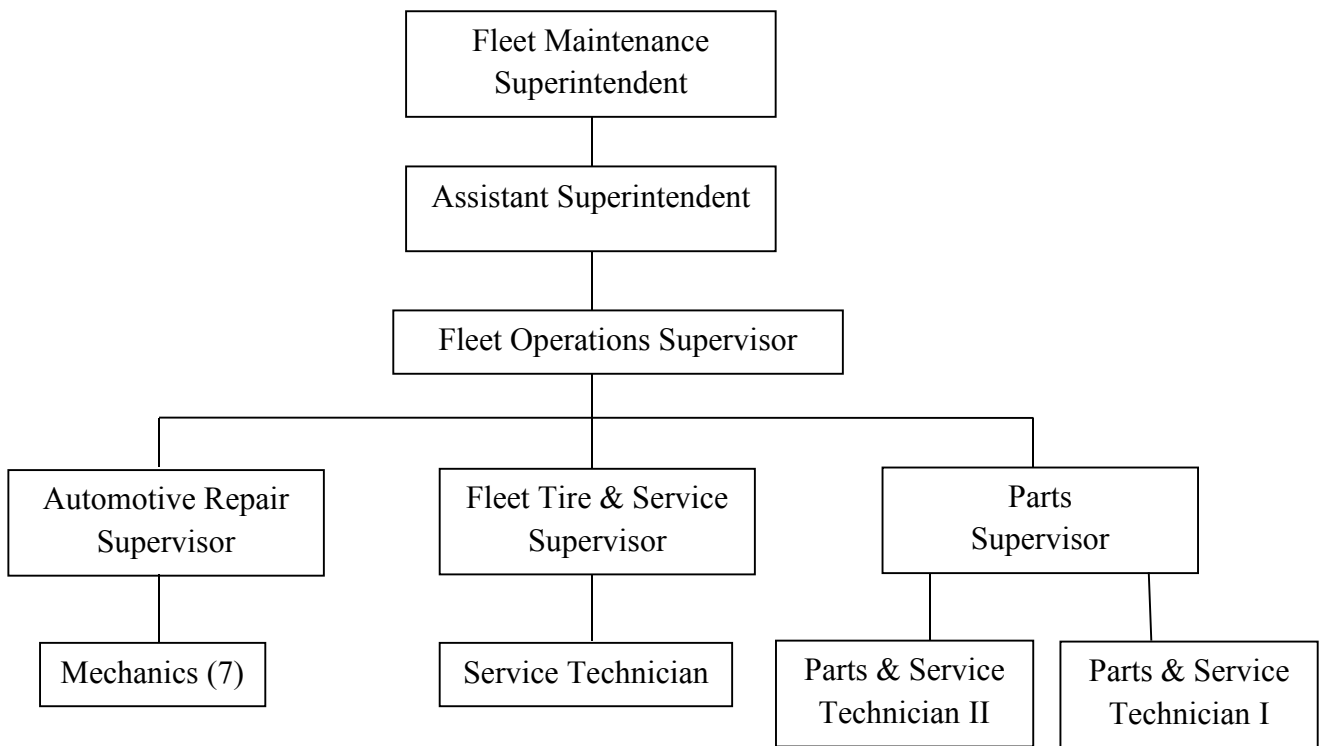
OBJECTIVES

- To keep all city vehicles and equipment in safe and operational condition.
- To maintain a d good preventative maintenance program by observing equipment more closely, such as checking brake pads and shoes and rotating tires.
- To give department heads an estimated cost before major repairs are made on their equipment.
- To purchase parts, fuel, oil and tires at the most economical price.
- To assist departments with writing specifications and review bids to make sure they meet specifications.
- To provide professional and efficient service to all departments.

CITY OF ASHEBORO

Fleet Maintenance Department

Organizational Chart



FLEET MAINTENANCE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2018-2019

Code: 10-555

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-555-0200	740,789	740,789	740,789
OVERTIME EXPENSE	10-555-0201	2,000	2,000	2,000
CONTR- SALARIES AND WAGES	10-555-0300	(150,000)	(150,000)	(150,000)
FRINGE BENEFITS	10-555-0700	400	400	400
FRINGE: FICA	10-555-0702	56,670	56,670	56,670
FRINGE: INSURANCE	10-555-0704	180,500	180,500	180,500
FRINGE: RETIREMENT	10-555-0705	56,152	56,152	56,152
UNEMPLOYMENT COMPENSATION	10-555-0800	30	30	30
TELEPHONE	10-555-1100	5,500	5,500	5,500
TRAVEL, SCHOOLS, CONFERENCES	10-555-1400	5,000	5,000	5,000
MAINT & REPAIR- BUILDING	10-555-1500	1,000	1,000	1,000
MAINT & REPAIR- EQUIPMENT	10-555-1600	7,000	7,000	7,000
MAINT & REPAIR- VEHICLE PARTS	10-555-1700	10,000	10,000	10,000
VEHICLE PARTS- INVENTORY	10-555-1800	850,000	850,000	850,000
CONTR- VEHICLE PARTS INVENTORY	10-555-1900	(740,000)	(740,000)	(740,000)
GAS, OIL & TIRES	10-555-3100	11,000	11,000	11,000
GAS, OIL & TIRES- INVENTORY	10-555-3200	550,000	550,000	550,000
OFFICE SUPPLIES	10-555-3300	2,000	2,000	2,000
COPIER LEASE #V011005691	10-555-3301	1,000	1,000	1,000
OTHER SUPPLIES & MATERIALS	10-555-3400	10,000	10,000	10,000
CONTR- GAS, OIL, TIRES- INVENTORY	10-555-3500	(500,000)	(500,000)	(500,000)
UNIFORMS A& ACCESSORIES	10-555-3600	22,000	22,000	22,000
CONTRACTED VEHICLE PARTS	10-555-4200	44,000	44,000	44,000
CONTR- VEHICLE REPAIRS	10-555-4300	(44,000)	(44,000)	(44,000)
CONTR MAINT- VEHICLES	10-555-4400	500	500	500
CONTR MAINT-EQUIPMENT	10-555-4500	250	250	250
DUES & SUBSCRIPTIONS	10-555-5300	8,000	8,000	8,000
INSURANCE	10-555-5400	9,000	9,000	9,000
MISCELLANEOUS EXPENSE	10-555-5700	4,500	4,500	4,500
WORKERS COMP	10-555-5800	28,000	28,000	28,000
SMALL EQUIPMENT- NON CAP	10-555-6000	5,000	13,225	13,225
CAPITAL OUTLAY- EQUIPMENT	10-555-7400	85,725	42,500	42,500
PRINCIPAL ON LONG TERM DEBT	10-555-8100	11,220	11,220	11,220
INTEREST ON LONG TERM DEBT	10-555-8200	2,012	2,012	2,012
TOTALS		1,275,247	1,240,247	1,240,247



GENERAL INFORMATION

The Street Maintenance is primarily responsible for maintenance of the City's streets. This includes, but is not limited to, a scheduled system of street repairs and maintenance to ensure safety and efficiency.

The Street Department also oversees snow and ice removal, leaf collection, curb and gutter repair, storm drain maintenance, driveway maintenance and installation and the cleaning of creeks, drainage ditches and side ditches.

The Street Department also maintains records supporting the City's use of Powell Bill Funds. Pursuant to North Carolina General Statutes 136-41.1 through 136-41.3 the Powell Bill provides for "funds to be allocated to cities and towns for the purpose of maintaining, repairing, constructing, reconstructing, or widening of any street or public thoroughfare within the corporate limits of that municipality". These funds are state shared revenues.

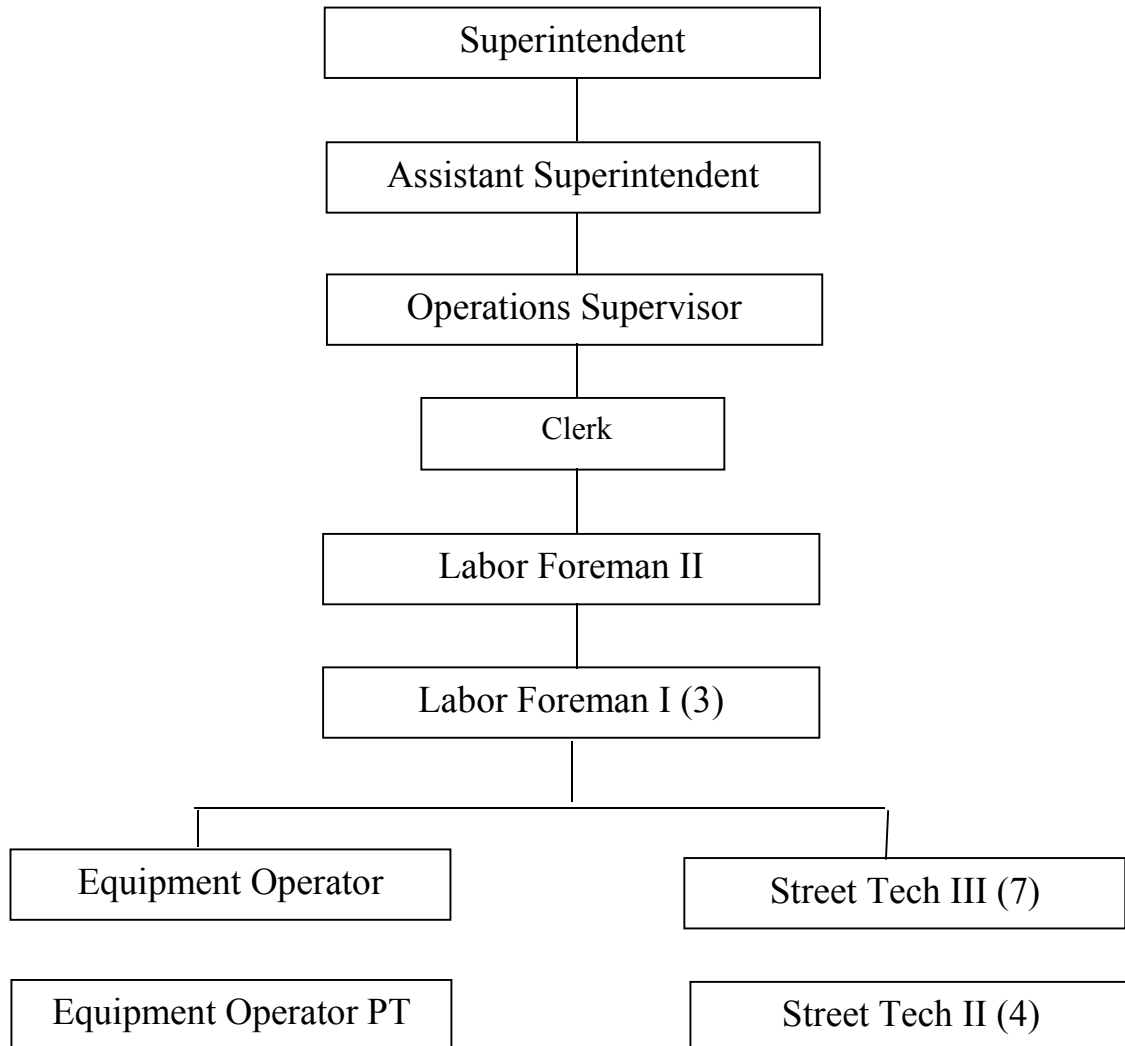
OBJECTIVES

- To maintain an efficient resurfacing program to ensure the citizens' safety.
- To patch pavement and make necessary utility cuts.
- To maintain a system of cleaning and flushing city streets.
- To provide an adequate and timely response to citizen calls.
- To mow street right of ways, sidewalk grass and around city maintaining parking lots on a consistent schedule. This will be done to ensure good appearance. This also includes any bush hogging done including upkeep of the Asheboro Municipal Airport.
- To provide an efficient and responsive leaf collection program.
- To maintain an efficient snow and ice removal program through maintaining adequate equipment including salt spreaders and snow plows.
- To maintain curbs, driveways, catch basins, storm drains, culverts and right of ways in safe condition.
- To minimize contract labor by using an in-department construction and concrete crew for the building of catch basins, curb replacement, ball fields, parking lots, sidewalks, etc.

CITY OF ASHEBORO

Street Maintenance Department

Organizational Chart



STREET MAINTENANCE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2018-2019

Code: 10-565

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-565-0200	716,066	716,066	716,066
OVERTIME EXPENSE	10-565-0201	20,000	20,000	20,000
SALARIES & WAGES – PART TIME (2016)	10-565-0210	12,196	12,196	12,196
PROFESSIONAL SERVICES	10-565-0400	25,000	25,000	25,000
FRINGE: FICA	10-565-0702	55,712	55,712	55,712
FRINGE: INSURANCE	10-565-0704	209,000	209,000	209,000
FRINGE: RETIREMENT	10-565-0705	54,278	54,278	54,278
UNEMPLOYMENT COMPENSATION	10-565-0800	500	500	500
TELEPHONE	10-565-1100	7,000	7,000	7,000
WELCOME TO ASHEBORO SIGN UTILITY	10-565-1300	1,200	1,200	1,200
TRAVEL, SCHOOLS, CONFERENCES	10-565-1400	500	500	500
MAINT & REPAIR- VEHICLE PARTS	10-565-1700	160,000	160,000	160,000
PARKING LOT LEASES	10-565-2100	5,000	5,000	5,000
EQUIPMENT RENTALS	10-565-2101	5,000	5,000	5,000
GAS, OIL & TIRES	10-565-3100	160,000	160,000	160,000
OFFICE SUPPLIES & PRINTING	10-565-3300	7,000	7,000	7,000
SUPPLIES & MATERIALS	10-565-3400	50,000	50,000	50,000
OTHER SUPPLIES – STONE	10-565-3401	6,000	6,000	6,000
OTHER SUPPLIES – ASPHALT	10-565-3402	100,000	100,000	100,000
OTHER SUPPLIES – STORM SEWER	10-565-3403	45,000	45,000	45,000
OTHER SUPPLIES – SIDEWALKS	10-565-3404	50,000	50,000	50,000
OTHER SUPPLIES –SNOW REMOVAL	10-565-3405	15,000	15,000	15,000
UNIFORMS & ACCESSORIES	10-565-3600	16,000	16,000	16,000
CONTRACTED MAINT-VEHICLES	10-565-4400	10,000	10,000	10,000
CONTR MAINT	10-565-4500	50,000	50,000	50,000
CONTR MAINT- RAILROAD	10-565-4501	10,000	10,000	10,000
CONTRACTED SERVICES - BRIDGES	10-565-4502	15,000	15,000	15,000
CONT SVCS – SIDEWALKS	10-565-4503	50,000	50,000	50,000
STREET LIGHTING CONTR	10-565-4600	550,000	550,000	550,000
DUES & SUBSCRIPTIONS	10-565-5300	5,000	5,000	5,000
INSURANCE	10-565-5400	10,000	10,000	10,000
MISCELLANEOUS EXPENSES	10-565-5700	70,000	70,000	70,000
WORKERS COMP	10-565-5800	45,000	45,000	45,000
SMALL EQUIPMENT- NON CAP	10-565-6000	6,000	6,000	6,000
CAPITAL OUTLAY- LAND IMPROV	10-565-7100	30,000	-	-
CAPITAL OUTLAY-EQUIPMENT	10-565-7400	981,400	484,400	484,400
PRINCIPAL ON LONG TERM DEBT	10-565-8100	127,632	127,632	127,632
INTEREST ON LONG TERM DEBT	10-565-8200	11,471	11,471	11,471
TOTALS		3,691,955	3,164,955	3,164,955



GENERAL INFORMATION

The Engineering Department provides engineering services that include planning, design and inspection of capital improvements to streets, water and sewer utilities, Asheboro Regional Airport and other public works projects. Technical assistance is also provided to other departments of the city involved in the operation and maintenance of streets, water and sewer utilities and other city owned facilities.

The Engineering Department is also involved in developing and revising ordinances and policies on public works matters; reviewing subdivision maps and annexation petitions; assigning street numbers; and managing other matters relating to city owned property, water and sewer utility easements, maps and record drawings.

The Engineering Department assists the general public by providing information on streets, utilities, subdivisions, annexations and public works projects, as well as analyzing problems concerning city utilities and public works matters.

OBJECTIVES

- Coordinate Capital Improvements
- Plan, design, contract and inspect street improvements, water and sewer utility extensions and other projects
- Coordinate engineering services contracted for larger projects
- Coordinate and inspect subdivision development
- Maintain and update city maps and water and sewer utility records

PROJECTS SCHEDULED FY 2017-2018

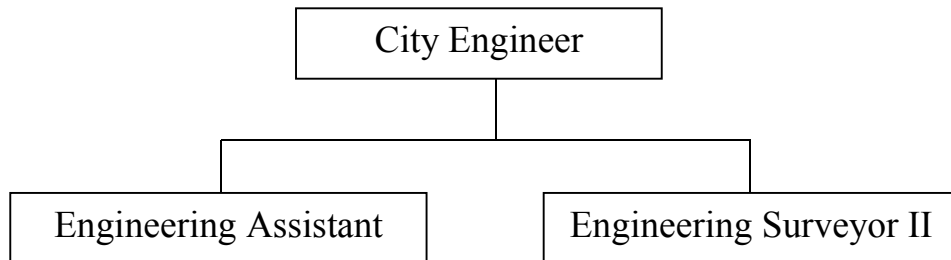
- New ALP (Airport Layout Plan) update
- Purchase of three adjacent parcels at Airport
- Purchase of parcel adjacent to Zoo City Sports Complex
- Design and Plans for the Zoo City Sports Complex
- Assist in multiple economic development projects
- Plans for Commerce Place roadway extension

PROJECTS SCHEDULED FY 2018-2019

- Plans and bid documents for Zoo City Sports Complex
- New ALP (Airport Layout Plan) update
- Purchase additional parcel adjacent to Zoo City Sports Complex
- Commerce Place roadway extension
- Acme McCrary Gym Remodel including HVAC and Elevator
- Multiple other water, sewer and street improvements

CITY OF ASHEBORO

Engineering Department Organizational Chart



ENGINEERING DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2018-2019

Code: 10-575

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-575-0200	103,850	103,850	103,850
PROFESSIONAL SERVICES	10-575-0400	50,000	50,000	50,000
FRINGE: FICA	10-575-0702	7,669	7,669	7,669
FRINGE: INSURANCE	10-575-0704	23,750	23,750	23,750
FRINGE: RETIREMENT	10-575-0705	7,599	7,599	7,599
UNEMPLOYMENT COMPENSATION	10-575-0800	10	10	10
STATE PERMIT FEES	10-575-1000	1,500	1,500	1,500
TELEPHONE	10-575-1100	3,200	3,200	3,200
PUBLISHING	10-575-1200	1,000	1,000	1,000
TRAVEL, SCHOOLS, CONFERENCE	10-575-1400	2,000	2,000	2,000
MAINT & REPAIR- EQUIPMENT	10-575-1600	1,000	1,000	1,000
MAINT & REPAIR- VEHICLE PARTS	10-575-1700	1,000	1,000	1,000
GAS, OIL & TIRES	10-575-3100	1,500	1,500	1,500
OFFICE SUPPLIES & PRINTING	10-575-3300	5,000	5,000	5,000
COPIER LEASE #V011001289	10-575-3301	6,000	6,000	6,000
OTHER SUPPLIES & MATERIALS	10-575-3400	1,000	1,000	1,000
UNIFORMS & ACCESSORIES	10-575-3600	2,600	2,600	2,600
DUES & SUBSCRIPTIONS	10-575-5300	4,000	4,000	4,000
INSURANCE	10-575-5400	1,500	1,500	1,500
MISCELLANEOUS EXPENSE	10-575-5700	1,000	1,000	1,000
WORKERS COMP	10-575-5800	2,600	2,600	2,600
SMALL EQUIPMENT- NON CAP	10-575-6000	3,200	3,200	3,200
CAPITAL OUTLAY - EQUIPMENT	10-575-7400	32,570		
TOTALS		263,548	230,978	230,978



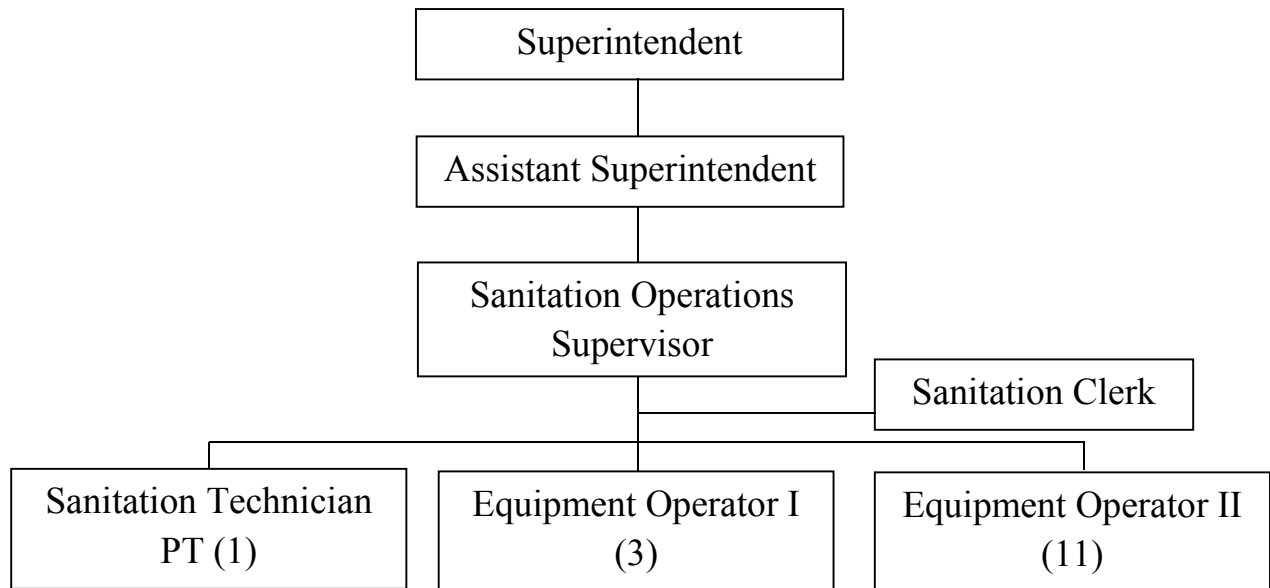
GENERAL INFORMATION

The Environmental Services Department makes collections of solid waste, recyclables and yard waste from residents (approx. 9,515 households) and commercial locations within the city limits. Collections from commercial customers are fee-based and include restaurants, institutions, multi-family and businesses. Industries provide their own pickup service. To better serve the citizens, the Environmental Services Department has automated equipment. This automated equipment provides for a more efficient collection system. The Environmental Services Department maintains two drop sites for recyclables.

OBJECTIVE

- To continue to meet citizens' requests for solid waste, recyclables and yard waste collections.

CITY OF ASHEBORO
Environmental Services Department
Organizational Chart



ENVIRONMENTAL SERVICES DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2018-2019

Code: 10-580

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-580-0200	480,926	480,926	480,926
OVER TIME WAGES	10-580-0201	6,000	6,000	6,000
FRINGE BENEFITS	10-580-0700	500	500	500
FRINGE: FICA	10-580-0702	37,250	37,250	37,250
FRINGE: INSURANCE	10-580-0704	171,000	171,000	171,000
FRINGE: RETIREMENT	10-580-0705	36,909	36,909	36,909
UNEMPLOYMENT COMPENSATION	10-580-0800	26	26	26
STATE PERMIT FEES	10-580-1000	2,000	2,000	2,000
TELEPHONE	10-580-1100	9,200	9,200	9,200
UTILITIES FUEL AND LIGHTS	10-580-1300	7,000	7,000	7,000
TRAVEL, SCHOOLS, CONFERENCES	10-580-1400	1,000	1,000	1,000
MAINT & REPAIR- VEHICLE PARTS	10-580-1700	175,000	175,000	175,000
MAIN & REPAIR VEH-HAULING OP	10-580-1701	30,000	30,000	30,000
GAS, OIL & TIRES	10-580-3100	150,000	125,000	125,000
GAS – HAULING OP	10-580-3101	35,000	35,000	35,000
OFFICE SUPPLIES & PRINTING	10-580-3300	6,000	6,000	6,000
OTHER SUPPLIES & MATERIALS	10-580-3400	7,500	7,500	7,500
GARBAGE CANS	10-580-3401	30,000	30,000	30,000
OTHER SUPP & MAT-RECYCLING BINS	10-580-3403	30,000	30,000	30,000
UNIFORMS & ACCESSORIES	10-580-3600	10,000	10,000	10,000
CONTR MAINT & REPAIR- VEHICLES	10-580-4400	1,000	1,000	1,000
CONTR MAINTENANCE	10-580-4500	500	500	500
DUES & SUBSCRIPTIONS	10-580-5300	2,500	2,500	2,500
INSURANCE	10-580-5400	15,000	15,000	15,000
MISCELLANEOUS EXPENSE	10-580-5700	15,000	15,000	15,000
WORKERS COMP	10-580-5800	45,000	45,000	45,000
SMALL EQUIPMENT- NON CAP	10-580-6000	6,000	6,000	6,000
LAND IMPROVEMENT – WAINMAN AVE	10-580-7100	50,000	50,000	50,000
CAPITAL OUTLAY - EQUIPMENT	10-580-7400	1,074,000	-	
TIPPING FEE	10-580-8300	485,000	485,000	485,000
TOTALS		2,919,311	1,820,311	1,820,311



GENERAL INFORMATION

The Human Resources Department under the direction of the Human Resources Director has the responsibility of OSHA compliance, employee safety and wellness, workers compensation, liability insurance, health insurance and all other human resources functions of the city. This requires orientation and training for both new and existing employees in order to stay in compliance with ever changing regulations. The Human Resources Specialist (Recruitment/Benefits) assists in administering the Employee Policy for the City of Asheboro. Other duties include interviewing and screening applicants for jobs, updating the Employee Policies and Procedures, job descriptions, the pay classification plan and assisting with the administration of ASHA compliance, workers compensation, liability insurance and employee safety programs.

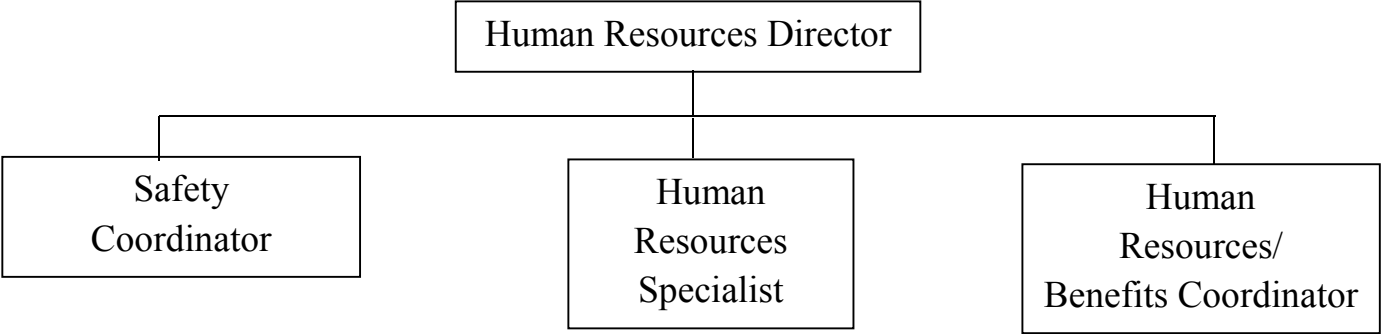
OBJECTIVES

- To make the City of Asheboro a safe and healthy workplace
- To direct the human resources function for the city
- To administer the employee benefits package
- To promote employee safety and wellness programs
- To promote ways to reduce liability for the city
- To file all workers compensation and liability insurance claims in an expedient manner
- To maintain employee records
- To educate employees in areas affecting their jobs

CITY OF ASHEBORO

Human Resources Department

Organizational Chart



HUMAN RESOURCES DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2018-2019

Code: 10-590

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-590-0200	120,888	120,888	120,888
PROFESSIONAL SERVICES	10-590-0400	30,000	30,000	30,000
EMPLOYEE HEALTH PROG- WELLNESS	10-590-0500	2,000	2,000	2,000
PAY PLAN CHANGES	10-590-0600	100,000	100,000	100,000
FRINGE BENEFITS	10-590-0700	100	100	100
FRINGE: FICA	10-590-0702	9,248	9,248	9,248
FRINGE: INSURANCE	10-590-0704	14,250	14,250	14,250
FRINGE: RETIREMENT	10-590-0705	9,163	9,163	9,163
UNEMPLOYMENT COMPENSATION	10-590-0800	100	100	100
TELEPHONE	10-590-1100	6,500	6,500	6,500
INTERNET SERVICE	10-590-1101	10,000	10,000	10,000
UTIL, FUEL & LIGHTS	10-590-1300	2,500	2,500	2,500
TRAVEL, SCHOOLS, CONFERENCES	10-590-1400	4,000	4,000	4,000
MAINT & REPAIR- BUILDING	10-590-1500	7,500	7,500	7,500
MAINT & REPAIR- EQUIPMENT	10-590-1600	2,500	2,500	2,500
MAINT & REPAIR- VEHICLES	10-590-1700	200	200	200
COMPUTERJ PROGRAMMING	10-590-2000	5,000	5,000	5,000
GAS, OIL & TIRES	10-590-3100	200	200	200
OFFICE SUPPLIES	10-590-3300	5,000	5,000	5,000
OTHER SUPPLIES & MATERIALS	10-590-3400	6,000	6,000	6,000
SAFETY SUPPLIES & MATERIALS	10-590-3401	10,000	10,000	10,000
UNIFORMS & ACCESSORIES	10-590-3600	500	500	500
AWARDS/RECOGNITIONS	10-590-4000	13,000	13,000	13,000
DUES & SUBSCRIPTIONS	10-590-5300	1,000	1,000	1,000
INSURANCE	10-590-5400	2,000	2,000	2,000
MISCELLANEOUS EXPENSE	10-590-5700	500	500	500
UNITED WAY CAMPAIGN	10-590-5701	300	300	300
WORKERS COMP	10-590-5800	2,000	2,000	2,000
SMALL EQUIPMENT- NON CAP	10-590-6000	5,000	5,000	5,000
TOTALS		369,449	369,449	369,449



GENERAL INFORMATION

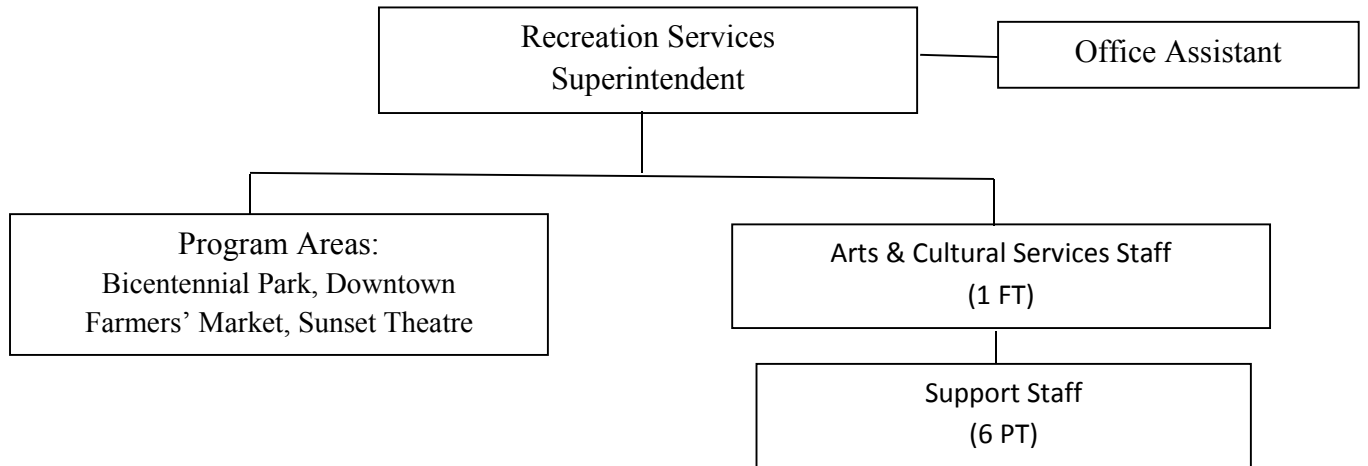
This department is responsible for the administration and the organization of the arts and cultural programs, activities and facilities provided by the city.

OBJECTIVES

To provide a complete and comprehensive cultural program for the citizens of Asheboro through a variety of programs, activities and facilities. Specifically:

- To provide a variety of arts and crafts classes throughout the year in cooperation with the Randolph Arts Guild.
- To provide a well-organized Farmers' Market from May-October
- To provide a wide variety of programs and events and oversee the operations of the Sunset Theatre
- To provide the following facilities for public use: Downtown Farmers' Market, Sunset Theatre and Rotary Pavilion at Bicentennial Park
- To offer a variety of special activities and events for the citizens of Asheboro, including the Summer Concert Series, Art May-Ham Craft and Food Festival, Father/Daughter Valentines Dance, Trick or Treat in the Park and the Asheboro Community Choir

CITY OF ASHEBORO
Arts & Cultural Services Department
Organizational Chart



ARTS & CULTURAL SERVICES DEPARTMENT

GENERAL FUND EXPENDITURES ANNUAL BUDGET

FY 2018-2019

Code: 10-615

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-615-0200	74,653	74,653	74,653
SALARIES AND WAGES PT	10-165-0210	23,500	23,500	23,500
PROFESSIONAL SERVICES	10-615-0400	3,500	3,500	3,500
FRINGE: FICA	10-615-0702	10,279	10,279	10,279
FRINGE: INSURANCE	10-615-0704	19,000	19,000	19,000
FRINGE: RETIREMENT	10-615-0705	5,659	5,659	5,659
UNEMPLOYMENT COMPENSATION	10-615-0800	33	33	33
PROGRAMS	10-615-1200	15,000	15,000	15,000
PROGRAMS- SUNSET THEATRE	10-615-1201	60,000	60,000	60,000
PROGRAMS- CONCERT SERIES	10-615-1202	21,000	21,000	21,000
PROGRAMS- ARTS GUILD	10-615-1203	17,000	17,000	17,000
PROGRAMS- SENIOR ADULT CENTER	10-615-1205	33,000	33,000	33,000
PROGRAMS- BBQ COOKOFF	10-615-1207	40,000	40,000	40,000
UTL, FUEL, LIGHTS- SUNSET THEATRE	10-615-1301	15,000	15,000	15,000
UTIL, FUEL, LIGHTS- FARMERS MKT	10-615-1302	1,700	1,700	1,700
TRAVEL, SCHOOLS, CONFERENCES	10-615-1400	500	500	500
BUILD MAINT & REPAIR	10-615-1500	500	500	500
MAINT & REPAIR- SUNSET THEATRE	10-615-1501	5,000	5,000	5,000
GAS OIL TIRES	10-615-3100	50	50	50
OFFICE SUPPLIES & PRINTING	10-615-3300	1,500	1,500	1,500
OTHER SUPPLIES & MATERIALS	10-615-3400	5,000	5,000	5,000
ADVERTISING	10-615-3500	3,250	3,250	3,250
UNIFORMS	10-615-3600	1,000	1,000	1,000
CONTRACTED MAINT	10-615-4500	1,500	1,500	1,500
PURCHASES FOR RESALE	10-615-4800	8,500	8,500	8,500
DUES & SUBSCRIPTIONS	10-615-5300	750	750	750
INSURANCE	10-615-5400	2,900	2,900	2,900
CITYWIDE ART EXHIBIT	10-615-5600	4,300	4,300	4,300
MISCELLANEOUS EXPENSE	10-615-5700	1,000	1,000	1,000
WORKERS COMP	10-615-5800	2,600	2,600	2,600
PRINCIPAL ON LONG TERM DEBT	10-615-8100	171,429	171,429	171,429
INTEREST ON LONG TERM DEBT	10-615-8200	2,790	2,790	2,790
TOTALS		551,892	551,892	551,892

CITY OF ASHEBORO

RECREATION SERVICES



GENERAL INFORMATION

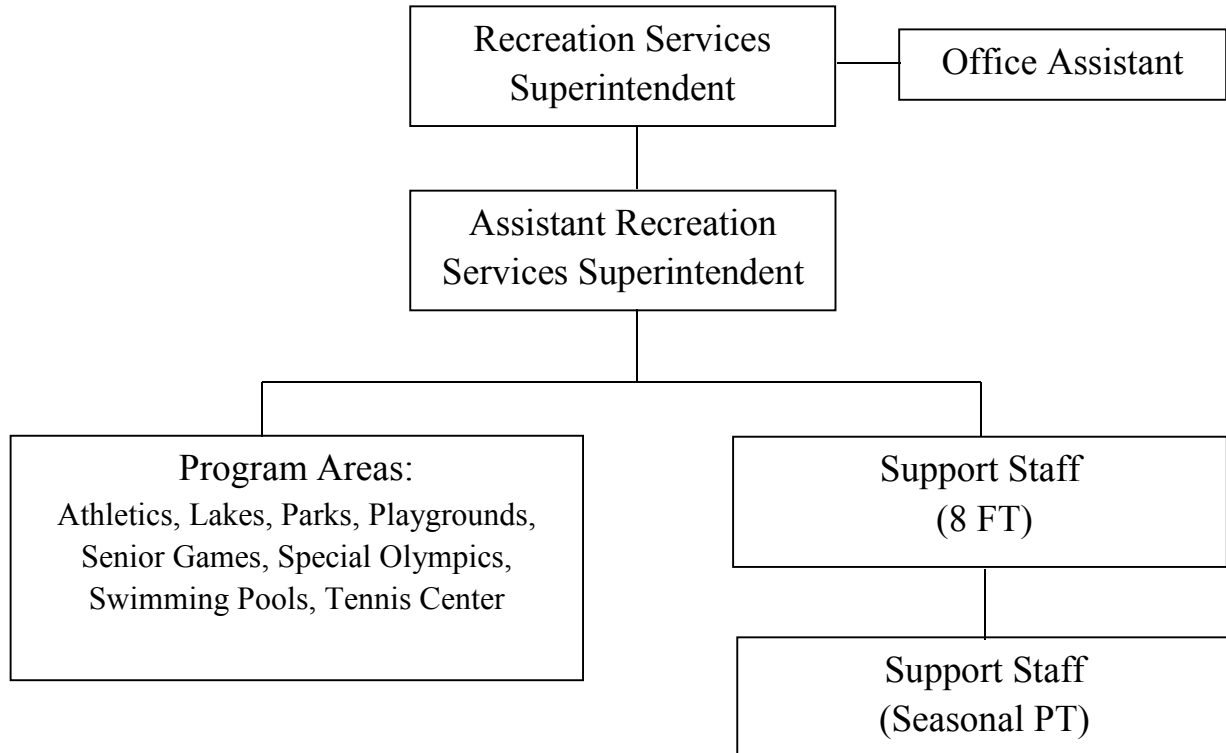
This department is responsible for the administration and the organization of the recreation programs, activities and facilities provided by the city.

OBJECTIVES

To provide a complete and comprehensive recreation program for the citizens of Asheboro through a variety of recreation programs, activities and facilities. Specifically:

- To organize and administer youth sports programs including but not limited to football, cheerleading, basketball, baseball and softball.
- To organize and administer a variety of adult sports programs including softball throughout the year
- To provide a variety of special events including but not limited to Fall Festival 10k Run, Rolling in Randolph 25-50-100 Bike Ride, Special Trips, Easter Egg Hunts, Skateboard and Disc Golf Tournaments, Saturday Slugfest, etc.
- To operate the W.W. Thomas Tennis Facility and to provide instructional programs for youth and adults and adult leagues.
- To offer a comprehensive aquatic program during the summer months with an emphasis on public swim and lessons
- To provide a variety of events and activities for Special Olympians through assisting the Randolph County Special Olympics Committee
- To provide recreation opportunities at the municipal lakes
- To conduct Randolph County Senior Games by offering a variety of events for senior citizens in cooperation with the Senior Games Committee
- To provide the following facilities for public use: Asheboro Skate Park, Bicentennial Park, Various Parks (Eastside, Frazier, Hammer, Kiwanis, Memorial, North Asheboro, Park Street, Westwood), Lake Lucas, Lake Reese and McCrary Ball Park
- To provide certain facilities for the athletic and club teams associated with the Asheboro City Schools

CITY OF ASHEBORO
Recreation Services Department
Organizational Chart



RECREATION SERVICES DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2018-2019

Code: 10-620

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-620-0200	367,675	367,675	367,675
PART TIME / SEASONAL WAGES	10-620-0210	145,876	145,876	145,876
PROFESSIONAL SERVICES	10-620-0400	30,000	30,000	30,000
PROF SVC- CONTR BOYS/GIRLS CLUB	10-620-0402	25,000	25,000	25,000
PROGRAM INSURANCE	10-620-0600	3,500	3,500	3,500
FRINGE: FICA	10-620-0702	39,051	39,051	39,051
FRINGE: INSURANCE	10-620-0704	86,925	86,925	86,925
FRINGE: RETIREMENT	10-620-0705	27,324	27,324	27,324
UNEMPLOYMENT COMPENSATION	10-620-0800	200	200	200
RAND COUNTY TAX-McCRARY	10-620-1000	8,603	8,603	8,603
TELEPHONE	10-620-1100	23,250	23,250	23,250
INTERNT SERVICE	10-620-1101	16,500	16,500	16,500
ATHLETIC PROGRAMS	10-620-1200	50,000	50,000	50,000
OTHER PROGRAMS	10-620-1201	18,000	18,000	18,000
UTIL, FUEL, LIGHTS	10-620-1300	74,000	74,000	74,000
UTIL, FUEL, LIGHTS- SKATE PARK	10-620-1303	3,500	3,500	3,500
UTIL – McCRARY GYM	10-620-1305	30,000	30,000	30,000
TRAVEL, SCHOOLS, CONFERENCES	10-620-1400	4,000	4,000	4,000
MAINT & REPAIR- BUILDING	10-620-1500	5,000	5,000	5,000
BLDG MAINT & REPAIR-McCRARY BALL PARK	10-620-1503	8,000	8,000	8,000
MAINT & REPAIR – POOL	10-620-1504	203,945	203,945	203,945
MAINT & REPAIR – LAKE LUCAS	10-620-1508	65,000	65,000	65,000
MAINT & REPAIR- ACME McCRARY GYM	10-620-1509	594,610	594,610	594,610
MAINT & REPAIR- EQUIPMENT	10-620-1600	7,500	7,500	7,500
MAINT & REPAIR- VEHICLE PART	10-620-1700	3,000	3,000	3,000
GAS, OIL & TIRES	10-620-3100	5,000	5,000	5,000
OFFICE SUPPLIES & PRINTING	10-620-3300	6,000	6,000	6,000
COPY MACHINE LEASE	10-620-3301	6,000	6,000	6,000
OTHER SUPPLIES & MATERIALS	10-620-3400	40,000	40,000	40,000
ADVERTISING	10-620-3500	1,500	1,500	1,500
UNIFORMS	10-620-3600	4,000	4,000	4,000
CONTRACTED MAINTENANCE	10-620-4500	3,000	3,000	3,000
PURCHASES FOR RESALE	10-620-4800	30,000	30,000	30,000
STATE SALES TAX REPORT	10-620-4900	4,500	4,500	4,500
DUES & SUBSCRIPTIONS	10-620-5300	4,400	4,400	4,400
INSURANCE	10-620-5400	10,000	10,000	10,000
MISCELLANEOUS EXPENSE	10-620-5700	2,500	2,500	2,500
MERCHANT FEE	10-620-5701	3,000	3,000	3,000
WORKERS COMP	10-620-5800	16,000	16,000	16,000
SMALL EQUIPMENT – NON CAP	10-620-6000	87,200	87,200	87,200
CAPITAL OUTLAY – LAND	10-620-7100	295,000	295,000	295,000
CAPITAL OUTLAY – ELEVATOR	10-620-7400	235,900	235,900	235,900
ADA IMPROVEMENTS	10-620-8400	900	900	900
TOTALS		2,595,359	2,595,359	2,595,359

CITY OF ASHEBORO

MUNICIPAL GOLF COURSE



GENERAL INFORMATION

The City meets the recreational needs of the public through many services sponsored by the Asheboro Cultural and Recreation Services Department. One of the city's most outstanding contributions to public recreation is the municipal golf course. The facility is a nine-hole course designed by Donald Ross and serves as the home of the city golf championship.

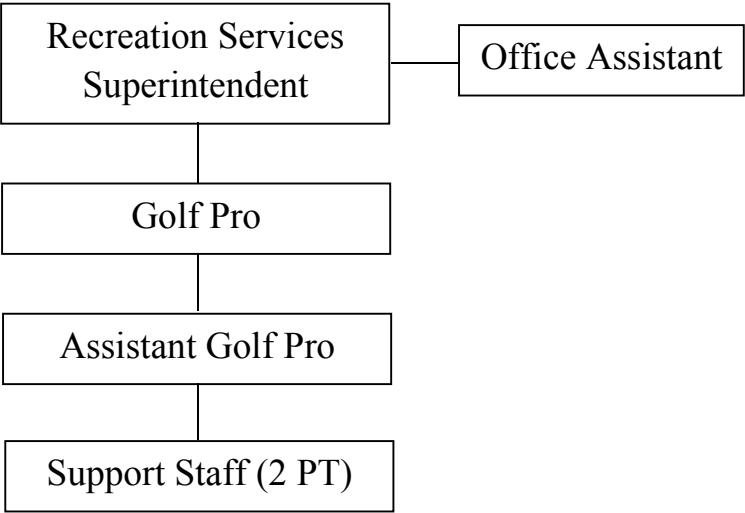
OBJECTIVES

- To serve the community by providing a well groomed public golf course
- To promote recreation and athletics through continued sponsorship of the city golf tournament
- To maintain the facility so that play is not adversely affected
- To conduct the following special events:
 - Men's City Amateur
 - Ladies' City Amateur
 - Junior Amateur
 - Club Championships
 - Parent / Child Tournaments
 - Night Golf Tournaments
 - Youth Lessons

CITY OF ASHEBORO

Municipal Golf Course

Organizational Chart



MUNICIPAL GOLF COURSE
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2018-2019

Code: 10-625

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-625-0200	77,749	77,749	77,749
SALARIES & WAGES PART TIME	10-625-0210	13,000	13,000	13,000
FRINGE: FICA	10-625-0702	5,948	5,948	5,948
FRINGE: INSURANCE	10-625-0704	19,000	19,000	19,000
FRINGE: RETIREMENT	10-625-0705	5,893	5,893	5,893
UNEMPLOYMENT COMPENSATION	10-625-0800	5	5	5
TELEPHONE	10-625-1100	2,000	2,000	2,000
GOLF PROGRAMS	10-625-1200	5,000	5,000	5,000
GOLF PROGRAMS- CITY AM	10-625-1210	15,000	15,000	15,000
GOLF PROGRAMS- JUNIOR	10-625-1230	500	500	500
UTIL, FUEL & LIGHTS	10-625-1300	11,000	11,000	11,000
TRAVEL, SCHOOLS, CONFERENCES	10-625-1400	500	500	500
MAINT & REPAIR- BUILDING	10-625-1500	1,500	1,500	1,500
MAINT & REPAIR- EQUIPMENT	10-625-1600	500	500	500
MAINT & REPAIR- VEHICLE PARTS	10-625-1700	1,000	1,000	1,000
GAS, OIL & TIRES	10-625-3100	7,000	7,000	7,000
SUPPLIES & MATERIALS	10-625-3400	21,000	21,000	21,000
CONTR MAINTENANCE	10-625-4500	1,500	1,500	1,500
PURCHASES FOR RESALE	10-625-4800	1,500	1,500	1,500
STATE SALES TAX REPORT	10-625-4900	3,000	3,000	3,000
INSURANCE	10-625-5400	600	600	600
MISCELLANEOUS EXPENSE	10-625-5700	1,250	1,250	1,250
MERCHANT SERVICE EXPENSE	10-625-5701	250	250	250
WORKERS COMP	10-625-5800	1,350	1,350	1,350
TOTALS		196,045	196,045	196,045



GENERAL INFORMATION

The City of Asheboro provides the Asheboro/ Randolph Public Library building and supports the ongoing maintenance of the building and its equipment. It also provides a satellite location on Sunset Avenue for the Friends of the Library. In FY 2007-2008, the City of Asheboro purchased two old houses adjacent to the main library location. In FY 2010-2011, the City of Asheboro converted this space into additional parking for library visitors and staff use.

OBJECTIVE

- To provide for a safe facility for all individuals to enjoy

LIBRARY
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2018-2019

Code: 10-630

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
UTIL, FUEL & LIGHTS	10-630-1300	4,000	4,000	4,000
BUILDING MAINT & REPAIR- MAIN LOCATION	10-630-1500	19,768	19,768	19,768
BUILDING MAINT & REPAIR- SUNSET AVENUE LOCATION	10-630-1501	500	500	500
ASHEBORO PUBLIC LIBRARY- BOOKS	10-630-3400	70,000	70,000	70,000
ASHEBORO PUBLIC LIBRARY- PERIODICALS	10-630-3402	25,000	25,000	25,000
ASHEBORO PUBLIC LIBRARY- SUPPLIES	10-630-3403	12,500	12,500	12,500
INSURANCE- LIBRARY	10-630-5400	2,950	2,950	2,950
TOTALS		134,718	134,718	134,718



GENERAL INFORMATION

This department is responsible for the care and maintenance of the city cemeteries, city parks, ball fields, lakes and adjoining facilities and the municipal golf course. In addition to the care of the grounds of city property and public lands, the department is responsible for the maintenance of the buildings and equipment at these facilities.

OBJECTIVES

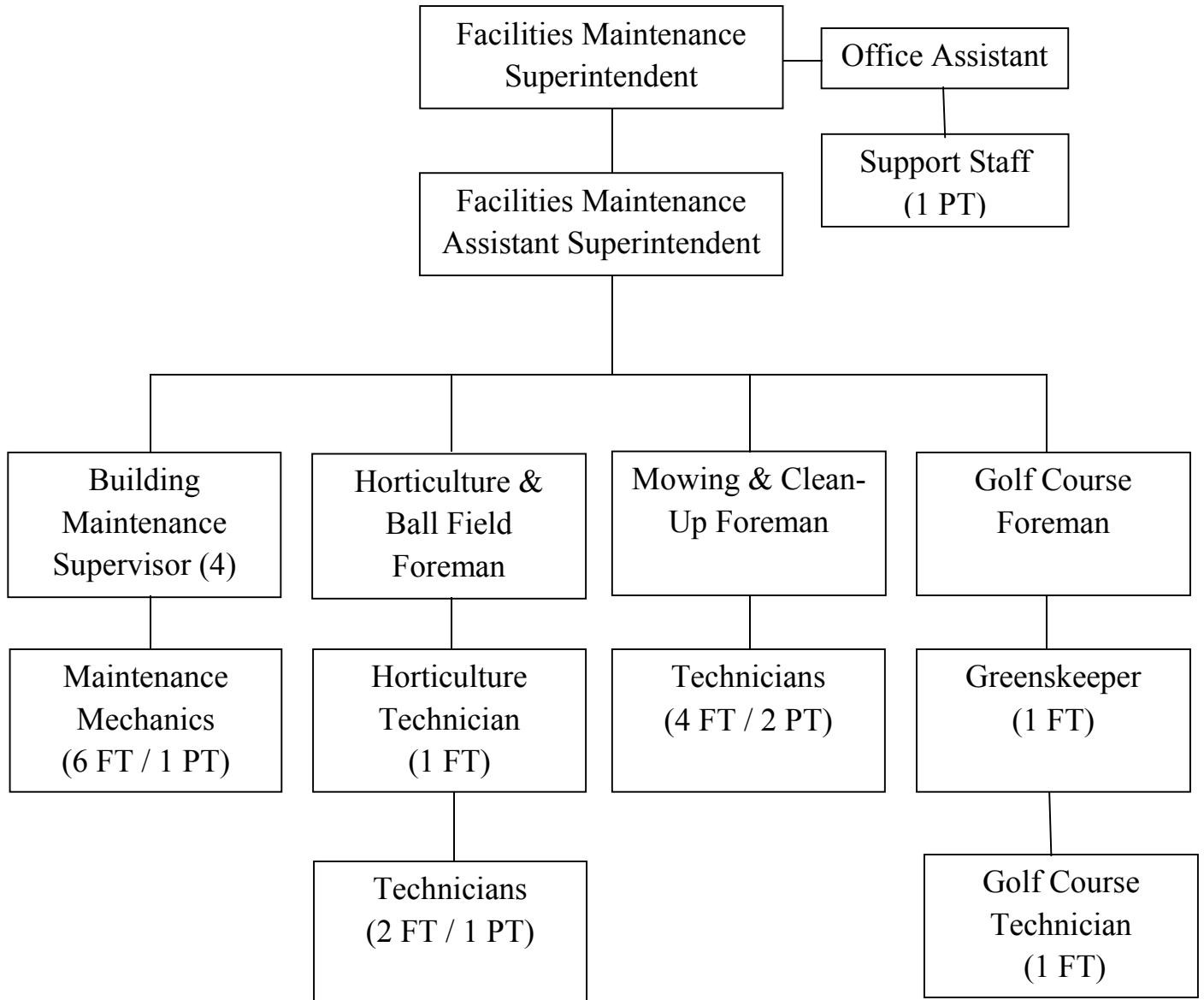
To maintain city parks, lakes and cemeteries for the enjoyment of the citizens of Asheboro.
Specifically:

- To maintain city parks, lakes, golf course and ball fields in an appealing manner
- To provide a safe environment for the facility users
- To maintain the city cemeteries so as to provide an appropriate environment
- To continue cooperation between other governmental units in facility use and preparation
- To develop and maintain landscape areas of the city including the HWY 220 Bypass Project
- To provide maintenance and repair for city facilities

CITY OF ASHEBORO

Facilities Maintenance

Organizational Chart



FACILITIES MAINTENANCE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2018-2019

Code: 10-640

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-640-0200	954,421	954,421	954,421
OVERTIME EXPENSE	10-640-0201	35,000	35,000	35,000
PART TIME / SEASONAL WAGES	10-640-0210	90,000	90,000	90,000
FRINGE BENEFITS	10-640-0700	550	550	550
FRINGE: FICA	10-640-0702	77,855	77,855	77,855
FRINGE: INSURANCE	10-640-0704	237,500	237,500	237,500
FRINGE: RETIREMENT	10-640-0705	72,345	72,345	72,345
UNEMPLOYMENT COMP	10-640-0800	35	35	35
TELEPHONE	10-640-1100	11,000	11,000	11,000
INTERNET SERVICE	10-640-1101	9,000	9,000	9,000
UTIL, LIGHTS & FUEL	10-640-1300	9,000	9,000	9,000
TRAVEL, SCHOOLS, CONFERENCES	10-640-1400	5,000	5,000	5,000
MAINT & REPAIR- BUILDING	10-640-1500	25,000	25,000	25,000
MAINT & REPAIR- EQUIPMENT	10-640-1600	35,000	35,000	35,000
MAINT & REPAIR- VEHICLE PARTS	10-640-1700	40,000	40,000	40,000
GAS, OIL AND TIRES	10-640-3100	50,000	50,000	50,000
OFFICE SUPPLIES & PRINTING	10-640-3300	2,500	2,500	2,500
OTHER SUPPLIES & MATERIALS	10-640-3400	32,000	32,000	32,000
HORTICULTURE SUPPLIES	10-640-3401	15,000	15,000	15,000
HORTICULTURE SUPPLIES BY PASS	10-640-3402	6,000	6,000	6,000
SAFETY SUPPLIES	10-640-3403	6,000	6,000	6,000
JANITORIAL SUPPLIES	10-640-3404	29,000	29,000	29,000
OTHER SUPPLIES AND MAT-LIBRARY	10-640-3405	6,000	6,000	6,000
UNIFORMS	10-640-3600	17,500	17,500	17,500
CONTR MAINT- VEHICLES	10-640-4400	8,000	8,000	8,000
CONTR MAINTENANCE	10-640-4500	9,000	9,000	9,000
DUES & SUBSCRIPTIONS	10-640-5300	500	500	500
INSURANCE	10-640-5400	10,000	10,000	10,000
COMMUNITY APPEARANCE	10-640-5500	15,000	15,000	15,000
MISCELLANEOUS EXPENSE	10-640-5700	2,000	2,000	2,000
WORKERS COMP	10-640-5800	45,000	45,000	45,000
SMALL EQUIPMENT- NON CAP	10-640-6000	7,500	7,500	7,500
CAPITAL OUTLAY- EQUIPMENT	10-640-7400	180,000	105,000	105,000
PRINCIPAL ON LONG TERM DEBT	10-640-8100	21,659	21,659	21,659
INTEREST ON LONG TERM DEBT	10-640-8200	2,854	2,854	2,854
TOTALS		2,067,219	1,992,219	1,992,219



AIRPORT AUTHORITY

GENERAL INFORMATION

The City of Asheboro owns and maintains a regional airport that serves the citizens of both Asheboro and Randolph County. The airport features a 5,500 foot lighted and paved runway with parallel taxiway, 43 single aircraft hangars, 2 multiple aircraft hangars, tie down apron space for 38 aircraft and an aircraft museum. The airport provides aircraft maintenance, avionics service and maintains a staff field operator during the daylight hours to provide for safety and air traffic control.

OBJECTIVES

- To provide a safe and well maintained airport for commercial and private users
- To meet all federal and state safety and operational guidelines for regional airports

PROJECTS SCHEDULED FY 2016-2017

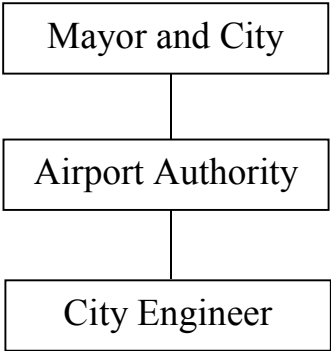
- Ramp I Rehab Depth Rebuild
- Remodeling of Existing Terminal Building

PROJECTS SCHEDULED FY 2017-2018

- Replace fencing at terminal parking lot
- Purchase Adjacent Properties on TIP and currently within the building setback and glidepath

CITY OF ASHEBORO

Airport Authority
Organizational Chart



AIRPORT AUTHORITY
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2018-2019

Code: 10-650

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
PROFESSIONAL SERVICES	10-650-0400	38,250	38,250	38,250
AIRPORT AUTHORITY FRINGE-HOLIDAY	10-650-0701	150	150	150
STATE PERMIT FEES	10-650-1000	140	140	140
UTIL, LIGHTS & FUEL	10-650-1300	25,500	25,500	25,500
TRAVEL, SCHOOL, CONFERENCES	10-650-1400	1,200	1,200	1,200
MAINT & REPAIR- BUILDNING	10-650-1500	5,000	5,000	5,000
BLDG RENOVATION-FURNITURE	10-650-1501	12,000	-	-
MAINT & REPAIR- EQUIPMEMNT	10-650-1600	20,000	5,000	5,000
MAINT & REPAIR- VEHICLE PARTS	10-650-1700	1,000	1,000	1,000
SUPPLIES & MATERIALS	10-650-3400	1,500	1,500	1,500
CONTR MAINT- VEHICLE PARTS	10-650-4400	500	500	500
CONTR SERVICES	10-650-4500	2,000	2,000	2,000
INSURANCE	10-650-5400	5,600	5,600	5,600
MISCELLANEOUS EXPENSE	10-650-5700	1,000	1,000	1,000
CONTRIB- AIRPORT RW EXT PH III	10-650-6600	16,700	16,700	16,700
CAPITAL OUTLAY: EQUIPMENT	10-650-7400	60,145		
TOTALS		190,685	103,540	103,540



**CITY OF ASHEBORO
WATER AND SEWER FUND**

CITY OF ASHEBORO ANNUAL BUDGET
WATER & SEWER FUND REVENUES
FY 2018-2019

Fund Code: 30

ACCOUNT	NUMBER	FY 18-19	
		MANAGER RECOMMENDED	COUNCIL APPROVED
INTEREST EARNED ON INVESTMENTS	329-0000	20,000	20,000
RENTS	331-0100	3,000	3,000
RENTS- SPRINT	331-0300	26,000	26,000
RENTS- AT&T	331-0400	47,600	47,600
RENTS- VERIZON WIRELESS	331-0500	20,700	20,700
MISCELLANEOUS REVENUE	335-0000	5,000	5,000
RECOVERY OF BAD DEBTS	335-0500	52,000	52,000
SALE OF WATER	371-0100	6,600,000	6,600,000
SEWER CHARGES	371-0200	5,100,000	5,100,000
DART	371-0201	26,000	26,000
SAMPLING AND MONITORING FEES	372-0000	25,000	25,000
SURCHARGES	372-0100	100,000	100,000
SEPTIC TANK DISCHARGES	372-0200	43,000	43,000
WATER TAPS AND CONNECTION FEES	373-0000	32,000	32,000
SEWER TAPS AND CONNECTION FEES	374-0000	11,000	11,000
LATE FEES	375-0000	360,968	360,968
RETURNED CHECK FEES	376-0000	5,500	5,500
SALE OF MATERIALS- SERVICES	381-0000	18,000	18,000
WATER- SEWER FD. REV. EST.		12,495,768	12,495,768
RETAINED EARNINGS ALLOCATION	399-0000	1,632,000	1,632,000
TOTAL WATER – SEWER FD. REV.		14,127,768	14,127,768

CITY OF ASHEBORO
WATER-SEWER FUND EXPENDITURE SUMMARY
FY 2018-2019

DEPT #	DEPARTMENT	DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
720	BILLING AND COLLECTION	464,657	464,657	464,657
810	WATER METER OPERATIONS	950,819	915,019	915,019
820	WATER SUPPLY & TREATMENT	4,075,711	2,865,911	2,865,911
830	WASTEWATER TREATMENT	8,351,283	4,979,283	4,979,283
840	WATER MAINTENANCE	1,551,745	1,186,693	1,186,693
850	WASTEWATER MAINTENANCE	1,409,830	1,146,830	1,146,830
860	TECHNICAL SERVICES	274,821	202,821	202,821
870	SYSTEMS MAINTENANCE	3,351,109	1,706,609	1,706,609
880	WATER QUALITY	659,945	659,945	659,945
	WATER – SEWER FUND TOTAL	21,089,920	14,127,768	14,127,768



GENERAL INFORMATION

The major purpose of the Billing and Collection Department is to provide efficient and accurate service to all billing customers. The Billing and Collection Department handles the billing for various water and sewer utility services and in conjunction with the Environmental Services Department, they process the billing for various services such as commercial dumpster collection and charges for curbside, white goods and brush collection.

Duties performed by departmental staff include the processing of customer orders for the start, termination or transfer of water services; billing of all customers on a monthly basis; receiving and processing payments; handling of customer service, billing problems and customer complaints; keeping correct records on customer accounts; processing permits for the discharge of holding tank waste; billing and processing payments for the users of bulk water; billing and processing payments of industries for sampling and monitoring fees and surcharges for excessive pollutants; and billing and processing payments of residential and commercial properties for garbage charges.

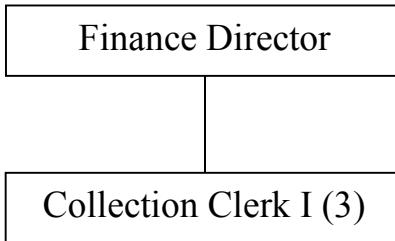
OBJECTIVES

The work objective is to provide the citizens of Asheboro with efficient services at the most economical costs.

Specific goals include:

- Obtain accurate readings for month end billing. To have readings rechecked on water bills as applicable before billing and to notify customers, either by phone or by information tags left on doors whenever possible, of possible leaks as detected by higher than normal consumption for that location. This procedure saves the customer money and also keeps the water loss to a minimum.
- To allow all customers to have water and sewer accounts in service, disconnect notices will be mailed on or about the 16th of each month. Additionally, on or about the 26th of each month accounts with past due balances will be disconnected. If payment is not remitted, accounts will be turned over to an outside agency for collection.
- To assure that accounts receivable information is current and accurate; all accounts will be balanced monthly.

CITY OF ASHEBORO
Billing and Collection Department
Organizational Chart



BILLING & COLLECTION DEPARTMENT
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FY 2018-2019

Code: 30-720

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	30-720-0200	175,321	175,321	175,321
PROFESSIONAL SERVICES	30-720-0400	12,000	12,000	12,000
UNALLOCATED PAY PLAN CHANGES	30-720-0600	32,000	32,000	32,000
FRINGE: FICA	30-720-0702	13,412	13,412	13,412
FRINGE: INSURANCE	30-720-0704	38,000	38,000	38,000
FRINGE: RETIREMENT	30-720-0705	13,114	13,114	13,114
UNEMPLOYMENT COMPENSATION	30-720-0800	10	10	10
TELEPHONE	30-720-1100	1,200	1,200	1,200
MAINT & REPAIR- EQUIPMENT	30-720-1600	2,000	2,000	2,000
COMPUTER PROGRAMMING	30-720-2000	5,000	5,000	5,000
OFFICE SUPPLIES & PRINTING	30-720-3300	3,000	3,000	3,000
COMPUTER SUPPLIES & EQUIP	30-720-3301	500	500	500
COPIER LEASE #U11003208	30-720-3302	1,000	1,000	1,000
POSTAGE	30-720-3400	60,000	60,000	60,000
CONTRACTED BILLING EXPENSE	30-720-4500	29,000	29,000	29,000
CREDIT CARD & BANK FEES	30-720-4501	35,000	35,000	35,000
CONTR SERVICE – KIOSK	30-720-4502	7,000	7,000	7,000
LEASE 405 E DIXIE	30-720-4600	6,000	6,000	6,000
DUES & SUBSCRIPTIONS- SOFTWARE	30-720-5301	14,000	14,000	14,000
INSURANCE	30-720-5400	8,000	8,000	8,000
MISCELLANEOUS EXPENSE	30-720-5700	2,500	2,500	2,500
WORKERS COMP	30-720-5800	500	500	500
CASH SHORTAGES / OVERAGES	30-720-5900	100	100	100
SMALL EQUIPMENT – NON CAP	30-720-6000	6,000	6,000	6,000
TOTALS		464,657	464,657	464,657

CITY OF ASHEBORO

WATER METER OPERATIONS

GENERAL INFORMATION

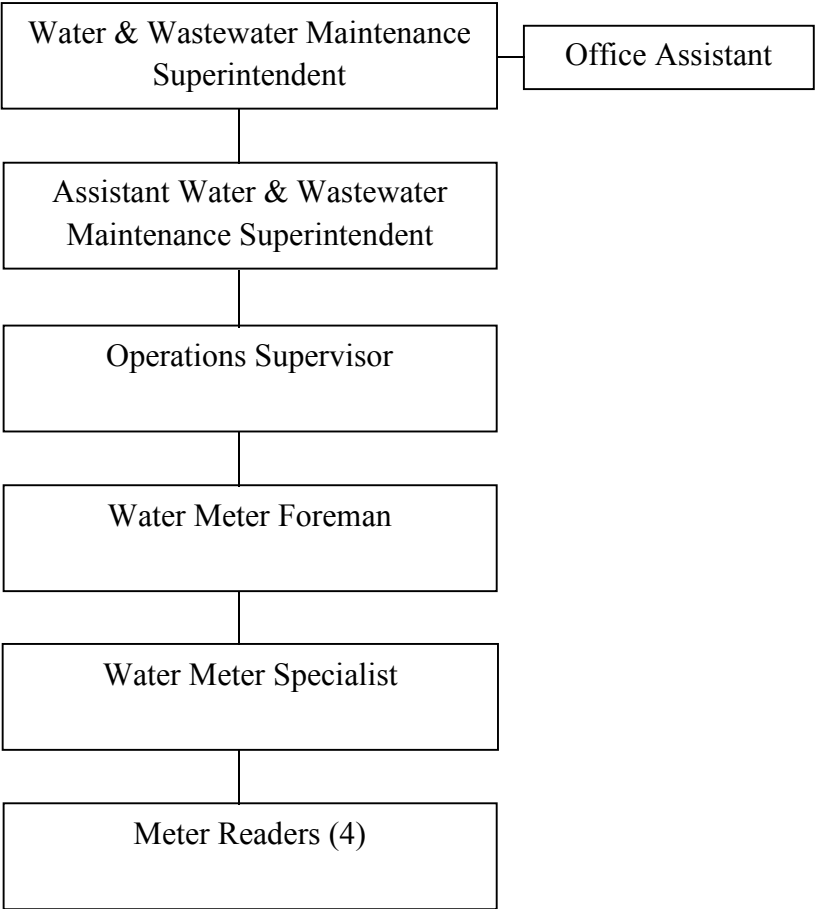
This department is responsible for the readings of meters in preparation for billing, replacement of worn or defective meters as well as initiating and terminating services to water customers.

OBJECTIVES

- To read promptly and accurately
- To reduce water revenue loss by replacing worn or defective meters
- To perform all duties in a cost effective manner
- To test water meters as needed for accuracy

CITY OF ASHEBORO

Water Meter Operations Organizational Chart



WATER METER OPERATIONS DEPARTMENT
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FY 2018-2019

Code: 30-810

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	30-810-0200	349,477	349,477	349,477
OVERTIME EXPENSE	30-810-0201	15,000	15,000	15,000
PROFESSIONAL SERVICES	30-810-0400	100	100	100
FRINGE: FICA	30-810-0702	26,750	26,750	26,750
FRINGE: INSURANCE	30-810-0704	102,695	102,695	102,695
FRINGE: RETIREMENT	30-810-0705	26,156	26,156	26,156
FRINGE: 401K	30-810-0706	765	765	765
UNEMPLOYMENT INSURANCE	30-810-0800	177	177	177
TELEPHONE	30-810-1100	7,000	6,700	6,700
TRAVEL, SCHOOLS, CONFERENCES	30-810-1400	1,000	500	500
MAINT & REPAIR- EQUIPMENT	30-810-1600	2,000	2,000	2,000
MAINT & REPAIR- VEHICLE PARTS	30-810-1700	10,000	10,000	10,000
GAS, OIL & TIRES	30-810-3100	18,000	12,000	12,000
OFFICE SUPPLIES & PRINTING	30-810-3300	2,000	2,000	2,000
OTHER SUPPLIES & MATERIALS	30-810-3400	8,000	8,000	8,000
METER REPLACEMENT	30-810-3401	294,000	294,000	294,000
UNIFORMS & ACCESSORIES	30-810-3600	6,500	6,500	6,500
CONTR MAINT- VEHICLES	30-810-4400	2,000	2,000	2,000
CONTR MAINTENANCE	30-810-4500	10,000	10,000	10,000
CONTR MAINT- HH	30-810-4510	3,000	3,000	3,000
DUES & SUBSCRIPTIONS	30-810-5300	200	200	200
INSURANCE	30-810-5400	2,500	2,500	2,500
MISCELLANEOUS EXPENSE	30-810-5700	500	500	500
WORKERS COMPENSATION	30-810-5800	7,000	7,000	7,000
SMALL EQUIPMENT- NON CAP	30-810-6000	1,500	1,500	1,500
CAPITAL OUTLAY- EQUIPMENT	30-810-7400	54,500	25,500	25,500
TOTALS		950,819	915,019	915,019

CITY OF ASHEBORO

WATER TREATMENT



GENERAL INFORMATION

Raw water for Asheboro is obtained from three impounding lakes west of the city. The major sources are Lake Lucas having a 1.25 billion gallon capacity and Lake Reese having a capacity of 2.4 billion gallons. Lake Bunch serves as an auxiliary water supply.

Water is treated at the W.L. Brown Water Treatment Plant on Winslow Avenue with a treatment capacity of 12 MGD. Water is pumped from the treatment plant to customers through five high service pumps and stored in six storage tanks with a capacity of 6.66 million gallons. The operators at the treatment plant constantly monitor the system at all points to ensure a clean, pure water supply and exceed requirements of the NCDENR and the EPA.

The total amount of water treated for FY 2016-2017 was 1.763 billion gallons at an average daily consumption rate of 4.82 MGD.

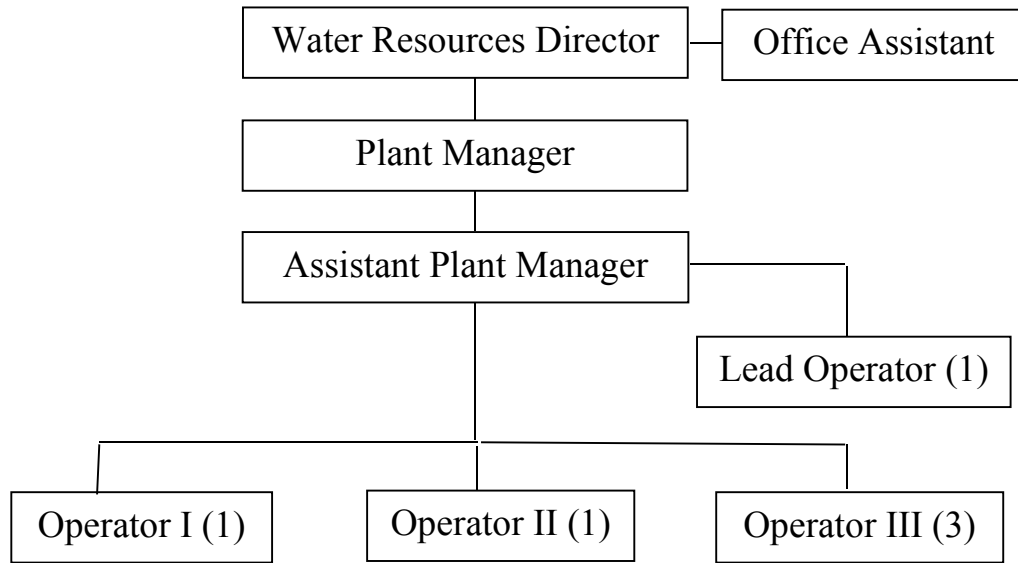
OBJECTIVES

- Provide the citizens of Asheboro with a safe, pleasant and adequate supply of potable water at a reasonable cost
- Provide an adequate and safe supply of potable water through a water treatment process which is in accordance with current state and federal water quality standards
- Enhance competent and responsible operational personnel through training, certification and pride in a professional performance
- Ensure operational and treatment control through analytical laboratory performance and data analyses

CITY OF ASHEBORO

Water Supply & Treatment Plant

Organizational Chart



WATER SUPPLY AND TREATMENT PLANT
WATER & SEWER FUND EXPENDITURE ANNUAL BUDGET
FY 2018-2019

Code: 30-820

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	30-820-0200	577,569	577,569	577,569
OVERTIME EXPENSE	30-820-0201	500	500	500
ENGINEERING SERVICES	30-820-0400	60,000	60,000	60,000
FRINGE BENEFITS	30-820-0700	100	100	100
FRINGE: FICA	30-820-0702	44,184	44,184	44,184
FRINGE: INSURANCE	30-820-0704	112,195	112,195	112,195
FRINGE: RETIREMENT	30-820-0705	43,202	43,202	43,202
FRINGE: 401K	30-820-0706	765	765	765
UNEMPLOYMENT COMPENSATION	30-820-0800	135	135	135
TELEPHONE	30-820-1100	10,000	10,000	10,000
INTERNET SERVICE	30-820-1101	9,000	9,000	9,000
UTIL, FUEL & LIGHTS	30-820-1300	430,000	430,000	430,000
TRAVEL, SCHOOL, CONFERENCES	30-820-1400	1,500	1,500	1,500
MAINT & REPAIR- BUILDINGS & TANKS	30-820-1500	52,000	46,200	46,200
MAINT & REPAIR- EQUIPMENT	30-820-1600	278,600	173,600	173,600
MAINT & REPAIR- GENERATORS	30-820-1601	5,000	5,000	5,000
MAINT & REPAIR- VEHICLE PARTS	30-820-1700	2,000	2,000	2,000
MAINT & REPAIR- PUMP STATIONS	30-820-1800	102,700	102,700	102,700
GAS, OIL & TIRES	30-820-3100	5,500	5,500	5,500
OFFICE SUPPLIES & PRINTING	30-820-3300	2,000	2,000	2,000
COPIER LEASE #V011005132	30-820-3301	2,000	2,000	2,000
OTHER SUPPLIES & MATERIALS	30-820-3400	6,000	6,000	6,000
LAB CHEMICALS & SUPPLIES	30-820-3450	12,500	12,500	12,500
CHEMICALS	30-820-3500	445,000	431,000	431,000
UNIFORMS & ACCESSORIES	30-820-3600	10,500	10,500	10,500
CONTRACTED SERVICES	30-820-4500	881,500	26,500	26,500
INSTRUMENT MAINTENANCE	30-820-4502	43,500	43,500	43,500
COMPUTER PROGRAM & MAINTENANCE	30-820-4503	4,000	4,000	4,000
CONTR MAINT- TANKS	30-820-4504	230,803	230,803	230,803
PERMITS, FEES & CERTIFICATION	30-820-5100	3,500	3,500	3,500
DUES & SUBSCRIPTIONS	30-820-5300	5,500	5,500	5,500
INSURANCE	30-820-5400	17,000	17,000	17,000
MISCELLANEOUS EXPENSE	30-820-5700	1,200	1,200	1,200
WORKERS COMP	30-820-5800	14,000	14,000	14,000
SMALL EQUIPMENT- NON CAP	30-820-6000	6,500	6,500	6,500
CAPITAL OUTLAY- EQUIPMEMT	30-820-7400	230,000		
LIBRARY FUND	30-820-7600	500	500	500
PRINCIPAL ON LONG TERM DEBT	30-820-8100	351,753	351,753	351,753
INTEREST ON LONG TERM DEBT	30-820-8200	73,006	73,006	73,006
TOTALS		4,075,711	2,865,911	2,865,911



GENERAL INFORMATION

The City of Asheboro operates a 9.0 MGD (capacity) Trickling Filter / Nitrification Aeration type waste treatment facility that discharges into Haskett's Creek, a class "C" stream. The total volume of wastewater treated during the 2016-2017 fiscal period was 1.297 billion gallons at an average daily flow of 3.55 MGD. The professional staff at the treatment plant constantly monitors the system to ensure effective treatment.

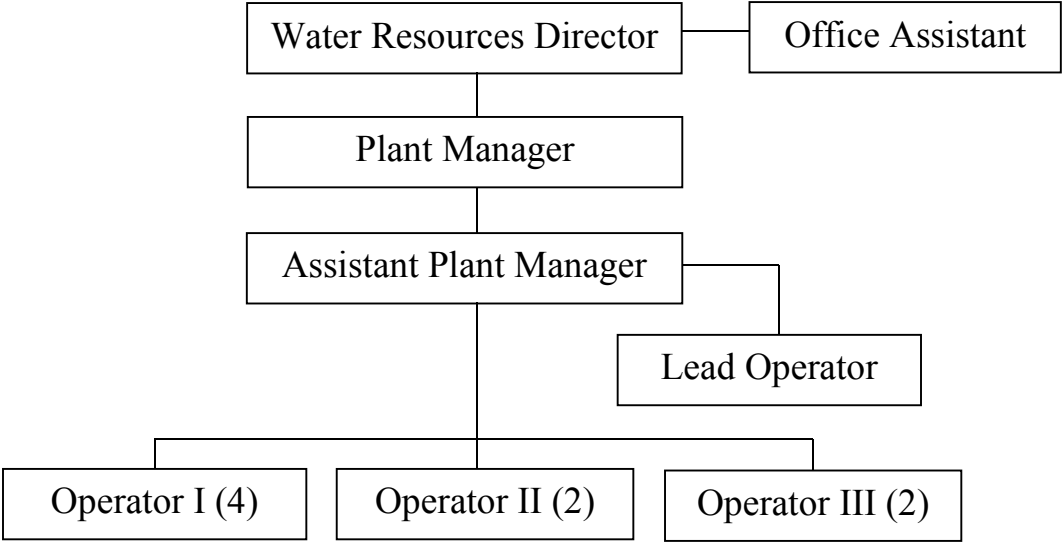
OBJECTIVES

- Provide adequate treatment of wastewater which is in accordance with current state and federal regulations
- Enhance competent and responsible operational personnel through training, certification and pride in professional performance
- Protect the treatment works for efficient operation through preventive maintenance program
- Ensure operational and treatment control through analytical laboratory performance and data analyses
- Utilize a beneficial disposal of wastewater sludge through a contractual land agricultural use program

CITY OF ASHEBORO

Wastewater Treatment Plant

Organizational Chart



WASTEWATER TREATMENT PLANT
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FY 2018-2019

Code: 30-830

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	30-830-0200	664,396	664,396	664,396
OVERTIME EXPENSE	30-830-0201	5,000	5,000	5,000
PROFESSIONAL SERVICES	30-830-0400	20,000	20,000	20,000
FRINGE: FICA	30-830-0702	50,826	50,826	50,826
FRINGE: INSURANCE	30-830-0704	178,695	178,695	178,695
FRINGE: RETIREMENT	30-830-0705	49,697	49,697	49,697
FRINGE: 401K	30-830-0706	765	765	765
UNEMPLOYMENT INSURANCE	30-830-0800	200	200	200
TELEPHONE	30-830-1100	10,500	10,500	10,500
INTERNET SERVICE	30-830-1101	10,000	10,000	10,000
UTIL- WASTEWATER PLANT	30-830-1350	300,000	300,000	300,000
TRAVEL, SCHOOL, CONFERENCES	30-830-1400	3,500	3,500	3,500
MAINT & REPAIR- BUILDING	30-830-1500	58,270	58,270	58,270
MAINT & REPAIR- EQUIPMENT	30-830-1600	1,046,500	646,500	646,500
MAINT & REPAIR- VEHICLE PARTS	30-830-1700	10,000	10,000	10,000
GAS, OIL & TIRES	30-830-3100	7,000	7,000	7,000
OFFICE SUPPLIES & PRINTING	30-830-3300	3,000	3,000	3,000
COPIER LEASE	30-830-3301	1,600	1,600	1,600
OTHER SUPPLIES & MATERIALS	30-830-3400	40,000	40,000	40,000
CHEMICALS	30-830-3500	380,000	230,000	230,000
UNIFORMS & ACCESSORIES	30-830-3600	7,800	7,800	7,800
CONTR MAINT- VEHICLES	30-830-4400	17,000	17,000	17,000
CONTRACTED SERVICES	30-830-4500	4,410,000	1,600,000	1,600,000
CONT SERV- INST MTN	30-830-4502	10,000	10,000	10,000
CONTR SERV- COMPUTER PROG	30-830-4503	4,000	4,000	4,000
CONTR SERV- SLUDGE MGMT	30-830-4504	160,000	160,000	160,000
CONTR SERV- BAR SCREEN REFUSE	30-830-4507	5,000	5,000	5,000
PERMITS, FEES, CERTIFICATION	30-830-5100	9,000	9,000	9,000
DUES & SUBSCRIPTIONS	30-830-5300	13,000	13,000	13,000
SOFTWARE SUBSCRIPTION	30-830-5301	17,000	5,000	5,000
INSURANCE	30-830-5400	27,000	27,000	27,000
MISCELLANEOUS EXPENSE	30-830-5700	3,000	3,000	3,000
WORKERS COMP	30-830-5800	20,000	20,000	20,000
SMALL EQUIPMENT- NON CAP	30-830-6000	4,000	4,000	4,000
CONTRIB CAPITAL PROJECT (EC DEV)	30-830-7200	600,000	600,000	600,000
CAPITAL OUTLAY: EQUIPMENT	30-830-7400	20,000	20,000	20,000
LIBRARY FUND	30-830-7600	500	500	500
PRINCIPAL ON LONG TERM DEBT	30-830-8100	164,193	164,193	164,193
INTEREST ON LONG TERM DEBT	30-830-8200	19,841	19,841	19,841
TOTALS		8,351,283	4,979,283	4,979,283



GENERAL INFORMATION

The purpose of this department is to maintain the city's water distribution system, consisting of approximately 243.5 miles of water lines, and to ensure an uninterrupted flow of clean, safe water to residential, commercial and industrial users. In addition to upgrading and replacement of existing water lines, this department also raises and replaces valve boxes, manhole ring covers and fire hydrants as needed. Production of water taps to serve new customers is another function of this department.

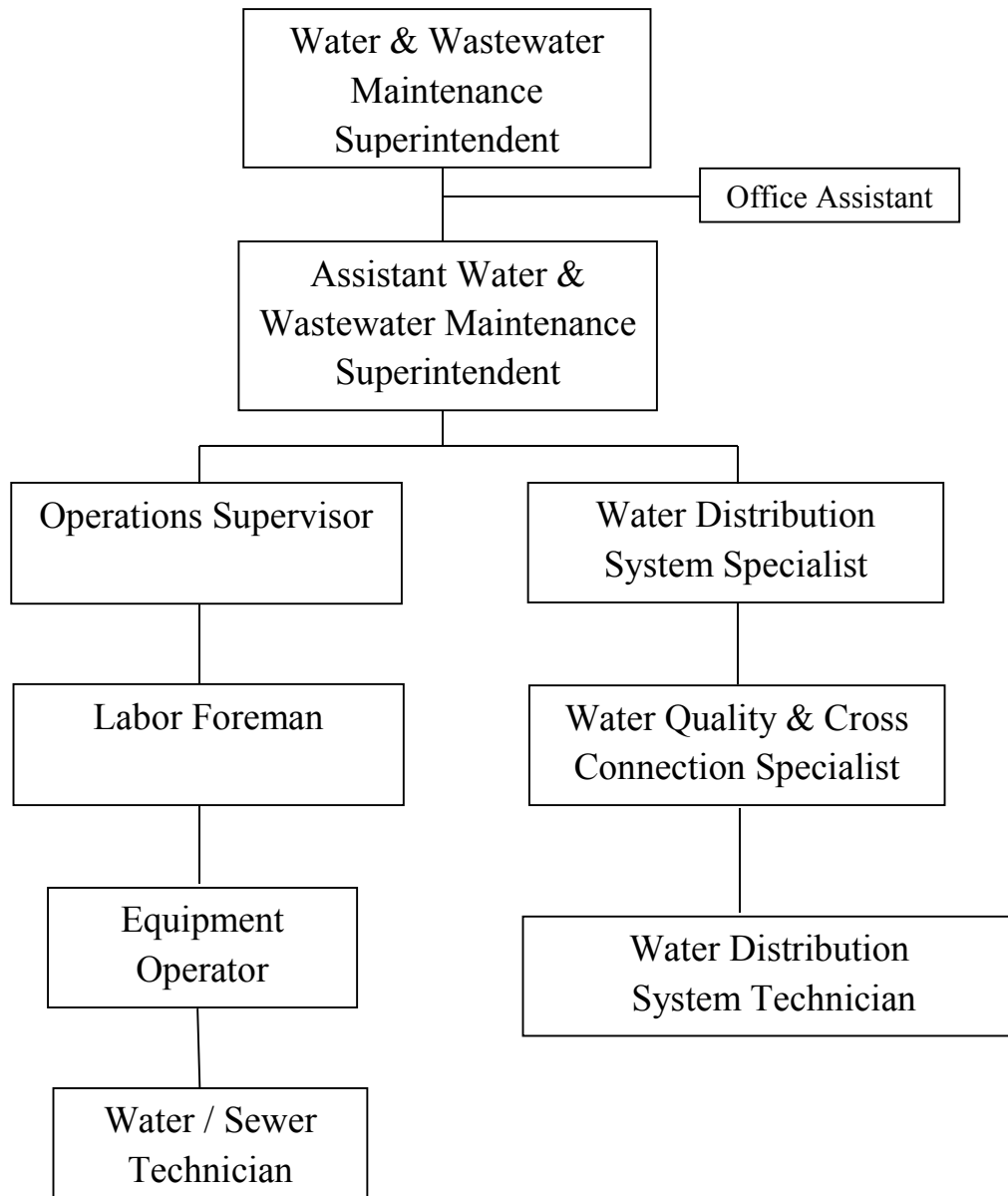
OBJECTIVES

- To maintain a dependable water supply system
- To perform repair service promptly
- To reduce water revenue loss by repairing non-serviceable lines
- To perform preventive maintenance on all service lines
- To encourage technical proficiency through continuing education
- To maintain a quality water supply system
- To flow, inspect and paint all hydrants within the city's system as needed
- To exercise water valves to ensure they are working properly

CITY OF ASHEBORO

Water Maintenance

Organizational Chart



WATER MAINTENANCE
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FY 2018-2019

Code: 30-840

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	30-840-0200	591,335	591,335	591,335
OVERTIME EXPENSE	30-840-0201	10,000	10,000	10,000
SALARY – PART TIME/SUMMER	30-840-0210	20,000	29,948	29,948
FRINGE: FICA	30-840-0702	47,528	47,528	47,528
FRINGE: INSURANCE	30-840-0704	131,195	131,195	131,195
FRINGE: RETIREMENT	30-840-0705	46,472	46,472	46,472
FRINGE: 401K	30-840-0706	765	765	765
UNEMPLOYMENT INSURANCE	30-840-0800	200	200	200
TELEPHONE	30-840-1100	6,000	6,000	6,000
TRAVEL, SCHOOL, CONFERENCES	30-840-1400	2,300	2,300	2,300
MAINT & REPAIR- EQUIPMENT	30-840-1600	1,000	1,000	1,000
MAINT & REPAIR- VEHICLE PARTS	30-840-1700	25,000	25,000	25,000
GAS, OIL & TIRES	30-840-3100	21,000	21,000	21,000
OFFICE SUPPLIES & PRINTING	30-840-3300	800	800	800
SUPPLIES & MATERIALS	30-840-3400	145,000	145,000	145,000
SUPP & MAT- STONE	30-840-3401	45,000	45,000	45,000
SUPP & MAT- ASPHALT	30-840-3402	3,000	3,000	3,000
SUPP & MAT- HYDRANT PARTS	30-840-3403	40,000	40,000	40,000
UNIFORMS & ACCESSORIES	30-840-3600	8,000	8,000	8,000
CONTR MAINT- VEHICLES	30-840-4400	450	450	450
CONTRACTED CONSTRUCTION	30-840-4600	1,000	1,000	1,000
PERMITS, FEES & CERTIFICATIONS	30-840-5100	1,000	1,000	1,000
RIGHT-OF-WAY/EASEMENTS	30-840-5200	2,500	2,500	2,500
DUES & SUBSCRIPTIONS	30-840-5300	2,200	2,200	2,200
INSURANCE	30-840-5400	5,000	5,000	5,000
MISCELLANEOUS EXPENSE	30-840-5700	1,500	1,500	1,500
WORKERS COMP	30-840-5800	15,000	15,000	15,000
SMALL EQUIPMENT- NON CAP	30-840-6000	3,500	3,500	3,500
CAPITAL OUTLAY- EQUIPMENT	30-840-7400	375,000		
TOTALS		1,551,745	1,186,693	1,186,693



GENERAL INFORMATION

The basic function of this department is to provide an effective wastewater collection program. This department's responsibility is to perform preventive maintenance to all sewer mains and laterals within the system, make new service taps, repair breaks or blocked sewers, visually inspect all manholes yearly and raise or replace manhole ring covers. The system contains approximately 235.5 miles of sewer lines.

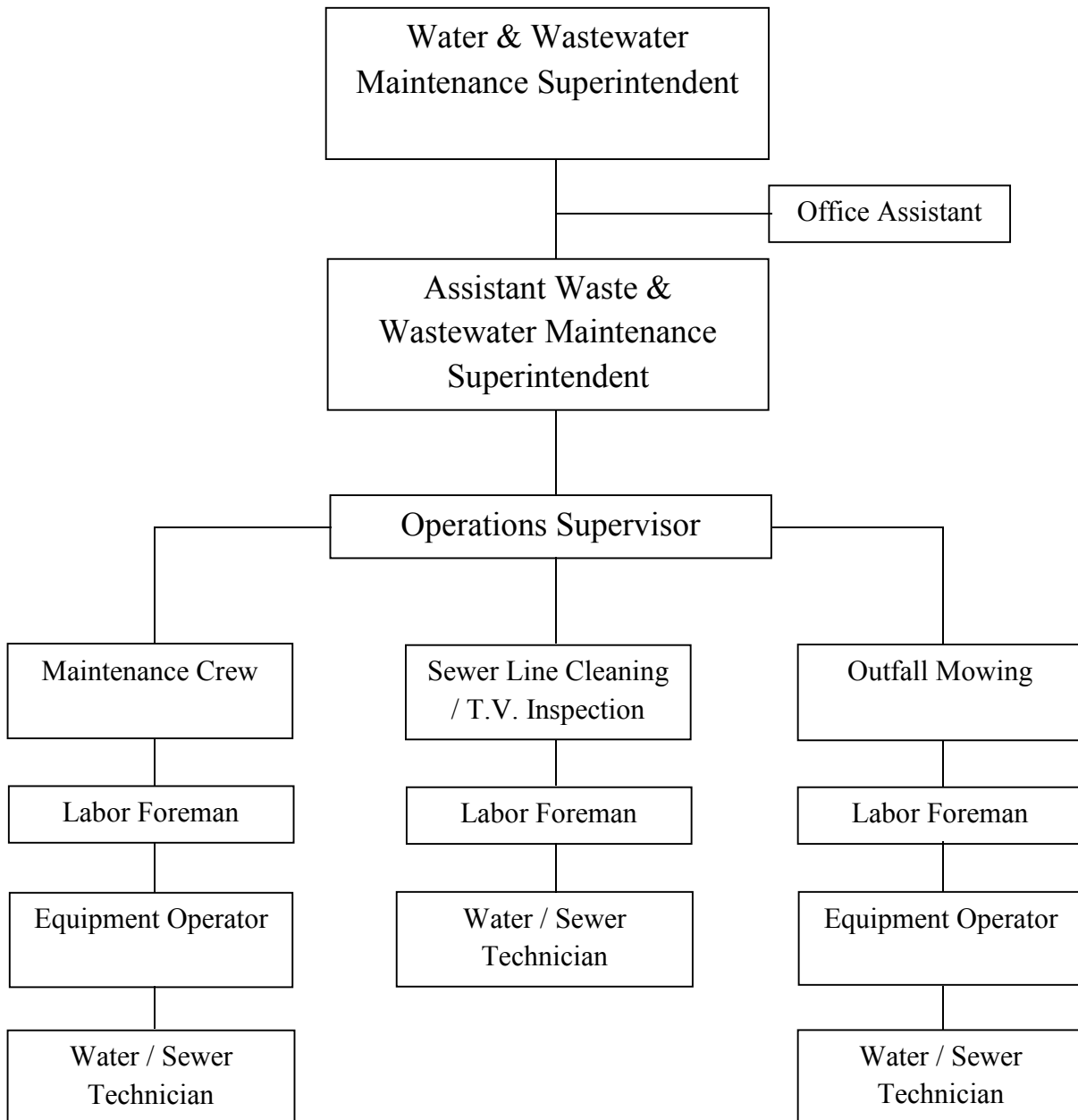
OBJECTIVES

- To ensure uninterrupted sewer service by doing as much preventive maintenance as time will allow
- To have all sewer right-of-ways cleared and mowed every year
- To clean and T.V. inspect a minimum of 10% a year
- To visually inspect manholes for inflow and infiltration

CITY OF ASHEBORO

Wastewater Maintenance

Organizational Chart



WASTEWATER MAINTENANCE
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FY 2018-2019

Code: 30-850

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	30-850-0200	476,754	476,754	476,754
OVERTIME EXPENSE	30-850-0201	15,000	15,000	15,000
FRINGE: FICA	30-850-0702	36,472	36,472	36,472
FRINGE: INSURANCE	30-850-0704	150,195	150,195	150,195
FRINGE: RETIREMENT	30-850-0705	35,265	35,265	35,265
FRINGE: 401K	30-850-0706	765	765	765
UNEMPLOYMENT COMPENSATION	30-850-0800	180	180	180
TELEPHONE	30-850-1100	7,700	7,700	7,700
TRAVEL, SCHOOL, CONFERENCES	30-850-1400	1,500	1,500	1,500
MAINT & REPAIR- EQUIPMENT	30-850-1600	3,000	3,000	3,000
MAINT & REPAIR- VEHICLE PARTS	30-850-1700	60,000	60,000	60,000
GAS, OIL & TIRES	30-850-3100	25,000	25,000	25,000
OFFICE SUPPLIES & PRINTING	30-850-3300	500	500	500
OTHER SUPPLIES & MATERIALS	30-850-3400	130,000	130,000	130,000
UNIFORMS & ACCESSORIES	30-850-3600	8,700	8,700	8,700
CONTR MAINT- VEHICLES	30-850-4400	1,000	1,000	1,000
CONTR CONST- SEWER LINE REPAIR	30-850-4500	50,000	50,000	50,000
CONTR MAINT	30-850-4600	20,000	20,000	20,000
CONTR MAINT- OUTFALL MAINT	30-850-4602	90,000	90,000	90,000
PERMITS, FEES & CERTIFICATIONS	30-850-5100	1,100	1,100	1100
DUES & SUBSCRIPTIONS	30-850-5300	700	700	700
INSURANCE	30-850-5400	10,000	10,000	10,000
MISCELLANEOUS EXPENSE	30-850-5700	1,500	1,500	1,500
WORKERS COMP	30-850-5800	18,000	18,000	18,000
SMALL EQUIP- NON CAP	30-850-6000	3,500	3,500	3,500
CAPITAL OUTLAY: EQUIPMENT	30-850-7400	263,000		
TOTALS		1,409,830	1,146,830	1,146,830



GENERAL INFORMATION

The Technical Services Department performs technical, observational, enforcement and educational work with industries and food service establishments for the protection of the wastewater collection and treatment systems. The Technical Services Department implements and enforces guidelines for direct and indirect contributors into the wastewater collection system. This department also assists in special studies and administration of public education and safety programs for the Water Resources Division.

The City of Asheboro has 14 permitted significant industrial users, 168 food services establishments, 14 authorized septic discharges and 1 ground water remediation discharge.

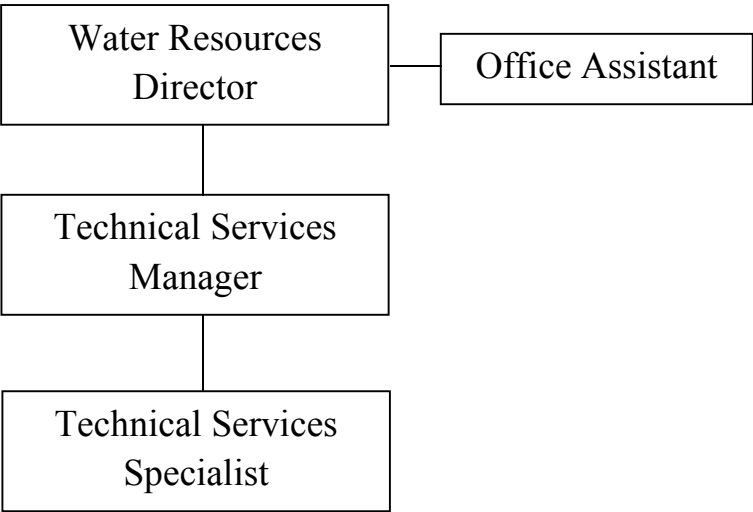
OBJECTIVES

- Ensure industrial and nondomestic wastewater discharges meet local, state and federal requirements through permits, allocation of pollutant loadings, monitoring, inspection and enforcement
- Enhance competent and responsible operational personnel through training, certification and pride in professional performance
- Inspect and educate food establishments to ensure wastewater discharges are compliant with regulations and will not contribute to sewer line blockage and overflow
- Prevent the introduction of pollutants and wastewater discharges into wastewater treatment plant which will interfere with the operation of the system
- Work with various public groups to provide education and outreach regarding water resource activities

CITY OF ASHEBORO

Technical Services Department

Organizational Chart



TECHNICAL SERVICES
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FY 2018-2019

Code: 30-860

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	30-860-0200	193,600	131,600	131,600
FRINGE: FICA	30-860-0702	10,067	10,067	10,067
FRINGE: INSURANCE	30-860-0704	19,000	19,000	19,000
FRINGE: RETIREMENT	30-860-0705	9,844	9,844	9,844
UNEMPLOYMENT COMPENSATION	30-860-0800	35	35	35
TELEPHONE	30-860-1100	1,300	1,300	1,300
TRAVEL, SCHOOL, CONFERENCES	30-860-1400	2,000	2,000	2,000
MAINT & REPAIR- EQUIPMENT	30-860-1600	500	500	500
MAINT & REPAIR- VEHICLE PARTS	30-860-1700	500	500	500
GAS, OIL AND TIRES	30-860-3100	2,000	2,000	2,000
OFFICE SUPPLIES & PRINTING	30-860-3300	2,000	2,000	2,000
OTHER SUPPLIES & MATERIALS	30-860-3400	14,000	14,000	14,000
UNIFORMS & ACCESSORIES	30-860-3600	1,000	1,000	1,000
CONTRACTED MAINT - VEHICLES	30-860-4400	1,000	1,000	1,000
PERMITS, FEES & CERTIFICATIONS	30-860-5100	225	225	225
DUES & SUBSCRIPTIONS	30-860-5300	250	250	250
INSURANCE	30-860-5400	1,000	1,000	1,000
MISCELLANEOUS EXPENSE	30-860-5700	500	500	500
WORKERS COMP	30-860-5800	5,000	5,000	5,000
SMALL EQUIPMENT- NON CAP	30-860-6000	11,000	1,000	1,000
TOTALS		274,821	202,821	202,821



GENERAL INFORMATION

The Systems Maintenance is responsible for performing maintenance at the Water and Wastewater Treatment Plants. They are also responsible for maintaining structures and pumps at the Lakes. Systems Maintenance routinely performs inspections and maintenance needs at the six (6) water tanks in the distribution system. This department is responsible for checking and maintaining twenty-six (26) lift stations throughout the wastewater collection system. Other requirements of the department include maintaining pressure reducing valves, air relief valves and other water system equipment.

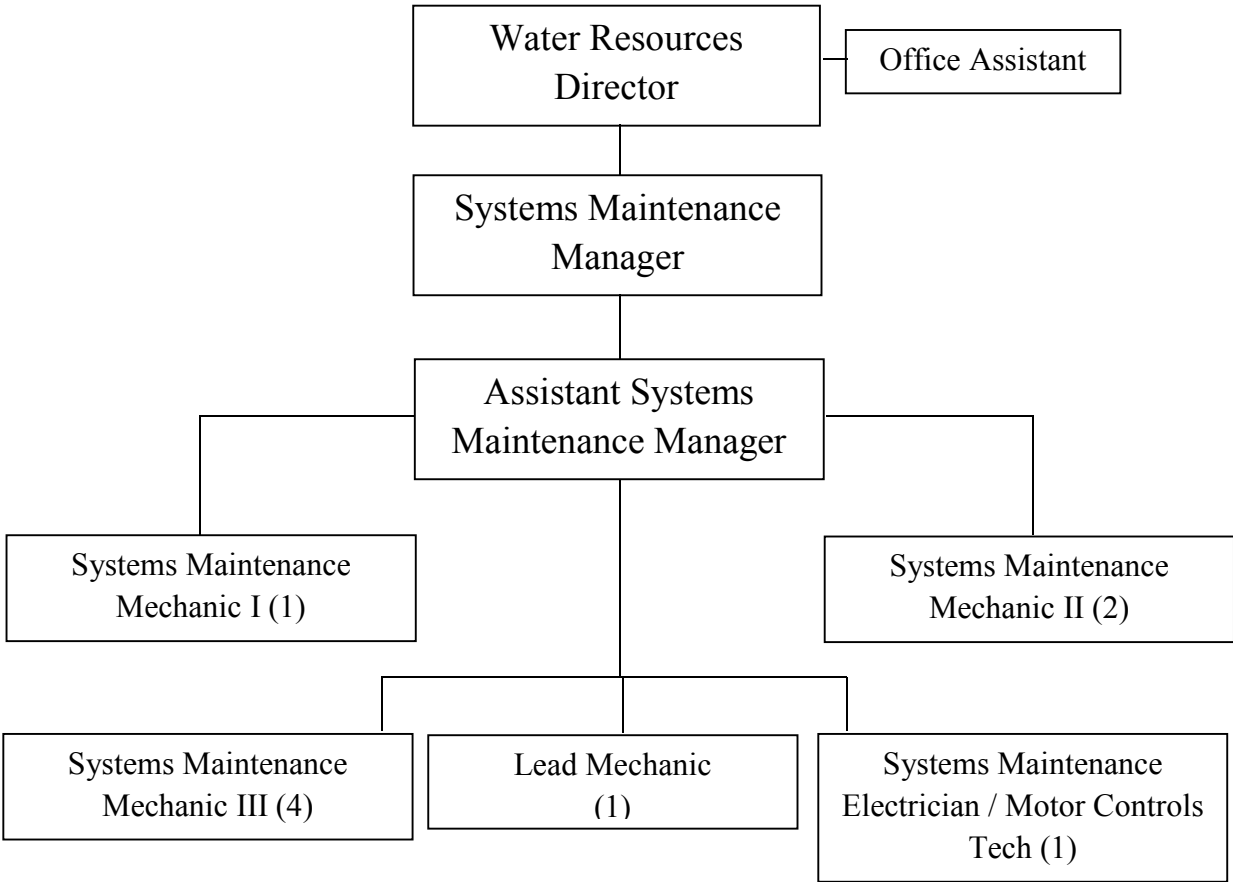
OBJECTIVES

- Maximize equipment life through proper preventative and breakdown maintenance
- Enhance competent and responsible mechanical personnel through training, certification and pride in professional performance
- Perform weekly checks at various sites throughout the water system to meet state and federal requirements

CITY OF ASHEBORO

Systems Maintenance Department

Organizational Chart



SYSTEMS MAINTENANCE
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FY 2018-2019

Code: 30-870

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	30-870-0200	496,327	496,327	496,327
OVERTIME EXOENSE	30-870-0201	5,000	5,000	5,000
PROFESSIONAL SERVICES	30-870-0400	77,000	77,000	77,000
FRINGE: FICA	30-870-0702	37,969	37,969	37,969
FRINGE: INSURANCE	30-870-0704	114,000	114,000	114,000
FRINGE: RETIREMENT	30-870-0705	37,125	37,125	37,125
UNEMPLOYMENT COMPENSATION	30-870-0800	184	184	184
TELEPHONE	30-870-1100	10,000	10,000	10,000
UTIL, FUEL & LIGHTS	30-870-1300	130,000	130,000	130,000
TRAVEL, SCHOOL, CONFERENCES	30-870-1400	3,500	3,500	3,500
MAINT & REPAIR- EQUIPMENT	30-870-1600	1,500	1,500	1,500
MAINT & REPAIR- VEHICLE PARTS	30-870-1700	15,000	15,000	15,000
MAINT & REPAIR- PUMP STATION	30-870-1800	120,000	120,000	120,000
MISCELLANEOUS LIFT STATIONS	30-870-1850	14,000	14,000	14,000
LOW PRESSURE SEWER MAINT- TO	30-870-1900	10,000	10,000	10,000
GAS, OIL & TIRES	30-870-3100	23,000	23,000	23,000
OFFICE SUPPLIES & PRINTING	30-870-3300	1,000	1,000	1,000
OTHER SUPPLIES & MATERIALS	30-870-3400	25,000	25,000	25,000
ODOR CONTROL BIOXIDE	30-870-3500	90,000	90,000	90,000
UNIFORMS & ACCESSORIES	30-870-3600	9,800	9,800	9,800
CONTRACTED SERVICES	30-870-4500	2,036,500	432,000	432,000
CONTR SERVICES- CRANE INSPECTION	30-870-4501	3,000	3,000	3,000
PERMIT, FEES & CERTIFICATIONS	30-870-5100	4,000	4,000	4,000
DUES & SUBSCRIPTIONS	30-870-5300	500	500	500
INSURANCE	30-870-5400	4,500	4,500	4,500
MISCELLANEOUS EXPENSE	30-870-5700	2,500	2,500	2,500
WORKERS COMP	30-870-5800	15,000	15,000	15,000
SMALL EQUIPMENT- NON CAP	30-870-6000	7,500	7,500	7,500
CAPITAL OUTLAY	30-870-7400	50,000	10,000	10,000
PRINCIPAL ON LONG TERM DEBT	30-870-8100	7,149	7,149	7,149
INTEREST ON LONG TERM DEBT	30-870-8200	54	54	54
TOTALS		3,351,109	1,706,609	1,706,609



GENERAL INFORMATION

The Water Quality Department operates North Carolina certified laboratories at the water and wastewater treatment plants. Personnel in this department perform physical, chemical and biological analysis of water and wastewater parameters for the plant operations, industrial survey and state and federal authorities. Commercial laboratories are required for specialized services and are coordinated through the Water Quality Department.

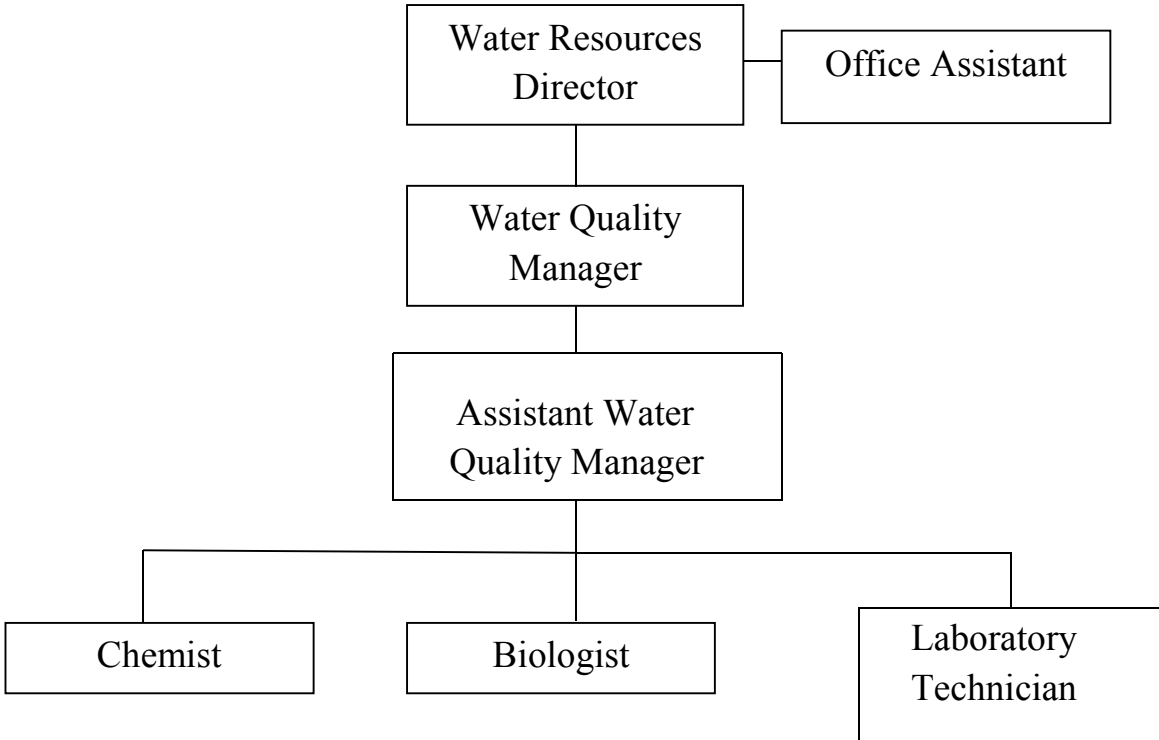
OBJECTIVES

- Provide valid data through the performance of accurate laboratory analysis required for treatment of water and wastewater which is in accordance with current state and federal regulations
- Ensure customers have access to safe, pleasant drinking water required for public health
- Enhance competent and responsible operational personnel through training, certification and pride in professional performance
- Utilize the City of Asheboro / commercial laboratory services to provide the most efficient, cost effective analysis to meet and exceed all local, state and federal regulatory requirements
- Improve quality of life for customers and aquatic life

CITY OF ASHEBORO

Water Quality Department

Organizational Chart



WATER QUALITY

WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET

FY 2018-2019

Code: 30-880

OBJECT OF EXPENDITURE	NUMBER	FY 18-19		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	30-880-0200	271,745	271,745	271,745
SALARY – SUMMER INTERN	30-880-0210	4,500	4,500	4,500
PROFESSIONAL SERVICES	30-880-0400	100	100	100
FRINGE BENEFITS: FICA	30-880-0702	20,789	20,789	20,789
FRINGE: INSURANCE	30-880-0704	66,500	66,500	66,500
FRINGE: RETIREMENT	30-880-0705	20,327	20,327	20,327
UNEMPLOYMENT COMPENSATION	30-880-0800	85	85	85
TELEPHONE	30-880-1100	2,200	2,200	2,200
TRAVEL, SCHOOL CONFERENCES	30-880-1400	1,200	1,200	1,200
MAINT & REPAIR- BUILDING	30-880-1500	1,500	1,500	1,500
MAINT & REPAIR- EQUIPMENT	30-880-1600	2,000	2,000	2,000
MAINT & REPAIR- VEHICLE PARTS	30-880-1700	1,000	1,000	1,000
GAS, OIL & TIRES	30-880-3100	1,700	1,700	1,700
OFFICE SUPPLIES & PRINTING	30-880-3300	1,300	1,300	1,300
OTHER SUPPLIES & MATERIALS	30-880-3400	10,000	10,000	10,000
LAB CHEM & SUPPLY- WW	30-880-3451	62,000	62,000	62,000
LAB CHEM & SUPPLY- H2O	30-880-3452	37,000	37,000	37,000
UNIFORMS & ACCESSORIES	30-880-3600	2,000	2,000	2,000
CONTR MAINT- EQUIPMENT-WW	30-880-4501	30,000	30,000	30,000
CONTR MAINT- EQUIPMENT-H2O	30-880-4502	12,000	12,000	12,000
CONTR SERV LAB- WW	30-880-4601	20,000	20,000	20,000
CONTR SERV LAB- H2O	30-880-4602	35,000	35,000	35,000
PERMITS, FEES & CERTIFICATIONS- WW	30-880-5101	3,500	3,500	3,500
PERMITS, FEES & CERTIFICATIONS- H2O	30-880-5102	3,000	3,000	3,000
DUES & SUBSCRIPTIONS	30-880-5300	3,000	3,000	3,000
SUBSCRIPTION- SOFTWARE	30-880-5301	11,000	11,000	11,000
INSURANCE	30-880-5400	1,500	1,500	1,500
MISCELLANEOUS EXPENSE	30-880-5700	800	800	800
WORKERS COMP	30-880-5800	12,000	12,000	12,000
SMALL EQUIPMENT- NON CAP	30-880-6000	6,000	6,000	6,000
CAPITAL OUTLAY- EQUIPMENT	30-880-7400	16,200	16,200	16,200
TOTALS		659,945	659,945	659,945

Budget Process

The budget is the single most important document presented to the City Council. It is primarily intended to establish policy determination but also serves the citizens by providing understanding of the City's operating fiscal programs. It reflects the City's commitment to maintain necessary services, improving the quality of service and keeping the impact of taxes to the citizens at a minimum.

The City operates under an annual budget ordinance adopted in accordance with the provisions of the Local Government Budget and Fiscal Control Act. The budget ordinance is the legal basis of the budgetary accounting system and the standard by which proposed expenditures are measured. The balanced budget ordinance must be adopted prior to the beginning of the fiscal year. The ordinance is subjected to public inspection and a public hearing prior to adoption. The budget is considered balanced when estimated net revenue and appropriated fund balance equals appropriations.

The budget is adopted on a departmental basis and is prepared using the modified accrual method of accounting for all funds. All monies received and expended must be included in the budget ordinance. Departmental appropriations that have not been expended by the end of the fiscal year shall lapse.

The Budget Officer is authorized to transfer budgeted amounts within the departments but any revisions that alter total expenditures must be approved by the City Council through legislative action. All budget amendments must be reported in a public meeting of the Asheboro City Council and made a matter of record in the minutes.

The preparation of the budget not only requires structured guidelines but also the participation and cooperation of many participants and a carefully scheduled series of events.

The following summarized budget cycle is followed by the City in the formulation of the budget.

FORMULATE HISTORICAL DATA

During the first phase of the budget process the accumulation of past financial information is prepared by the Finance Department. The data concerning expenditures are segregated by operational departments to be used by department heads and management for performance evaluation and projection of resources required to meet department objectives.

PREPARATION OF DEPARTMENT REQUEST BY DEPARTMENT HEADS

Estimating departmental expenditures is the primary responsibility of the department head. When budgeting expenditures the basic requirements established by the department head are requested. Funding will be sufficient to adequately operate the department and requested funding will be at the lowest reasonable level in order to achieve the departmental goals and objectives.

CONSOLIDATE PRELIMINARY BUDGET

The departmental requests are submitted to the Finance Director in order to consolidate the individual departmental request into an overall budget. At this point, the focus of attention shifts from the departmental basis to the fund basis. Departmental capital outlay requests are analyzed in coordination with the approved (if applicable) Capital Improvement Budget. The Finance Director projects resources through established revenue rationale and the formal budget review begins.

EVALUATE SERVICE PRIORITIES AND OBJECTIVES

This phase of the budgeting process is an important step in developing a fiscal plan which will achieve the City's program of service for the ensuing year. The budget document should reflect the service priorities of the Governing Body and citizens of Asheboro. A comprehensive review of service needs compared to departmental goals and objectives will be analyzed by the City Manager.

BALANCE PROPOSED BUDGET

After the City's program of service priorities have been established, a balanced plan for funding must be formulated. The City Manager must reconcile the growing demand for service with the limited resources available to the city. The budget is organized in final format together with various summaries and submitted to the City Council for legislative review.

LEGISLATIVE REVIEW

The City Council reviews the budget, department by department, with the City Manager during special work sessions. If necessary, departmental objectives and service priorities may be adjusted during this procedure. A copy of the budget will be filed with the City Clerk for public inspection and a public hearing will be scheduled prior to the formal adoption of the budget.

BUDGET ADOPTION

The adoption of the proposed budget is the culmination of the review of budget proposals by the City Council, Finance Director and City manager. Adoption of the proposed budget by the Governing Body establishes the legal authority to incur expenditures in the next fiscal year.

CHART OF ACCOUNTS – STRUCTURE

PURPOSE

This chart of accounts is designated to provide a uniform and orderly list from which the City of Asheboro's Finance Department can elect uniform account codes.

PROCEDURE

Nine digit account numbers have been assigned in all cases. The first two digits are the fund codes and remain the same for assets, liabilities, revenues and expenditures within that fund.

Categorized examples of these numbers are:

10 – General Fund

30 - Water and Sewer Fund

The third and fourth digits are basic account numbers for assets, liabilities, revenues and designated expenditures. In the two annually adopted budgets of the General Fund and the Water & Sewer Fund, these digits represent the departmental area of expense. In Special Revenue and Capital Project Funds, these digits represent area of expense. They are numbered thusly:

101-199 – Assets and Other Debits

201-299 – Liabilities and Other Credits

301-399 – Revenues

400-999 – Expenditures – Departmental Expenditures

The last four digits are the sub-account codes in the assets, liabilities, revenues and expenditure sections of the chart. These numbers are used to provide further detail. For example, the digits in the expenditure section of the General Fund and Water & Sewer Fund are used to indicate the object of expenditure.

Account Number structure:

Fund XX
Basic Account XXX
Sub-Account XXXX

Typical Revenue Account Number:

10-301-2010

General Fund – Ad Valorem Taxes-2010 Levy

Typical Expenditure Account Number:

30-840-3600

Water & Sewer Enterprise Fund – Water Maintenance Department
Uniforms and Accessories

DEFINITION OF FUND CODES

10 General Fund

The General Fund accounts for the revenues and expenditures of the all City departments except those required to be accounted for in other funds.

30 Water and Sewer Fund

The Water and Sewer Fund is an enterprise fund which accounts for the operations of water treatment and distribution systems and the wastewater collection and treatment systems.

Note: The above referenced accounts are the permanent funds with annually adopted budgets. Project funds are created as needed.

DEFINITION OF REVENUE CODES

301-301 Ad Valorem Current Year

Revenue account showing taxes paid on personal and real estate property to include property of public service companies allocated by the Ad Valorem Tax Division of the State Department of Revenue.

301-305 Ad Valorem Prior Years

Collections of delinquent personal and real estate property taxes from years before the current levy. Sub-account numbers are used to indicate the year of the levy.

311 Tax Discounts

An account showing the 2% discount on ad valorem taxes paid from July 1 through August 31 each year.

314 Animal Taxes and Fees

License fee charged by the city for dogs and impoundment fees for animals picked up by the Animal Control Officer.

317 Tax Penalties and Interest

Penalty for late payment of ad valorem taxes

320 ABC Board Distribution

Funds from the Asheboro ABC Board includes voluntary distribution as well as required Law Enforcement fee.

325 Privilege Licenses & Business Licenses & Cable Franchise Fee

Includes business licenses imposed by local ordinance on the basis of a fixed rate per year

326 Rezoning and Cemetery Fees

Charges for rezoning hearings, zoning applications and headstone placement fees

- 329 Interest Earned on Investments
Revenue from interest on investments cash balances.
- 331 Concessions and Rents
Revenues from the sale of merchandise from concession operations and rents paid.
- 335 Miscellaneous Revenue
Includes a sub-account for rebate for ad valorem revenues lost due to the elderly exemption and revenues of a nature too insignificant to categorize
- 336 Rental Vehicles Local Tax
Tax on rental vehicles in lieu of property tax on these vehicles
- 337 Utility Franchise Tax
A state-shared tax remitted to municipalities quarterly. For budgetary purposes this is considered non-tax revenue.
- 343 Powell Bill
A state-shared tax on motor fuel which is distributed on the basis of population and street mileage to be used for the construction and maintenance on municipal streets
- 345 & 346 Local Sales Tax
A local option sales tax collected by the N.C. Department of Revenue and transmitted to the county in which collected and the municipalities therein.
- 347 Solid Waste Disposal Tax
- 348 Alcoholic Beverage Tax Distribution
- 349 State Grants
Grants in aid received from or through the State or Federal Government for such purposes as construction of water and sewage treatment facilities, airports and urban renewal. Sub-account codes are used to identify specific restricted revenues.
- 350 Vice and Narcotics Allocation & US Treasury Funds Allocation
Monies received from the court system for confiscated money and materials from drugs, alcohol and gambling raids by the Police Department.
- 351 Court Costs – Fees
Facility fees and arrest fees.
- Parking Violations
Monies from parking tickets.
- 353 Homeowners Recovery Funds
- 354 Grant Proceeds – Fire Department

- 355 Building Permits
Permits for construction or alteration of buildings. Charges are a fixed percentage of the cost of such construction or alterations.
- 356 Certificates of Occupancy
- 357 Inspection Fees
Fees for services of building, plumbing or electrical inspectors
- 358 Charges for Services – Refuse Collection
Monies derived from collection of commercial garbage collection.
- 361 Sale of Cemetery Lots
Monies derived from the sale of plots in the City cemeteries.
- 365 Recreation Program and Facilities
Admission fees, sponsor fees, green fees, cart fees and various monies derived from the operation of various recreation facilities and programs.
- 367 Sales Tax Refund – State
Refunds from N.C. Department of Revenue for state and county sales taxes
- 371 Sale of Water and Sewer Charges
City charges to customers for consumption of water and discharges of waste.
- 372 Sampling & Monitoring Fees, Surcharges, Septic Tank Discharge (Water and Sewer)
Additional charges to industry for sampling and monitoring of waste and special treatment for specific types of water discharged
- 373 Water Taps and Connection Fees
Fees for production of water taps and charges to connect new customers to the City water system
- 374 Sewer Taps and Connection Fees
Fees for production of sewer taps and charges to connect new customers to the City sewer system
- 375 Late & Reconnection Fees
Charges to renew water and sewer services which had been disconnected due to non-payment or vacancy
- 381 Sale of Materials
For sale of materials or other property not considered a fixed asset pursuant to applicable state law
- 383 Sale of Fixed Assets
Proceeds from the sale of surplus fixed assets such as machinery, equipment and vehicles

- 385 Proceeds from Issuance of Long-Term Debt
An alternative financing source that reflects the gross amount of long-term debt issued by the city which will be repaid at a specific future date
- 397 Contributions from Other Funds
Permanent transfers from one fund to another within the same governmental unit. Use sub-account codes to identify each fund, agency or unit as appropriate.
- 399 Fund Balance Appropriated
An account to be used for budget purposes only. It is a balancing item in the budget to show the amount of the estimated fund balance at the end of the current year which is being carried forward to balance the budget.

DEFINITION OF DEPARTMENTAL EXPENDITURE CODES

- 410 Mayor and Governing Body
Includes the cost related to the City Council.
- 420 Administration and City Manager's Office
Expenditures of the office of the City Manager
- 440 Finance
Expenditures of the Finance Director including accounting, accounts payable, payroll and purchasing
- 450 Legal Services & City Clerk
Retainers and payments for special services performed by the City Attorney
- 480 Information Technology
Expenditures for maintenance of internet servers, assist end users in technology issues, maintenance of pagers, radios and cellular phones
- 490 Planning and Community Development
Expenditures for the Planning Department, zoning and enforcement
- 500 Municipal Headquarters Building
Operating expenses of City Hall
- 510 Police Department
Operational expenditures of the Police Department including Central Communications, Crime Prevention, Narcotics Division, Specials Operations Division and Investigative Division

- 530 Fire Department
 - Includes costs incurred for firefighting and fire prevention
- 540 Building Inspection Department
 - Accounts for the costs incurred to enforce the North Carolina Building Code to include building, plumbing and electrical inspections
- 545 Fire Inspection Department
 - Expenditures relating to the North Carolina Fire Code
- 550 Operations Division – Public Works
 - Cost of producing and maintain city street signs and the operation of the sign shop and Public Works Department and facility
- 555 Fleet Maintenance – Public Works
 - The maintenance of the city fleet of vehicles and equipment for departments funded by the General Fund
- 565 Street Maintenance
 - General Fund expenditures for the maintenance of city streets and right of ways, includes Powell Bill expenditures for the maintenance of city streets and right of ways
- 575 City Engineer Office
 - Cost of administration of Street, Public Building and other Public Works departments
- 580 Environmental Services Department
 - Accounts for the disposal of garbage and other similar waste materials through the use of a private contractor
- 590 Human Resources
 - Cost of administration of the employees' safety program, wellness, personnel administration and risk management functions of the city
- 615 Arts and Cultural Services
 - Funds to support Arts & Cultural Service types of activities such as Sunset Theatre and the Farmer's Market
- 620 Recreation Services
 - Funds necessary for the recreation programs, facilities and administrative staff
- 625 Municipal Golf Course
 - Accounts for the operation and maintenance of the Municipal Golf Course

- 630 Library
City cost for certain building and operational costs incurred in operation of the Asheboro / Randolph County Library
- 640 Facilities Maintenance
Cost incurred for the maintenance of the grounds of the city's public facilities
- 650 Airport Authority
Includes city's contribution to fund the cost of operating the airport
- 720 Billing and Collecting
The expense of billing and collecting water and sewer user fees
- 810 Water Meter Operations
Expense for meter reading and maintenance
- 820 Water Supply and Treatment
Includes the cost of operating the water plant and supplying water to users
- 830 Wastewater Treatment
Expenses incurred for the operation of the wastewater treatment plant
- 840 Water Maintenance
Cost of maintaining the city water line system
- 850 Wastewater Maintenance
Cost of maintaining the city wastewater collection system
- 860 Technical Services
Costs of performing technical, observational, enforcement and educational work with industries and food service establishments
- 870 Systems Maintenance
Expenses incurred for maintenance of water tanks, lift stations, water plant and wastewater plant
- 880 Water Quality
Costs associated with physical, chemical and biological analysis of water and wastewater

DEFINITIONS – OBJECT OF EXPENDITURE CODES

- 02 Salaries and Wages
Gross earnings of all employees
- 04 Professional Services
Auditing, management consulting, engineering architectural services and other subcontracted services
- 07 Fringe Benefits
Employer's portion of the contribution for retirement compensation, group insurance and Christmas baskets

- 11 Telephone
 - Cost of communications
- 13 Utilities
 - Heating and utility costs for public buildings including electricity for street lights and traffic signals
- 14 Travel, Schools and Conferences
 - Expenses of governmental officials and employees while away from their normal work stations on public business and attending workshops and training sessions
- 15 Maintenance and Repairs – Buildings
 - Cleaning, painting and repairs to public buildings
- 16 Maintenance and Repairs – Equipment
 - Service and repairs to mechanical equipment such as heavy construction equipment and office machines, includes annual maintenance contracts
- 17 Maintenance Repairs – Vehicles
 - Service and repairs to automotive equipment
- 31 Gas, Oil and Tires
 - Fuel, lubricants and tires for city owned vehicles
- 33 Office Supplies and Printing
 - Supplies and materials for office operations normally and routinely required for the operation of the department
- 34 Other Supplies and Materials
 - Supplies and materials normally and routinely required for the operation of the department
- 36 Uniforms
 - Cost of uniforms and any other special clothing required to be worn by the employees
- 40 Awards and Recognitions
 - Cost incurred relating to the Employee Service Awards Program
- 44 Contracted Maintenance and Repair – Vehicles
 - Payments to contractors for repair to vehicles
- 45 Contracted Services
 - Payments to contractors for contractual services
- 53 Dues and Subscriptions
 - Memberships in professional societies for governmental officials and subscriptions to technical publications, includes dues assessed on annual basis by advisory governmental groups
- 54 Insurance and Bonds
 - Liability and property damage insurance on autos and trucks, fire insurance on public buildings and facilities, fidelity bonds on public officials and any other type of insurance other than group insurance

- 57 Miscellaneous
 - Expenses of a general or non-recurring nature which are too insignificant to be classified elsewhere
- 58 Workers Compensation
 - Insurance for job related injuries
- 60 Small Equipment
 - Equipment less than capitalization threshold (ex. most computers)
- 71 Capital Outlay – Land
 - The acquisition of real property
- 74 Capital Outlay
 - Machinery, equipment, furniture and fixtures of too permanent a nature to be considered expendable at time of purchase, account includes heavy construction equipment, automobiles, trucks, office machines, furniture, and the like
- 81 Principal Maturities on Long-Term Debt
 - Amount paid for principal on funded debt owed by the city
- 82 Interest on Long-Term Debt
 - Amount paid for interest on funded debt owed by the city
- 83 Fiscal Agent Fees
 - Used to record expenditures relating to long-term debt administration

Note: Accounts are added and changed throughout the year as needed

BUDGET GLOSSARY

Ad Valorem Taxes – Revenue accounts showing taxes paid on real property, personal property and property of public service companies allocated by the Ad Valorem Tax Division of the State Department of Revenue.

Appropriation – An authorization made by the City Council which permits the City to incur obligations and to make expenditures of resources.

Assessed Valuation – A value that is established for real or personal property for use as a basis to levy property taxes.

Bond – A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets and bridges.

Budget – A plan for raising and spending money for specific purposes during a fiscal year.

Budget Amendment – A legal procedure utilized by the City staff and City Council to revise a budget appropriation.

Budget Calendar – The schedule of key dates which the City's departments follow in the preparation, adoption and administration of the budget.

Budget Document – The instrument used by the budget-making authority to present a comprehensive financial program to the City Council.

Budget Message – The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager.

Budget Ordinance – The official enactment by the City Council to establish legal authority for the levying of taxes and appropriation of funds for specific purposes during a fiscal year.

Budgetary Control – The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Asset – Tangible property with an expected useful life in excess of one year

Capital Outlay – Expenditures for the acquisition of capital assets. Includes the cost of land, buildings, permanent improvements, machinery, large tools, rolling and stationary equipment.

Capital Improvement Program – A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.

Cash Accounting - A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services.

Cash Management – The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships.

Contingency Account – A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise included in the budget.

Debt Services – The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

Delinquent Taxes – Taxes that remain unpaid on and after the due date on which a penalty for non-payment is attached.

Department – An organizational unit responsible for carrying out a major governmental function.

Department Budget – A budget which uses departmental total as the basis for limiting expenditures. The City of Asheboro uses a departmental budget.

Depreciation – The process of estimating and recording the expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair.

Disbursement – Payment for goods and services in cash or by check.

Encumbrance-The commitment of appropriated funds to purchase an item or service. To encumber funds is to set aside or commit funds for future expenditures.

Enterprise Fund - A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. The enterprise fund in Asheboro provides water and sewer services.

Estimated Revenue - The amount of projected revenue to be collected during the fiscal year. The amount revenue appropriated is the amount approved by the City Council.

Expenditure – This term refers to the outflow of funds paid or to be paid for an asset, debt-retired or goods and services obtained regardless of when the amount is actually paid. This term applies to all funds.

Expenses – Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other non-capital charges.

Fiscal Year – The time period designating the beginning and ending period for recording financial transactions. The City of Asheboro's fiscal year begins July 1st and ends June 30th.

Fixed Assets – Assets of long term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

Fund – An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions.

Fund Balance – Fund balance is the excess of assets over liabilities and is sometimes referred to as fund surplus.

Function – A group of related programs crossing organizational (department) boundaries and aimed at accomplishing a broad goal or accomplishing a major service.

General Accepted Accounting Principles (GAAP) – Uniform minimum standards of, and guidelines for financial accounting and reporting. GAAP encompasses the conventions, rules and procedures necessary to define accepted accounting practices.

General Fund – The General Fund accounts for the financial resources of the government not required to be accounted for in another fund. General Fund revenues include property taxes, licenses and permits, local taxes and other types of revenue. This fund usually includes most of the basic operating services, such as fire and police protection, public works, general governmental administration, recreation, and economic and physical development.

General Ledger – A file that contains a listing of the various accounts necessary to reflect the financial position of the government.

General Obligation Bonds – Bonds that finance a variety of public projects such as water and sewer plants, buildings and improvements; the repayment of these bonds is usually made from the General Fund and the Water and Sewer Fund. These bonds are backed by the full faith and credit of the issuing government.

Grant – A contribution by a government or other organizations to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed by the grantee.

Interfund Transfers – Amounts transferred from one fund to another.

Intergovernmental Revenue – Revenue received from another government for a specific purpose.

Inventory– A detailed listing of non-capital, tangible property currently held by the government.

Levy – To impose taxes, special assessments, or service charges for the support of City activities.

Line Item Budget – A budget that lists each expenditure category (salaries, materials, telephone, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

Local Government Budget and Fiscal Control Act – This act governs all financial activities of local Governments within the State of North Carolina. (North Carolina General Statutes 159.7 through 159.42)

Long Term Debt – Debt with a maturity of more than one year after the date of issuance.

Maturities – The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

Modified Accrual Accounting – A basis of accounting in which expenditures are accrued but revenues generally are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually “measurable” and “available for expenditure”.

Objectives – A simply stated, readily measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should imply a specific standard of performance for a given program.

Object Code – An expenditure category, such as salaries, supplies or vehicles.

Operations – The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as supplies, utilities, materials, and travel.

Operating Transfer – Routine and/or recurring transfers of assets between funds.

Property Tax – Property taxes are levied on both real and personal property according to the property’s valuation and the tax rate.

Retained Earnings – An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue – Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

Restricted Fund Balance – An account used to indicate that a portion of a fund’s balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Service Level – Services(s) or product(s) which comprise actual or expected output of a given program. Focus is on results, not measures of workload.

Source of Revenue – Revenues are classified according to their source or point of origin.

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

State Shared Revenue – Funds remitted by the state to municipalities; mostly taxes collected by the state. Includes the utility franchise tax, Powell Bill allocation for state street expenditures, local option sales tax and food stamp sales tax and inventory tax rebate.

Unencumbered Balance – The amount of an appropriation which has not been expended or committed for use. It is essentially the amount of money still available for future purchases.